



## YEARLY STATUS REPORT - 2022-2023

| <b>Part A</b>  |                           |
|--|---------------------------|
| <b>Data of the Institution</b>                       |                           |
| <b>1.Name of the Institution</b>                     | Joya Gogoi College        |
| • Name of the Head of the institution                | Dr. Amiya Kr. Das         |
| • Designation  | Principal                 |
| • Does the institution function from its own campus? | Yes                       |
| • Phone no./Alternate phone no.                      | 09854719773               |
| • Mobile No:   | 09854719773               |
| • Registered e-mail                                  | principal.jgc@gmail.com   |
| • Alternate e-mail                                   | amiyakumardas39@gmail.com |
| • Address  | Khumtai                   |
| • City/Town  | Golaghat                  |
| • State/UT   | Assam                     |
| • Pin Code   | 785619                    |
| <b>2.Institutional status</b>                        |                           |
| • Affiliated / Constitution Colleges                 | Affiliated College        |
| • Type of Institution                                | Co-education              |
| • Location   | Rural                     |
| • Financial Status                                   | UGC 2f and 12(B)          |

|   |   |                 |                             |               |             |
|---|---|-----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University  | Dibrugarh University  |                 |                             |               |             |
| • Name of the IQAC Coordinator  | Mr. Ranjan Kr. Nath   |                 |                             |               |             |
| • Phone No.   | 7002078742  |                 |                             |               |             |
| • Alternate phone No.   | 9435151270  |                 |                             |               |             |
| • Mobile  | 7002078742  |                 |                             |               |             |
| • IQAC e-mail address   | iqacjgc2023@gmail.com   |                 |                             |               |             |
| • Alternate e-mail address  | iqacjgc@gmail.com   |                 |                             |               |             |
| <b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://jgcollege.org/aqar-previous-years/">https://jgcollege.org/aqar-previous-years/</a>   |                 |                             |               |             |
| <b>4. Whether Academic Calendar prepared during the year?</b>   | Yes   |                 |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <a href="https://jgcollege.org/wp-content/uploads/2024/03/Academic-calander-22-23_0001.pdf">https://jgcollege.org/wp-content/uploads/2024/03/Academic-calander-22-23_0001.pdf</a> |                 |                             |               |             |
| <b>5. Accreditation Details</b>   |   |                 |                             |               |             |
| Cycle   | Grade   | CGPA            | Year of Accreditation       | Validity from | Validity to |
| Cycle 1   | C+  | 63.0<br>(Score) | 2004                        | 16/09/2004    | 15/09/2009  |
| Cycle 2   | B   | 2.28            | 2011                        | 16/09/2011    | 15/09/2016  |
| <b>6. Date of Establishment of IQAC</b>   |   |                 | 20/01/2005                  |               |             |
| <b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                 |                             |               |             |
| Institutional/Department /Faculty   | Scheme  | Funding Agency  | Year of award with duration | Amount        |             |
| NIL   | NIL   | NIL             | NIL                         | NIL           |             |
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                 | Yes                         |               |             |
| • Upload latest notification of formation of IQAC   |   |                 | <a href="#">View File</a>   |               |             |

|   |                           |  |
|---|---------------------------|--|
| <b>9.No. of IQAC meetings held during the year</b>  | 04                        |  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>  | No                        |  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | <a href="#">View File</a> |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | No                        |  |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |                           |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |  |
| <p>1. A FDP on Revised Manual of NAAC Assessment and Accreditation was held on 22/07/22 2 Workshop on Science, Society and innovation was organized on 22/10/2022 3. National Seminar on Prospects and Challenges of Skill Development and Nation Building was held on 06/04/2023. 4. Workshop on Student Sensitization Program &amp; career opportunities took place 22 May, 2023. 5. One day free eye checkup camp organized by IQAC in collaboration with Sight Plus, Jorhat and Alumni Association at at Swahid Kamala Miri High School, 14th May, 2023</p> |                           |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>   |                           |  |
|   |                           |  |

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| <p>1. To sensitize the faculty members and students for implementation of NEP-2020. 2. To familiarize the stockholders of the college for revised NAAC manual and assessment. 3. To digitize the finance data of the college and formation of an online examination module. 4. To enhance the internet connectivity within the college campus. 5. To introduce add on courses for the next academic session.</p> | <p>1. FDP on Revised Manual of NAAC Assessment and Accreditation was organized on 22/07/22. 2. A Workshop on National Education policy 2020 was held on 22nd May, 2023. 3. An online examination module is now integrated in the college website. 4. A Jio leased line of bandwidth (10mbps) is installed in the college premise. 5. Add on courses are planned to introduced in Education, Chemistry, History as well as Physics Department.</p> |

|   |            |
|---|------------|
| <b>13. Whether the AQAR was placed before statutory body?</b> | <b>Yes</b> |
|---|------------|

- Name of the statutory body

| Name                          | Date of meeting(s) |
|-------------------------------|--------------------|
| Governing body of the college | 20/01/2024         |

|  |
|--|
| <b>14. Whether institutional data submitted to AISHE</b> |
|--|

| Year | Date of Submission |
|------|--------------------|
| 2023 | 03/03/2023         |

|  |
|--|
| <b>15. Multidisciplinary / interdisciplinary</b> |
|--|

In view of NEP 2020 Joya Gogoi College has taken steps towards the multidisciplinary/Interdisciplinary courses. As our college has both Science and Arts Streams which enhance more academic flexibility towards interdisciplinary approach and students can choose/select their subjects as per their interest. As per the guidelines from NEP, 2020 the Undergraduate Programme (UG) will be of 4 years duration with multiple exit options i.e., Certificate after completion of 1 year, Advanced Diploma after completion of 2 years, Bachelor's Degree after successful completion of 3 years and Bachelor's with Research after completing 4 years. Joya Gogoi College is affiliated under Dibrugarh University and has been

eagerly waiting for the instructions/guidelines from the parent University for the Implementation of NEP, 2020.

Our college has already taken initiative of three strategies of teaching- Inter-College, Inter-departmental and Inter-institutional Faculty Exchange Programmes by signing some MoU's. To provide the holistic approach for the learners our college has already undertaken some experimental learning model like field works, extension activities and projects.

#### **16.Academic bank of credits (ABC):**

Our institution has already implemented CBCS system which has flexibility for the learners to complete their BA/BSc. Courses within stipulated time and also enhance the smooth transition to a four years degree courses with the implementation of NEP, 2020. We are preparing for submission of Institutional data in ABC system as long as we get the guidelines from our Parent University and learners can avail the benefit of multiple entries and exit during the chosen programme. Our Institution will arrange an orientation programme to availing the benefits of Academic bank of credit which is a virtual/ digital storehouse that contains the information of the credits earned by individual students throughout their learning period. How students can will open their ABC accounts and how they can avail multiple options for entering and leaving college or universities will also be taught.

#### **17.Skill development:**

The College has already taken initiative towards skill-enhancement, employability to create 'atmanirbhar citizens' by introducing some Vocational courses on Cutting Knitting and Tailoring, Food Processing and Food Preservation, Beauty Therapy and Hair Cutting, Diploma in Computer Application and planned to introduce some Add-on courses on Tourism and Travel management, Health and Yoga, Simulation of electronics circuit using LT spice and Basic Analytical Chemistry which will offer various dimensions of skill development. Our College has already Skill Enhancement courses on NSS and Library and Information Science which motivates the students to develop their professional career in these fields.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our College has already some Core/Generic Elective papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern Indian Literature, Indian Philosophy etc incorporated by current CBCS curriculum to instill a sense of

rootedness and pride among the students regarding rich traditions of Indian knowledge system. The use of Assamese language as a major mode of communication in the classroom enables the students to understand the topics clearly. The institution aims to set up a native language research centre in the coming year to encourage short-term research on local and indigenous knowledge system. The college conducts workshops and lecture series on Yoga. The college has set up an herbal garden with medicinal plants to raise consciousness on alternate medicine of Assam.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institute will focus on the OBE through the introduction of some vocational course/certification course in addition to the regular curriculum. Various workshops and faculty development program will be conducted on development of materials for OBE. The institute will work earnestly to obtain autonomy of college, which is an integral part of outcome based education system as per NEP, 2020 guidelines.

#### **20.Distance education/online education:**

Online education provides ample flexibility to students to learn and explore as per their requirements. During the pandemic, all academic works were conducted online and faculty members and students have gained experiences on working with digital tools such as Zoom, Google Tools, Smart Classroom, You Tube to develop and deliver e-content, short videos, interactive power point presentations and other online content. The college has a centre for distance education- Krishna Kanta Handique State Open University (KKHSOU) which operates both the undergraduate and post graduate courses on Arts stream. To facilitate online learning our college intends to develop digital Self-Learning Materials (SLMs). Based on this, the development of a digital library with course videos and materials by faculty members has become a key focus area of the college for future.

## **Extended Profile**

### **1.Programme**

1.1 236

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**2.Student**2.1 545

Number of students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.2 189Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3 90

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**3.Academic**3.1 34

Number of full time teachers during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

3.2 37

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

|  |            |
|--|------------|
| 1.1  | <b>236</b> |
| Number of courses offered by the institution across all programs during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

|                                    |            |
|------------------------------------|------------|
| 2.1                                | <b>545</b> |
| Number of students during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |            |
|--|------------|
| 2.2  | <b>189</b> |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |           |
|---|-----------|
| 2.3   | <b>90</b> |
| Number of outgoing/ final year students during the year |           |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3. Academic

|  |           |
|--|-----------|
| 3.1  | <b>34</b> |
| Number of full time teachers during the year |           |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |



|  |    |
|--|----|
| 3.2  | 37 |
| Number of Sanctioned posts during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |       |
|---|-------|
| <b>4.Institution</b>  |       |
| 4.1   | 32    |
| Total number of Classrooms and Seminar halls                      |       |
| 4.2   | 44.61 |
| Total expenditure excluding salary during the year (INR in lakhs) |       |
| 4.3   | 23    |
| Total number of computers on campus for academic purposes         |       |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JOYA GOGOI COLLEGE adheres to a meticulously planned and documented process for the Annual Quality Assurance Report concerning curriculum delivery, ensuring its effectiveness. In alignment with its mission and vision, the institution implements various initiatives to achieve this goal. These measures encompass the formulation and execution of action plans geared towards the efficient delivery of the curriculum.

Operating as an affiliated institution, the college predominantly follows the Academic calendar prescribed by the parent university, encompassing both scholastic and non-scholastic activities. Prior to each semester, the principal convenes meetings with all Heads of Departments (HoDs), during which pertinent resolutions are formulated. These decisions are subsequently disseminated during departmental meetings chaired by the HoDs, facilitating the development and implementation of strategies to ensure curriculum delivery is executed effectively.

The institution also dedicates attention to catering to the needs of both slower-paced and advanced learners. Facilitated by the maintenance of teachers' diaries, faculty members can monitor and gauge the progress within the curriculum effectively. Moreover, the institution endeavors to provide academic resources through INFLIBNET N-LIST services, ensuring accessibility to necessary educational materials. Additionally, the institution employs bulk SMS services to communicate with students swiftly, facilitating prompt delivery of the curriculum.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://jgcollege.org/wp-content/uploads/2024/02/1.1.1-Link-for-Additional-information-1.pdf">https://jgcollege.org/wp-content/uploads/2024/02/1.1.1-Link-for-Additional-information-1.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the Academic Calendar issued by Dibrugarh University, the Internal Quality Assurance Cell (IQAC) formulates the Academic Calendar for the academic session, encompassing curricular, co-curricular, and extra-curricular activities. The Continuous Internal Evaluation (CIE) includes: (a) Two Sessional examinations per semester, (b) Home Assignments for non-major students, (c) Seminars, Group discussions, field studies, etc., for Honours students, and (d) Attendance, accounting for 5% of internal assessment. The college diligently maintains detailed attendance records for all students. Any student failing to meet the attendance criteria set by the affiliating university is ineligible to sit for the end-semester examination. A mechanism is in place to address grievances pertaining to internal evaluation. Students dissatisfied with their evaluation may seek resolution through the appropriate authority, within a specified timeline. Comprehensive guidelines for the Examination Grievance Redressal Mechanism are prominently displayed on the college Notice Board. Departments formulate their teaching plans and activities based on the academic calendar. The principal notifies departmental activities and important observance days subsequently. Seminars, field visits, and study tours are also separately communicated in accordance with the academic calendar

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="https://jgcollege.org/wp-content/uploads/2023/05/1.1.2-link-for-additional-information.pdf">https://jgcollege.org/wp-content/uploads/2023/05/1.1.2-link-for-additional-information.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

54

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

54

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum addresses significant and multi-dimensional issues regarding to gender, human values, environmental consciousness, and sustainability across various disciplines. Within the Humanities domain, subjects such as Assamese, English, and Education are imparted with numerous discussions on human values, gender sensitivity, and environmental concerns within their syllabi. Similarly, Social Science subjects had address topics such as professional ethics, gender equity, human values, and environmental awareness.

Several examples highlight the integration of these crosscutting issues:

**Gender Sensitivity:**

- Gender and Education (Education)
- Women's Writings (English)
- Women in Indian History (History)
- Introduction to Women's Studies (Political Science)

**Environment and Sustainability:**

- Environmental Studies (for all undergraduate classes)
- Environmental Economics (Economics)
- History of Ecology and Environment in India (History)
- Biodiversity (Botany)
- Principles of Ecology (Zoology)

**Human Values:**

- Human Rights (Political Science)
- Literature subjects in Assamese and English also touch upon human values.

Moreover, there's a multidisciplinary paper (compulsory for all students) that addresses issues of human values comprehensively.

**Professional Ethics:** The college conducts career guidance programs aimed at instilling professional ethical practices among students. Additionally, a code of professional ethics is formulated for faculty members and office staff.

Furthermore, initiatives like the Women Cell in collaboration with NCC and NSS provide yoga training, while workshops organized by various college bodies cover areas such as health, hygiene, sanitation, education, and self-employment, contributing to the empowerment of female students.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field**

**work/internship during the year**

6

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

54

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | <a href="#">View File</a> |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Students-Feedback-report-22-23_0001.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Students-Feedback-report-22-23_0001.pdf</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**420**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <b>No File Uploaded</b>   |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**108**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Assesment of learning level of students:

A preliminary assessment of learning level of students is done on the basis of their marks during the time of admission to undergraduate course.

An Orientation Programme is conducted for the freshers and certain level of assesment of their knowledge base is obtained.

Class room interactions, seminar presentation, group discussion etc help in knowing learning level of students.

Admission Register gives a summary of student profile which is made available to the departments. For slow learner the institution adopts the following strategies: 1. Discussion of the previous years question papers.

2. Tutorial and remedial classes. 3. Encouraging the slow learner to participate in programmes like yoga and meditation to enhance their concentration and understanding skills.

For advanced learner the institution adopts the following strategies: 1. Propure exposure is given through engaging them in field trips and workshops. 2. Encourage to avail various scholarships such as Ishaan Uday, Metriculation Scholarships etc. 3. Best reader award by the Library Committee.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | Nil                       |
| Upload any additional information | <a href="#">View File</a> |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)



|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 545                | 34                 |

|                            |                           |
|----------------------------|---------------------------|
| File Description           | Documents                 |
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental and participative learning is at the heart of student centric method as it provides students the necessary ambience to explore, experience and establish their own perspective. Keeping it in consideration, following student centric methodologies are adopted:

#### Experiential learning:

1. Field study and field surveys as per CBCS syllabus to create opportunities for first-hand experiences that encourage critical thinking and long-term retention.
2. Laboratory works for students from science stream.

#### Participative Learning:

1. Seminar presentation by students.
2. Group discussions on current issues.
3. Essay writing for development of writing skills.
4. Publication of college annual magazines and wall magazines by different departments.
5. Debate and quiz competition to create an atmosphere of competitiveness among students.
6. Participation in various programmes conducted by NSS.
7. Visit to the places of bio-diversity and historical importance.

#### Problem Solving Methodologies:

1. Carrying out different project work as mentioned in the CBCS syllabus for enhancing learning experiences.

2. Practice teaching by education major students.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://jgcollege.org/wp-content/uploads/2024/02/2.3.1.pdf">https://jgcollege.org/wp-content/uploads/2024/02/2.3.1.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this era of digital communication, Joya Gogoi Collerge administration believe in the widerspread use of ICT enables tools for effective teaching-learning process as it establish a more active collaboration of students and the simultaneous acquisition of technological knowledge of students. All faculty members of JoyaGogoi college are now well equipped to use the ICT enabled tools. Being able to search for various sources as well as to structure information, are some of the most notable skills that students develop due to the use of ICT. In the past few years, many ICT enabled tools are purchased, thanks to the fund recieved from UGC, RUSA etc, all.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://jgcollege.org/wp-content/uploads/2024/02/SAMPLE PHOTOS OF ICT CLASSROOM TEACHING1.pdf">https://jgcollege.org/wp-content/uploads/2024/02/SAMPLE PHOTOS OF ICT CLASSROOM TEACHING1.pdf</a> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

34

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

34

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

| 539  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College emphasizes Continuous Internal Evaluation to enhance the students' performance in their study. In this regard, the college has undertaken following reform initiatives -

1. The college holds Class test, sessional test, group discussion, maintain internal assessment procedures, organize seminars etc. The internal assessment marking procedure are as in the following: 20 marks are allotted for internal assessment in every paper, in which 5 marks for class attendance, 5 marks for seminar/group discussion, 5 marks for Sessional Test -I(written), and 5 marks for Sessional test- II(written).

2. The College prepares academic calendar which provides some other essential information to students relating to internal evaluation procedure of the college courses.

3. Different Examination committees have been formed to supervise and look after activities of the college examination (Annual and semester End examination as well as seasonal). The examination committee meets periodically to discuss all the examination related matters.

4. Students are asked to report their grievances, if any, with regard to marks of internal assessment.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://jqcollege.org/wp-content/uploads/2024/02/2.5.1.pdf">https://jqcollege.org/wp-content/uploads/2024/02/2.5.1.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to redress any kind of grievance relating to internal examinations the college has three platforms. These three platforms are: the Departments, the college authority and the affiliating university. The college authority appoints different examination committees to supervise and look after activities of the college internal as well as the end semester examination. Each committee is headed by a convener and each committee is assigned with related task of conducting the examinations. The examination committee meets periodically to discuss all the examination related matters. Students have the freedom to approach the college authority directly with regard to any internal examination related grievances. The college office keeps a copy of these mark sheets of internal assessment for its own record while a duplicate copy is submitted to the university in due time. The department put forward the notice of internal examination of the college to its respective students through notice board, whatsapp group at least 7 days in advanced. The due date of seminars is notified by the departments 20 days in advanced so that students can prepare smoothly. The answerscripts of the students are returned in due time so that they can understand their mistakes and prepare accordingly for final examinations.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Examination-related-Grievances-Redressal-Form.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Examination-related-Grievances-Redressal-Form.pdf</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The Program and course outcomes are displayed in the college website.
2. During the inauguration/induction program, the students are sensitized about the program and course outcomes by the respective teachers of the department.
3. Student feedbacks about the course/syllabus is the reflection

of their awareness regarding the same.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | <a href="#">View File</a>   |
| Paste link for Additional information                | <a href="https://jgcollege.org/wp-content/uploads/2023/12/PO-and-CO.pdf">https://jgcollege.org/wp-content/uploads/2023/12/PO-and-CO.pdf</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated with Dibrugarh University. To assess the attainment of the programme and course outcomes, the following methods and practices are adopted, according to the guidelines, courses, and curriculum framed by the university for undergraduate courses. They are as follows:

Sessional examination

End-semester examination

Assignment

Seminar presentation

Group Discussion

Project work

Practical and laboratory works

Student feedback on curriculum delivery

Course completion certificate.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/attainment-of-PO-CO.pdf">https://jgcollege.org/wp-content/uploads/2024/02/attainment-of-PO-CO.pdf</a> |

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****90**

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="https://jgcollege.org/wp-content/uploads/2024/02/university-report.pdf">https://jgcollege.org/wp-content/uploads/2024/02/university-report.pdf</a> |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://jgcollege.org/student-satisfaction-survey-sss/>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| e-copies of the grant award letters for sponsored research projects /endowments | <b>No File Uploaded</b>   |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

18

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5



| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### COMMUNITY DEVELOPMENT PROGRAMME

1. National Science Day has been observed on 28/02/2023 by JoyaGogoi College in collaboration with GolokBorbora High School to Popularize Science among the School Students through Chemistry magic in which two faculty of the Chemistry Department have acted as Resource Person.
2. World Story telling Day -2023 has been observed at 1.N0 Khumtai Model L.P.School on 20/03/2023. A lecture on Role of Story in the development of Mental Health has been organized. A story telling competition has been organized among the school students.
3. One day free eye check up camp has been organized by IQAC, JoyaGogoi College and Alumni Association in collaboration with Sight Plus, Jorhat on 21/05/2023 at Swahid Kamal Miri High School, Baulipara from 10.00 a.m to 1.00 p.m
4. One day free eye check up camp has been organised by JoyaGogoi College in collaboration with Sight Plus, Jorhat

and Tea- Garden BalyaBikashBhawan, NGO, Khumtai on 14/05/2023 at BalyaBikashBhawan, Khumtai

5. Free Training Camp for Examination of 3rd& 4th Grade under Government of Assam has been organized by JoyaGogoi College Teachers' Unit in association with College Alumni Association from 9/07/2022 to 24/07/2022

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/33414_34_1708943383.docx">https://jgcollege.org/wp-content/uploads/2024/02/33414_34_1708943383.docx</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

559

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has created adequate infrastructure and physical facilities for teaching-learning in terms of classrooms, laboratories, library resources.
- The college has thirty (30) Class Rooms having required facilities for teaching. Nine rooms with approximately 30 student's capacity are fully equipped with LCD projectors.
- Two smart class rooms with required facilities are used for teaching. One video conferencing room of 30 seat capacity is in working condition. LCD projectors, laptops and desktops are available for teaching-learning purpose. Conference Hall and Digital Seminar Hall are also used for academic lectures, ICT enabled classes.
- The College Central library has been updated with required facilities infrastructure and furniture separately both for students and teachers. The library of the college has the collection of various text and reference books for both Arts and Science Stream, magazine, journals both national and international, news papers, periodicals etc. INFLIBNET/ N-LIST facility is available for students and teachers.
- The campus is Wi-Fi enabled. One leased line connection with 10 mbps and broadband connections is also available.
- The college provides boarding facility to outstation girls' students with seat capacity of 32.
- The college has one computer laboratory where computer practical and theory classes are taken smoothly. In addition to this there are five practical laboratories such as Psychology (Education), Chemistry, Physics, Botany and

## Zoology for Science stream.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.1.1.-Sample-photos-of-Infrastructure-Link-for-additional-Information.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.1.1.-Sample-photos-of-Infrastructure-Link-for-additional-Information.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to providing good infrastructure for effective teaching learning, the college has established facilities for sports, games (indoor, outdoor), gymnasium, yoga centre and cultural activities etc. The college also tries to provide all the extra-curricular facilities to the students. Facilities for various sports and games are available in our college campuses.

The students usually practices volleyball, football, badminton, cricket, carrom, chess, and other available indoor and outdoor games in their free time and also organize different competition at college weeks. The following sports facilities are available:  
Sports facilities (Indoor Stadium):

1. Chess
2. Badminton
3. Table Tennis
4. Carrom
5. Gymnasium
6. Weight lifting

Sports facilities (Outdoor):

1. Volley Ball
2. Cricket
3. Javelin

4. Weight through

5. Football

6. Skipping set

Gym facilities:- Dumbell sets, Pull up bars, Weight bench, Tread mill, Exercise cycle etc.

In addition to these adequate facilities are made available for NCC & NSS units of the College The college occasionally organizes various co-curricular and extracurricular activities in the college such as Seminars, Quiz, Debates, group discussion, Workshop, Annual college week etc. The students are encouraged to participate in the Dibrugarh University inter college sports & cultural competition.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.1.2.-The-Institution-has-adequate-facilities-for-cultural-activities-sports-games-indoor-outdoor-Additional-Information.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.1.2.-The-Institution-has-adequate-facilities-for-cultural-activities-sports-games-indoor-outdoor-Additional-Information.pdf</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

03

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

10

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.1.3.-Number-of-classrooms-and-seminar-halls-with-ICT-enabled-facilities-such-as-smart-class-LMS-etc.-Additional-information.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.1.3.-Number-of-classrooms-and-seminar-halls-with-ICT-enabled-facilities-such-as-smart-class-LMS-etc.-Additional-information.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.39

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college library has information resources that include more than 16,274 books and other reading materials. It has computer facilities to access the e-resources that include manuscripts, college magazines, question papers, thesis, college publications, some e-books and e-journals.
- After the books are procured, they are entered in the accession register, and bar-coding of the books is done.
- College Library initially started the process of Automation by using Library Management Software named CDS/ISIS. It was micro - computer base software released by UNESCO in 1985.

But the Library has got SOUL 2.0 from INFLIBNET, Ahmadabad free of cost and the librarian also has got five days training on SOUL at INFLIBNET centre and the process of automation was started in the month of November of 2011. The library has started the process of cataloguing and has started the process of creating the Library management database. Afterwards the library has to reinstall the SOUL 2.0 and has to start the whole process from very beginning. When the SOUL 2.0 packages was installed the Activation Key which has received from INFLIBNET after installing the package was FGHP-ERFP-3FTM-7AMC for making the soul active to work. But when the SOUL was out of order due to the hardware problem occurred, again we had to apply for another Activation Key to the INFLIBNET centre. The second Activation Key was FZGP-VWF2-3LSM-JDMR. All the students of CBCS system have been registered under Barcode system.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.2.1-Library-is-automated-using-Integrated-Library-Management-System-ILMS-Additional-Information.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.2.1-Library-is-automated-using-Integrated-Library-Management-System-ILMS-Additional-Information.pdf</a> |

|  |                              |
|--|------------------------------|
| <b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b> | <b>C. Any 2 of the above</b> |
|--|------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**



**1.01**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

95

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has an adequate system for upgrading and expanding information technology infrastructure. Dedicated technical staff has been appointed for maintaining hardware and information technology infrastructure. ICT facilities for academic transaction such as projectors, smart boards, computers, LCD TVs etc. are regularly upgraded. The Departments employ Google classrooms, You tube, Google Meet, Zoom etc. for conducting online classes and sharing lecture notes and other study materials. The attendance of the employees are recorded via biometric scanner Regular maintenance of cables, Wi-Fi routers etc. is done to ensure seamless access to internet through the available leased line and broadband connections. Regular maintenance and up gradation of appliances and equipment of the administrative office such as computers, laptops, printers and scanners is ensured. The College website is regularly upgraded. The dedicated IT Cell comprising of experienced technical staff is formed and the same is mandated to look after the required up gradation and upkeep of the IT facilities, the repair and maintenance of various IT facilities of the institution.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.3.1-Institution-frequently-update-s-its-IT-facilities-including-Wi-Fi-Additional-Information-1.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.3.1-Institution-frequently-update-s-its-IT-facilities-including-Wi-Fi-Additional-Information-1.pdf</a> |

#### 4.3.2 - Number of Computers

23

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.22

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedure and system for maintenance & utilization of facilities & assets of the Institution is defined by the policy document. It is the responsibility of the various committees and cells to update the respective policies from time to time and to ensure compliance. The College has infrastructure committee, RUSA monitoring Committee, beautification committee to look after the maintenance, renovation and constructional work related to the building Construction, repair and maintenance of the college buildings and physical infrastructure like water supply, power supply, canteen etc. The Science department maintains the stock register of laboratory chemicals/instruments/apparatus, attendance register for students regularly. The Librarian and Library committee which takes initiative for maintenance of rules and regulation during the entry as well as inside of the library. A dedicated IT Cell comprising of experienced teachers is formed. It is mandated to look after the required up gradation and upkeep of the IT facilities including the repair and maintenance of these facilities. The Governing Body look after the arrangements for applying and for acquisition of funds from various sources such as U.G.C., RUSA, and other government agencies & allocation of budget for various activities. The Warden looks after the maintenance and utilization of hostel facilities. There is proper monitoring system regarding the utilization and security of all facilities. Multiple MoUs have been done between various colleges and universities of the state to promote exchange of knowledge & ideas.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/4.4.2-There-are-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms.pdf">https://jgcollege.org/wp-content/uploads/2024/02/4.4.2-There-are-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

594

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)  | <a href="#">View File</a>   |
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b> | <b>A. All of the above</b>  |
| File Description  | Documents   |
| Link to institutional website   | <a href="https://jqcollege.org/wp-content/uploads/2024/02/33414_55_1708781904.pdf">https://jqcollege.org/wp-content/uploads/2024/02/33414_55_1708781904.pdf</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| <b>500</b>  |   |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |   |
| <b>500</b>  |   |
| File Description  | Documents   |
| Any additional information  | <a href="#">View File</a>   |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.5 - The Institution has a transparent</b>  | <b>A. All of the above</b>  |

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

9

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | No File Uploaded          |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Joya Gogoi College Students actively engage in a variety of co-curricular activities, displaying their commitment to holistic development. Different events include the celebration of independence day and republic day, fostering patriotism among students. Additionally, the vibrant observance of saraswati puja reflects the cultural spirit of the College community. The students play a crucial role in promoting scientific awareness. Their efforts are directed towards attracting school level students to the field of Science, creating dynamic environment that encourages curiosity and exploration. The involvement of students in NSS, NCC and Red ribbon club reflects their commitment to personal growth, community service and social awareness. These co-curricular initiatives contribute significantly to the overall growth and engagement of the student body at Joya Gogoi College. Beyond their active participation in cultural and scientific pursuits, the student union on behalf of students of Joya Gogoi College, play an important role in administrative decision-making processes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Bye-Laws_0001.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Bye-Laws_0001.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23



| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A registered alumni association is present in the Institution. Alumni wish to cherish and develop the close association of our ex-students with the present student thereby helping the students to grow and develop further. They are actively interacted with existing students and they gave their suggestions and support to the development of Alumni Association. Alumni guided to the students about the importance of Academics as well as Co-Curricular programmes. Alumni asked the students to improve Communication skill Alumni promised to extend their help to students in placement.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Alumni_0001.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Alumni_0001.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has planned its vision and mission in consideration with the socio-economic status of the nearby areas, prospective students and feeder schools. The college is located in a rural area Khumtai of Golaghat District, Assam where majority of the students come from economically weaker section of the society. The college is affiliated to the Dibrugarh University and is registered under 2(F) and 12(B) of the University Grants Commission Act, 1956.

Vision of the College:

- The vision of Joya Gogoi College is to develop an education system deep rooted in Indian ethos with a goal of transforming the locality into an equitable and vibrant knowledge society by imparting high education quality for all.

Mission of the College:

- To provide affordable quality education by bringing innovation in learning methods and adopting diversified curriculum to develop good, thoughtful, well-rounded graduates with knowledge and skills and prepare the youth ready to face the challenges of future.
- To make intellectually alive & socially responsible citizen.
- To observe and analyse the performance standard of the faculty members through self-assessment and feedback mechanisms.
- To organize various academic activities such as seminars, workshops, educational field tour etc. for quality enhancement of students and the faculties.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/6.1.1.-Doc-with-Link-3.pdf">https://jgcollege.org/wp-content/uploads/2024/02/6.1.1.-Doc-with-Link-3.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To accomplish the vision and mission and fulfils the perspective plans, the college always gives importance in practicing decentralization and participative management. The management and head of the institution ensures the responsibilities and duties in participatory management system. The Governing body, the apex body of management constituted various committees wherein the various responsibilities/duties are allotted to carry out for the greater interest of the college. Both teaching and non-teaching members are adequately represented in the Governing Body of the college and their opinions are sought in making and implementation of different policies.

The principal is the Executive Head of the institution and is vested with powers to ensure the proper conduct of the academic programmes and other activities of the college. The principal, initiates & finalize every activity by consulting with the respective committee. The responsibilities & duties of various committees/faculties are communicated to the staff and students by holding staff and students meeting, departmental meetings & individual contact. The institution inherently follows a method of decentralization in administering its various duties and functions without compromising on offering quality teaching to students.

A case study of decentralization and participative management is the examination system in the college which is practiced in every year. Before examination, an examination committee is formed by the principal of the college where various exam related issues are discussed for smooth conduct of the examination with participation from all stakeholders.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Involvement-of-Faculty-Members-in-Various-Academic-Activities-in-other-institution-Signed-6.1.2.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Involvement-of-Faculty-Members-in-Various-Academic-Activities-in-other-institution-Signed-6.1.2.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of the college has been implemented considering the vision and mission of the institution. From its inception, the Arts stream of the college has fostered quality education in the field of humanities and social sciences. To promote scientific temper among the students, the college administration sanctioned the Science stream from the department of higher education (DHE), Govt. of Assam in the year 2020. The college offers UG programmes in Arts and Science. The college also offers distance learning education for UG and PG programmes under KKHSOU, value added, vocational certificate courses. The Institutional Development Plan (IDP) of 15 years for the implementation of NEP had been prepared and submitted to DHE, Govt. of Assam.

The governance and leadership are committed to executing the stated vision and mission of the college. The Governing Body which is the supreme authority, has an active role in the overall management of the college. The Governing Body, Principal and teaching and non-teaching staff members, other stake holders of the college develop and implements the quality policy and plans in order to reflect the mission and vision of the college.

The IQAC is the principal body that supervises the academic activities and works for the promotion and enhancement of quality along with the participation of the stakeholders. The college management constantly focuses on academic development, infrastructure improvement, good administrative management and innovation practices. Guided by the vision, we endeavour to shape the future of the youth towards high quality education, outstanding research, innovation and scholarship.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://jqcollege.org/wp-content/uploads/2024/02/6.2.1.-Doc-with-Link-1.pdf">https://jqcollege.org/wp-content/uploads/2024/02/6.2.1.-Doc-with-Link-1.pdf</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the main decision taking body in the institution which is constituted as per guideline of Higher

Education, Government of Assam. The President of the Governing Body is appointed for 5 years. Principal is the member Secretary of the Governing Body.

The principal is the academic and administrative head of the college and confirms implementation of the rules and regulations and execution of the academic and non-academic plans in consultation with the staffs of the college.

The IQAC of the college is the principal body which ensures quality parameters of the institution and works closely with the other members for the smooth running of the college.

The academic committee monitors and discusses various academic and non-academic activities of the college for ensuring ideal academic environment and progress. The decisions on different issues including policy matters are communicated to the staff through the academic committee, departmental heads and IQAC.

The college has a central library with a very good collection of text and reference books for both science and arts stream. The Librarian with her associate takes care of the library functioning.

The College follows Assam College Employees (Provincialisation) Act 2005; Assam College Employees (Provincialisation) Rules 2010 and other auxiliary guidelines. The college also follows all applicable rules, regulations & guidelines as notified by the UGC & DHE (Govt. of Assam). All the regular appointments are made strictly as per applicable Govt. rules & regulations. Service Rules of Govt. of Assam are followed for duty, responsibility and promotion of the employees.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://jgcollege.org/wp-content/uploads/2023/12/SERVICERULE1_merged-1.pdf">https://jgcollege.org/wp-content/uploads/2023/12/SERVICERULE1_merged-1.pdf</a> |
| Link to Organogram of the Institution webpage | <a href="https://jgcollege.org/wp-content/uploads/2024/01/organogram.pdf">https://jgcollege.org/wp-content/uploads/2024/01/organogram.pdf</a>                       |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in**

**A. All of the above**

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college adopted different measures for the welfare of both the teaching and non-teaching staff in the following ways:

#### STATUTORY WELFARE MEASURES

- All employees are covered as per the provisions of The Minimum Wages Act, 1948.
- All women employees who complete one year of service with the institution shall be given paid Maternity Leave for the period of 6 months as per The Maternity Benefit Act, 1961.
- All the employees shall be eligible for 12% Provident Fund contribution from the competent authority as per the Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- A Committee for prohibition of sexual harassment is put up to protect the rights of the employees.

#### NON-STATUTORY WELFARE MEASURES

- A Mutual Benefit Fund is operated by the staff of the college that provide financial benefits to the registered employee of the college.
- Duty leaves for Teaching staff who travel for paper presentation in seminars/conferences.
- Employee Referral Bonus is been given for contractual teaching hires.
- Celebrations for Employees on the following days - College

Foundation Day, Independence Day, Republic Day, Bohag Bihu, Puja Celebrations, etc.

- Faculty members are encouraged to take up research projects.
- Employees who had completed one year of service shall be eligible for 10 days of earned leave.

In addition to the Statutory and Non-Statutory employee welfare measures, the following are also provided.

- Tea & Coffee is provided at free of cost to all employees.
- Health Camp, Gymnasium cum Yoga Centre for enthusiastic employee.
- Faculty members are encouraged to participate in sports organized by Assam College Teachers Association-Golaghat Zone.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/6-3-1/">https://jgcollege.org/6-3-1/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college collected Performance Appraisal report in prescribed format annually for both teaching and non-teaching staff. It is considered as the appraisal for continuous improvement of the staff. It aims towards the development of the faculty, non-



teaching staff and the college as a whole. The procedure included submission of filled in appraisal forms to IQAC. The collected teachers and non-teaching staff appraisal reports are reviewed and evaluated by the IQAC. Then the reports with recommendation are forwarded to the G.B. and measures are taken accordingly. Generally the following main parameters are considered in this appraisal:

- Number and name of national/international/regional level seminars, conference, workshop attended.
- Number and name of ongoing or completed Major and minor research project.
- Research paper published
- Book published
- Total Class allotted, attended
- Invite suggestions/information to be implemented for quality education of the students an improvement of the college
- Other corporate activities of the teacher

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Aprisal-Merged-Tesaching-and-Non-teaching.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Aprisal-Merged-Tesaching-and-Non-teaching.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audits are conducted. External Audit is done by the Auditor General of Assam, through the office of Director of Higher Education of Assam. External auditors are appointed by the State Government and such audits are done in-situ.

Internal Audit is done at the end of every financial year through a college appointed Chartered Accountant Auditors cross verify the collection of fees with all income sources, including course & hostel admissions. Voucher-based payments are verified based on supporting documents and bank reconciliation statements. Subsequently, related bank transactions are checked and verified. Any form of discrepancy is discussed with the management. All financial transactions are accounted for based on financial

statements like cash books, balance-sheets and Income and expenditure accounts for the financial year. Such financial statements are signed and approved by Auditor and College management. Based on the audited financial statements, auditor issues the Annual Audit Report.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jqcollege.org/wp-content/uploads/2024/02/6.4.1-DOC-with-Link.pdf">https://jqcollege.org/wp-content/uploads/2024/02/6.4.1-DOC-with-Link.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**Nil**

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College submits various proposals to meet the requirements of funds for construction, upgradation, renovation and repairing of classroom, office, library, hostel and other basic infrastructure, requesting financial help from UGC, RUSA, State Government and other organization.
- Special grants have been received by the institution from State Government from time to time.
- Award Funds such as Best Freshers' Award, Best graduate in Chemistry, Physics, Zoology, History and Education from staff members of the College.
- The college also generates funds by introducing students' admission (fee waiver scheme), hostel fee etc.

- Conduct of examinations for government departments and other external agencies.
- The faculty members of the college are involved in various other duties and additional assignments by govt. of Assam in addition to their assigned job responsibilities.
- Institution mobilizes fund from the the staff members to create "student welfare fund" to help needy and economically backward student and to encourage the students giving Best Graduate Award in Arts and Science.
- Major portion of internally generated funds from admission, tuition fee, development fee under govt fee waiver scheme money return for payment of salary to contractual, part-time teachers and other non-teaching staff.
- NCC cadets receive Refreshment, stitching and Washing Allowances under direct beneficiary scheme.
- The college has future strategies for mobilization of funds from Vermicomposting, Fishery, Mushroom Cultivation, Teak and Agar plantation, Kitchen Garden.
- Governing Body monitors utilization of funds and ensures optimal use of available financial resources.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/6.4.3-DOC-with-Link.pdf">https://jgcollege.org/wp-content/uploads/2024/02/6.4.3-DOC-with-Link.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following strategies are adopted by the IQAC to contribute significantly for institutionalizing the quality assurance strategies and processes:

- Conduction of Financial Audit
- Regular submission of data for All India Survey of Higher Education (AISHE)
- Necessary steps to ensure conduct of Green, energy, environment audit.

Celebration of important days

- Republic Day(26-01-2023)

- National Science Day(28/02/2023)
- International Women's Day(08/03/2023)
- World Environment Day (05/06/2023)
- International Yoga Day(21/06/2023)
- Independence Day(21/06/2023)
- World Health Day (10-10-2022)
- International Day for Biological Diversity (22-05-2023)

#### Organization of Extension activities

- FDP on Revised Manual of NAAC Assessment and Accreditation on 22/07/22.
- Workshop on Science, Society and innovation on 22/10/2022
- National Seminar on Prospects and Challenges of Skill Development and Nation Building on 06/04/2023
- Workshop on student Sensitization: Career Opportunities & National Education policy 2020 on 22-05-2023.
- One day free eye checkup camp organized by IQAC in collaboration with Sight Plus, Jorhat and Alumni Association at Swahid Kamala Miri High School, 21st May, 2023
- Career opportunities in the Financial Sector for Non-Financial Students, 25th March, 2023.
- Children Day celebration at No-1 Khumtai Model LP School.
- Impact of Covid-19 Pandemic on Student Community and its Remedies organized by NSS, IQAC and Mental Stress Management Cell, Joya Gogoi College.
- Providing NLIST site to the faculty members and students.
- Activities to promote gender awareness, preparation and implementation of gender sensitization action plan and promotion of gender equity and empowerment.
- Online admission facility for students
- Regular meeting of IQAC.
- MOUs to facilitate and enhance the quality of teaching-learning process.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jqcollege.org/wp-content/uploads/2024/02/6.5.1.-Doc-with-Link-2.pdf">https://jqcollege.org/wp-content/uploads/2024/02/6.5.1.-Doc-with-Link-2.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college functions as the apex body for assurance of quality education and monitors the teaching learning process and operation of methodologies and suggests changes if any, so that the effectiveness of teaching-learning process is further enhanced.

Some examples are sited below:

- Renovated classroom with ICT for an effective teaching learning process.
- Field exposure of students for better performance.
- Experimental lab project works for science students.
- Conduct of collection and analysis of feedback from various stakeholders.
- Organisation of collaborative seminars/webinars, workshops, lecture programmes etc.
- Conduct of orientation programme for newly admitted students.
- Monitoring the overall attendance of students and addressing the issue of shortage of attendance of students if any in collaboration with the departmental teachers & parents.
- Signing of MOUs with several institutions and organisations to promote faculty/student exchange, research, co-curricular& extra-curricular activities etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/6.5.2-DOC-link.pdf">https://jgcollege.org/wp-content/uploads/2024/02/6.5.2-DOC-link.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://jgcollege.org/wp-content/uploads/2024/02/Annual-Report-2022_2023_merged.pdf">https://jgcollege.org/wp-content/uploads/2024/02/Annual-Report-2022_2023_merged.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Joya Gogoi College is always ready to create and propagate a safe, secure and healthy environment to achieve gender equality and to ensure respectful and dignified behaviour at all level.

1. The college initiate measures for the promotion of gender equity through various curricular and co-curricular activities.
2. The institute organizes programs to raise awareness about gender sensitization.
3. The institute has also taken various initiatives to provide equal opportunities to the students irrespective of gender.
4. The college has self-financing six months skill development embroidery, cutting, tailoring course and beautician and cosmetology course which plays an important role to empower the girl students of college and women of nearby villages

Programs undertaken during the Academic session of 2022-23

1. Lecture on "Protection of Women Employees at workplace".
2. World Mental Health Day
3. International Women's Day
4. Self-financing Six months skill development embroidery, cutting, tailoring course.
5. Add-on Course: Beautician and cosmetology course
6. International Yoga Day.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://jgcollege.org/wp-content/uploads/2024/02/7.1.1-Gender-Sentizization-Action-plan-2022-23-23rdFeb24.pdf">https://jgcollege.org/wp-content/uploads/2024/02/7.1.1-Gender-Sentizization-Action-plan-2022-23-23rdFeb24.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://jgcollege.org/wp-content/uploads/2024/02/7.1.1-Gender-equity-Rel-Doc.pdf">https://jgcollege.org/wp-content/uploads/2024/02/7.1.1-Gender-equity-Rel-Doc.pdf</a>   |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution follows the Green Campus Initiatives Policy for maintaining a green and clean campus. Accordingly the management of degradable and non-degradable waste generated in the campus is done by the institution.**

**Solid waste management:**

1. Segregation of dry and wet waste is done in separately allotted dustbin.
2. The degradable waste are use to prepare organic waste in the Vermicompost Unit in the campus.
3. The plastic wastes are sold to the local vendors and students are encouraged to reuse plastic waste like bottles and cans as recycled planters.
4. The non-degradable plastic waste like electronic appliances is repaired and reused.

**E-waste management:**

1. The obsolete electronic appliances are reused by repairing them.
2. The e-waste of the institute is tried to reduce by proper maintenance and timely upgrading the electronic items.
3. To dispose of the completely damaged e-waste by storing them in proper place and selling them to the vendors of the locality.

**Waste Water management:**

1. Wastewater generated from the sanitary blocks, basins, etc are disposed off through a proper drainage system.
2. Waste water from the canteen are disposed off through a proper drainage system.
3. Repairing of the source of water leakage, such as dripping taps as quickly are done quickly as possible.
4. Implementation of Rain Water Harvesting.
5. Maintenance of the water bodies in the campus

**Uses of Bore well recharge system.**

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="https://jgcollege.org/wp-content/uploads/2024/02/7.1.3-Waste-Management-Geopics-2022-23-23rdFeb24.pdf">https://jgcollege.org/wp-content/uploads/2024/02/7.1.3-Waste-Management-Geopics-2022-23-23rdFeb24.pdf</a> |
| Any other relevant information  | <a href="#">View File</a>   |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**



| File Description  | Documents                           |
|---|-------------------------------------|
| Geo tagged photographs / videos of the facilities   | <a href="#">View File</a>           |
| Any other relevant information  | <a href="#">View File</a>           |
| <b>7.1.5 - Green campus initiatives include</b>   |                                     |
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b><br><br><ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of Bicycles/ Battery powered vehicles</li> <li>3. Pedestrian Friendly pathways</li> <li>4. Ban on use of Plastic</li> <li>5. landscaping with trees and plants</li> </ol> | <b>A. Any 4 or All of the above</b> |
| File Description  | Documents                           |
| Geo tagged photos / videos of the facilities  | <a href="#">View File</a>           |
| Any other relevant documents  | <a href="#">View File</a>           |
| <b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>   |                                     |
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>  | <b>A. Any 4 or all of the above</b> |
| File Description  | Documents                           |
| Reports on environment and energy audits submitted by the auditing agency   | <a href="#">View File</a>           |
| Certification by the auditing agency  | <a href="#">View File</a>           |
| Certificates of the awards received   | <b>No File Uploaded</b>             |
| Any other relevant information  | <a href="#">View File</a>           |
| <b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment</b>  | <b>C. Any 2 of the above</b>        |

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Administrative activities:**

The college displays the core values of the institution in front of the administrative building.

The code of conduct has been uploaded to the institutional website.

Sports activities organized in college week and other inter-college competitions play an important role to grow the feeling of unity and integrity and make the environment harmonious.

Various social activities like medical camps, blood donation camps organized by NSS or other departments play an important role to provide an inclusive environment.

The college student Union has Social Service Unit which conducts various activities like Cleanliness Drive, Plantation Drive, etc.

Celebration of National festivals and important occasions such as International Women's Day, voting day, Mother Tongue Day, Yoga Day, Environment Day, Saraswati Puja, etc. increases positive outlook among the students though they come from different backgrounds.

#### Academic aspects:

**Study Tour:** The institution organizes study tours for all the Departments of the college. The tours are sponsored by the teachers of the department. The students prepare reports of their field visits and submit them to the Department. This has helped the students to increase their critical thinking, encourage learning, and create a stronger bond between the teacher and students.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Joya Gogoi College respects the constitutional obligations and always tries its best to work towards promoting the students and its employees in every aspect possible. The institution has always tried to inculcate values of the constitution of India. The college has been following a democratic practice by encouraging the involvement of students in consultation in decision making in any kinds of administrative matter. The college has the culture of organizing student Union Election every year with full involvement of the teachers participating in the election. The student unions take active part in various administrative, cells and committees for the smooth functioning of the institution.

The institutions also celebrate different commemorative days and events such as Republic Day, Independence Day, Constitution Day, Mother Language Day, Gandhi Jayanti, Children's Day to promote unity and national integrity with an objective to promote awareness and sensitize students and employees of the institution to stand united. The college also organizes webinars, seminars and Invited talk on the occasion of International Women's Day,

Cultural Diversity Day, Voters Day, World Environment Day, National Science Day, Pie Day, Swachh Bharat to promote constitutional obligations towards students and staff.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Joya Gogoi College organizes and celebrates several national and international commemorative days and events. Observation of Independence day on 15th August, Gandhi Jayanti on 2nd October, Republic day on 26th January, International women's day on 8th March, International Yoga day on 21st June and International environment day on 5th June are a regular part of the College

activities. The institute also celebrated International day for Biological diversity and International wetland day to increase awareness among the students on biodiversity issues and values and functions of wetlands. College also celebrated Rabha Divas 20th June and Silpi Divas on 17th January by conducting various competition among the students. Department of Mathematics, Joya Gogoi College also observed Pi-day on 14th March by conducting a delightful talk on the topic "Ramanujan-An inspiration". The institute also observed World Drama day on 27th March and World Poetry day on 21st March, which was attended by students from various departments.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title: Extension activities of Women Cell.**

### Best Practice 2

**Maintaining a Clean and Green Campus.**

The details are given in the college website.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Joya Gogoi College, Khumtai has played a pivotal role in providing educational oppurtunities to the rural aras surrounding in Golaghat district. The college has been trying its best to provide quality education to the students of these rural and backward areas.

One unique characteristic of the college is that a large number of students of the institution belong to Schedule Tribe, Schedule Caste, Other Backward Classes and Minority Communities and Economically Backward Section of the society. Students from Ahom, Kachari, Mishing, Tea-Tribes and Other Backward Classes co-exist in our college.

A cultural diverse classroom helps students to develop their critical thinking and problem solving skills. A range of ideas and expertise enables them to learn from a more diverse collection and increase happiness and productivity and encouraging our students to be intercultural sensitive.

The institution is trying to bring together the best global practices, corporate thinking and accountability, the standards of higher education rural development. Faculty helps the students to improve their personality especially the SC, ST and students of Other Backward Classes so that they are prepared to face global competition.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3.2 - Plan of action for the next academic year

#### Action Plan for next academic year 2023-24

1. To provide affordable quality education by bringing innovation in learning methods and adopting diversified curriculum to develop good, thoughtful, well-rounded graduates with knowledge and skills and prepare the youth ready to face the challenges of future.
2. To organize various academic activities such as seminars, workshops, educational field tour etc. for quality enhancement of students and the faculties.
3. Use of ICT enabled teaching and learning techniques by teachers and students are to be promoted.
4. To increase the number of certificate, diploma, add-on and value-added courses for improvement of employability of the learners.
5. To implement activities or programs relating to green energy in addition to other environment policies.
6. A new botanical garden with indigenous and medicinal plants will be established inside the college campus.
7. Tree plantation will be done on a high priority to expand the green canopy of the campus.
8. To establish a new vermicompost unit managed by Department of Botany and English in Association with IQAC can be functional within the campus.
9. The college will enhance facilities for rainwater harvesting waste recycling and waste management.
10. To establish a day care center in the college campus.