



JOYA GOGOI COLLEGE

জয়া গগৈ মহাবিদ্যালয়

Affiliated to Dibrugarh University



Supporting Documents for

NAAC Self-Study Report (SSR)

(3rd Cycle)

Period: 2018-2023



Criterion 4

Key Indicator: 4.2

**INFRASTRUCTURE AND
LEARNING RESOURCES**

**LIBRARY AS A LEARNING
RESOURCES**

**Metric Number:
4.2.1**

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

**Prepared and submitted by
Joya Gogoi College, Khumtai**





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Metric Number:	Heading
4.2.1	Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library
LIBRARY ADVISORY COMMITTEE	Page No. : 1-14


Deepa Baruah
Librarian
Joya Gogoi College
Khumtai, Golaghat (Assam)


Co-ordinator, IQAC
Joya Gogoi College
Khumtai-785619
Golaghat, Assam.


Principal & Secretary
Joya Gogoi College
Khumtai





JOYA GOGOI COLLEGE, KHUMTAI
P.O.: KHUMTAI, DIST.: GOLAGHAT, PIN: 785619 (ASSAM)
Mob. No. 9854719773 Email: principal.jgc@gmail.com

MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 11/07/2022

VENUE : PRINCIPAL'S CHAMBER

Today the meeting has been started with the welcome address by the Principal Dr Amiya Kr Das. At the very outset of the meeting President of the Library Committee has welcomed all the newly appointed members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah.

Agenda :

- i) Chairperson chair taking
- ii) Objective of the meeting
- iii) Interaction with newly selected members of the committee
- iv) Discussion on future plan of the library committee
- v) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Dr Ananta Gogoi	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Poresh Kalita	Faculty Member from Arts Stream	
7	Dr Janmoni Moran	Faculty Member from Science Stream	
8	Dr Deiji Narah	Faculty Member from Science Stream	

Principal
Joya Gogoi College
Khumtai, Golaghat



Co-ordinator, IQAC
Joya Gogoi College
Khumtai-785619
Golaghat, Assam.



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Resolutions taken :

Resolution 1: The meeting has unanimously resolved to the 4th lecture as a part of the lecture series of Capt. Jintu Gogoi, Vir Chakra Library.


Resolution 2 : The meeting has unanimously resolved to approach Dr Pankaj Bhuyan , Associate Professor , Department of History

Resolution 3 : The meeting has unanimously resolved to dedicate the Lecture in the name of the great Vaishnav scholar D.Lit Satradhikar Sri Narayan Chandra Dev Goswami

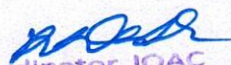
Resolution 4 : The meeting has unanimously resolved and advised the Librarian to approach Dr Pankaj Bhuyan regarding the subject matter of the lecture.

Action taken :-

- As per the resolution No 1 the 4th lecture has been organized on 19/09/2022
- As per the resolution No 2, 3 &4 Dr Pankaj Bhuyan , Associate Professor , Department of History has delivered the lecture entitle Satraranta D. Lit Satradhikar Narayan Chandra Goswami Memorial Lecture on “ Satra, Society and Culture: An Analysis of the contribution of Sri Sri Kamalabari Satra to the Socio- Cultural life of Assam.


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Khumtai, Golaghat




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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 02/08/2023

VENUE : LIBRARY CONFERENCE ROOM

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Amiya Kr Das has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah. In her speech the convener has appealed the respected member to select and approve the name of two students for both the Best Reader award. She has stated the panel of the name of the students who have been nominated for the Library Best Reader as well as Best E- Resource award for the session 2022-23

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Selection of the Late Priya Baruah & Late Girish Bora Memorial Best Reader Award
- 4) Selection of Late Romon Gogoi Memorial Best E-Resource user
- 5) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Sri Ranjan Kr Nath	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Poresh Kalita	Faculty Member from Arts Stream	
7	Dr Janmoni Moran	Faculty Member from Science Stream	
8	Dr Deiji Narah	Faculty Member from Science Stream	

Principal
Joya Gogoi College
Khumtai, Golaghat



Co-ordinator, IQAC
Joya Gogoi College
Khumtai-785619
Golaghat, Assam.



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Resolutions taken :

Resolution 1: The meeting has unanimously resolved and approved the name of Ms Liza Bora, a student of Economics Department of the College for Late Priya Baruah & Late Girish Bora Memorial Best Reader Award

Resolution 2 : : The meeting has unanimously resolved and approved the name of Sri Trinayan Bora , a Student of Physics Department of the college

Action taken :-

- a) As per the resolution No 1 of Ms Liza Bora has been awarded with Late Priya Baruah & Late Girish Bora Memorial Best Reader Award for the session 2022-23 on 10th August, 2023 at Freshman Social Ceremony
- b) As per the resolution No 2 Sri Trinayan Bora has been awarded with Late Romon Gogoi Memorial Best E-Resource User Award for the session 2022-23 on 10th August, 2023 at Freshman Social Ceremony


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Joya Gogoi College
Khumtai, Golaghat




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Joya Gogoi College
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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 03/09/2022

VENUE : LIBRARY CONFERENCE ROOM

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Amiya Kr Das has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah. In her speech the convener has appealed the respected member to select and approve the name of the two students for Best Reader award as well as the best E-Resource user award. She has stated the panel of the name of the students who have been nominated for the Library Best Reader as well as Best E- Resource award for the session 2021-22

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Selection of the Late Priya Baruah & Late Girish Bora Memorial Best Reader Award
- 4) Selection of Late Romon Gogoi Memorial Best E-Resource user
- 5) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Dr Ananta Gogoi	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Poresh Kalita	Faculty Member from Arts Stream	
7	Dr Janmoni Moran	Faculty Member from Science Stream	
8	Dr Deiji Narah	Faculty Member from Science Stream	

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Joya Gogoi College
Khumtai, Golaghat



Co-ordinator, IQAC
Joya Gogoi College
Khumtai-785619
Golaghat, Assam.



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Resolutions taken :

Resolution 1: The meeting has unanimously resolved and approved the name of Sri Johan Belly , a student of Zoology Department of the College for Late Priya Baruah & Late Girish Bora Memorial Best Reader Award

Resolution 2 : The meeting has unanimously resolved and approved the name of Ms Mithu Boruah , a Student of English Department of the college

Resolution 3 : The meeting has acknowledged Sri Makhan Gogoi , Library staff for his contribution and appreciate him being the donor of with Late Romon Gogoi Memorial Best E-Resource User Award which is going to be introduced by the library for the first time.

Action taken :-

- c) As per the resolution No 1 Sri Johan Belly has been awarded with Late Priya Baruah & Late Girish Bora Memorial Best Reader Award for the session 2021-22 on 10th September, 2022 at Freshman Social Ceremony
- d) As per the resolution No 2 Sri Ms Mithu Boruah has been awarded with Late Romon Gogoi Memorial Best E-Resource User Award for the session 2021-22 on 10th September, 2022 at Freshman Social Ceremony

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Joya Gogoi College
Khumtai, Golaghat



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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 03/11/2021

VENUE : PRINCIPAL'S CHAMBER

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Golap Borah has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah. In her speech the convener has appealed the respected member to select and approve the name a student for the Best Reader award of the library. She has stated the panel of the name of the students who have been nominated for the Library Best Reader award for the session 2020-21

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Selection of the Late Priya Baruah & Late Girish Bora Memorial Best Reader Award
- 4) Approval of the Library expenditure
- 5) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Golap Borah	President/ Principal	
2	Dr Jyotimala Hazarika	Faculty Member	
3	Mrs Utpala Gogoi	Faculty Member	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Dr Taposh Boruah	Faculty Member	
6	Dr Kushal Bhuyan	Faculty Member	
7	Dr Asfi Begum	Faculty Member	

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Khumtai, Golaghat



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Resolutions taken :


Resolution 1: The meeting has unanimously resolved and approved the name of Ms Maina Pathori , a student of Higher Secondary 2nd Year (Science Stream) of the College for Late Priya Baruah & Late Girish Bora Memorial Best Reader Award

Resolution 2 : The meeting has unanimously resolved and approved the library expenditure of purchasing books, journals, E-resource, Newspaper etc.

Resolution 3:- The meeting has acknowledged and appreciated Mrs Progati Borthakur , Associate Professor, Dept. of Education of Joya Gogoi College for his contribution books of cost of Rs 31787/- to Capt. Jintu Gogoi, Vir Chakra Library.

Action taken :-

- a) As per the resolution No 1 Sri Johan Belly has been awarded with Late Priya Baruah & Late Girish Bora Memorial Best Reader Award for the session 2020-21 on 10th November, 2021 at Freshman Social Ceremony
- b) As per the resolution No 2 an amount of Rs. 50176/ has been paid against the bill no 3125-3127 dated 19/08/2021


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Khumtai, Golaghat




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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 22/06/2022

VENUE : LIBRARY CONFERENCE ROOM

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Amiya Kr Das has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah and stated that the basic objective of today's meeting is to approve the expenditure of Library .

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Discussion on the progress of the Library work
- 4) Approval of Library expenditure on books, journal, E-resources and newspapers etc
- 5) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Dr Ananta Gogoi	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Pores Kalita	Faculty Member from Arts Stream	
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Principal
Joya Gogoi College
Khumtai, Golaghat



Co-ordinator, IQAC
Joya Gogoi College
Khumtai-785619
Golaghat, Assam.



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Resolutions taken :

Resolution 1: The meeting has unanimously resolved and approved the amount of Rs 68074/- on purchasing of Library books of both the stream

Resolution 2 : The meeting has acknowledge and appreciate Dr Patha Saikia , Assistant Professor, Dept. of Physics of Joya Gogoi College for his contribution books of cost of Rs 6193 to Capt. Jintu Gogoi, Vir Chakra Library.


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Joya Gogoi College
Khumtai, Golaghat




Co-ordinator, IQAC
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Golaghat, Assam.



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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 16/06/2023

VENUE : LIBRARY CONFERENCE ROOM

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Amiya Kr Das has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah. In her speech she has inform the meeting that Capt. Jintu Gogoi, Vir Chakra Library is going to conduct a Add on course on Application of Computer science and Library & Information Science in collaboration with Employees' Association of the Joya Gogoi College. Librarian has also stated that Sri Pankaj Gogoi will be the another course Co-ordinator .

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Approval of conducting Add on course on Application of Computer science and Library & Information Science
- 4) Detail discussion on Add on course
- 5) Seminar on Intellectual Property Rights (IPR)

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Sri Ranjan Kr Nath	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Poresk Kalita	Faculty Member from Arts Stream	
7	Dr Janmoni Moran	Faculty Member from Science Stream	
8	Dr Deiji Narah	Faculty Member from Science Stream	

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Khumtai, Golaghat.



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Golaghat, Assam.



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Resolutions taken :


Resolution 1: The meeting has unanimously resolved and approved on conducting Add on course on Application of Computer science and Library & Information Science in the library during summer vacation

Resolution 2 : The meeting has unanimously resolved and approved the name of Sri Hemanta Phukon, Inspector of Statistics, Sibsagar District

Resolution 3 :- The meeting has appreciated both the course Co-ordinator Dr Deepa Baruah and Sri Pankaj Gogoi for their sincere effort to educate the students .

Action taken :-

- a) As per the resolution No 1 Add on course on Application of Computer science and Library & Information Science has been formally inaugurated on 24th June,2023
- b) As per the resolution of today's meeting Add on course on Application of Computer science and Library & Information Science in the library has been successfully completed during summer vacation and certificates have been distributed among the participants on 26/08/2023 after conducting evaluation test on 21/07/2023


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MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE : 18/08/2023

VENUE : PRINCIPAL'S CHAMBER

Today the meeting has been started with the chair taking of the President of Library Committee . At the very outset of the meeting President Dr Amiya Kr Das has welcomed all the members of the Library Committee. The objective of the meeting has been stated by the Librarian Dr Deepa Baruah. In her speech she has inform the meeting that Capt. Jintu Gogoi, Vir Chakra Library is going to organized a seminar on Intellectual Property Rights (IPR) in collaboration with IQAC of the Joya Gogoi College. Librarian has also stated that as per the syllabus of FYUP library needs to purchase new books according to new syllabus,

Agenda :

- 1) President chair taking
- 2) Objective of the meeting
- 3) Approval of conducting seminar on Intellectual Property Rights (IPR)
- 4) Discussion on the purchase of new book to the library
- 5) Others

Faculty Members present

Sl No	Name	Designation	Signature
1.	Dr Amiya Kr Das	President/ Principal	
2	Dr Golap Borah	Vice Principal	
3	Sri Ranjan Kr Nath	Co-ordinator, IQAC	
4	Dr Deepa Baruah	Convener/ Librarian	
5	Mrs Jyotirekha Gogoi	Faculty Member from Arts Stream	
6	Dr Poresh Kalita	Faculty Member from Arts Stream	
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8	Dr Deiji Narah	Faculty Member from Science Stream	

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Resolutions taken :


Resolution 1: The meeting has unanimously resolved and approved on conducting Intellectual Property Rights (IPR)

Resolution 2 : The meeting has unanimously resolved and approved the name of Dr Utpal Das, Librarian of LNB Library of Dibrugarh University.


Resolution 3 :- The meeting has also unanimously resolved and approved the purchasing of new books to the library and suggested the librarian to talk with the concern Department regarding the list of books to be purchased.

Action taken :-

- a) As per the resolution No 1& 2 a National Seminar on Intellectual Property Rights (IPR) has been organized on 1/09/2023 . Dr Utpal Das, Librarian of LNB Library of Dibrugarh University delivered lecture as a resource person.
- b) As per the resolution no 3Rs 81844/- has been spent on purchasing of books according to FYUP as per NEP-2020 against the Bill No 1681dated 31/08/2023 and Bill No.3368-79 dated14/09/2023


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