



**Joya Gogoi College, Khumtai-785619
Golaghat (Assam)**

Policy Document

On

**FINANCIAL SUPPORT FOR FACULTY MEMBERS TO ATTEND CONFERENCE
AND WORKSHOP**

1. Introduction:

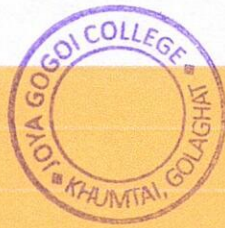
Conferences and workshops are important aspect of professional development for the teachers and provide opportunities to learn new skills, gain knowledge about current trends in research and get network with other professional bodies. This policy document outlines the guidelines for financial support to the faculty members to attend conference and workshop organized by various national and international organizations.

2. Objectives:

To support and encourage the faculty members / librarian of the college to promote teaching, learning, research activities and extension activities through participation in conferences and workshops.

3. Policy

A regular faculty is allowed for financial support to attend conferences and workshops once in a year. Expenses are reimbursed subject to fulfillment of the following conditions:



- The relevance of the conference or workshop to the teacher's field of specialization and college's curriculum.
- The quality and reputation of the conference or workshop.
- The college has available fund for this purpose.
- Conference/Workshop should be of public as well as of academic interest.
- Besides financial support, faculty members will be granted leave.
- Certificate of participation must be submitted after attending the workshop/conference.
- Reimbursement will be made with in fifteen days of the submission of necessary documents.

The policy will be amended on necessary and valid ground. This policy of Joya Gogoi College has been adopted on 1st August 2022 and will be in immediate effect from 01-10-2022.



Joya Gogoi College
Khumtai-785619
Golaghat (Assam)
Affiliated to Dibrugarh University



This is to certify that the following faculty members of Joya Gogoi College are provided financial support to attend seminar/workshop and conferences. The amounts for financial support are given from the Co-curricular expenditure for the year 2022-23.

1. Mr. Bijit Bora, Department of Mathematics
2. Dr. Subrat Jyoti Borah, Department of Chemistry
3. Dr. Pinky Saikia, Department of Chemistry
4. Dr. Pampi Sarmah, Department of Botany
5. Dr. Dhruvajyoti Saikia, Department of Physics
6. Dr. Janmoni Moran, Department of Zoology
7. Dr. Bidisha Rani Bora, Department of Chemistry
8. Miss Anita Saini, Department of Botany


Principal & Secretary
Joya Gogoi College
Khumtai



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6.3.2. List of teachers provided with financial support to attend conferences/workshops

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support received (in INR)
2022	Mr. Bijit Bora	Online Refresher Course in Mathematical Science	Teaching Learning Centre, Ramanujan College University of Delhi	750/-
2022	Dr. Subrat Jyoti Borah	NAAC sponsored one day national conference on “Enhancing Quality in Higher Education Institutions”	Majuli College, Assam	500/-
2023	Dr. Pinky Saikia	International Conference on Advances in Science	Gargaon College Science Forum and CSIR-NEIST, Assam	500/-
2023	Dr. Pampi Sarmah	One week online national workshop on “Statistical Data Analysis using SPSS”	Dibrugarh University	500/-
2023	Dr. Dhruvajyoti Saikia	Online Refresher Course in Physics	Teaching Learning Centre, Ramanujan College University of Delhi	750/-
2023	Dr. Janmoni Moran	Online Refresher Course in Life Sciences	Ranchi University, Ranchi	750/-
2023	Dr. Bidisha Rani Bora	Online FIP	Teaching Learning Centre, Ramanujan College University of Delhi	750/-
2023	Miss. Anita Saini	One Day Workshop On “The technicalities of writing research papers and preparation of research proposals”	Furkating College, Assam	300/-

Principal
Joya Gogoi College
Khumtai, Golaghat



Internal Quality Assurance Cell (IQAC)

Majuli College

Kamalabari, Majuli, Assam. PIN: 785106

e-mail: iqacmajulicollege@gmail.com

Tel. No.: 03775-273359

Date: 21.11.2022

Money Receipt

Received with thanks a sum of **Rs. 1000/- (One Thousand only)** as Registration Fees for the NAAC Sponsored National Conference on 'Enhancing Quality in Higher Educational Institute' organized by IQAC, Majuli College on November 22, 2022.



Coordinator

IQAC, Majuli College

Co-ordinator

IQAC

Majuli College, Kamalabari

Gmail Search in mail Active

Compose

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- Sent
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Labels +

Course Payment Recpiet Inbox

TLC Ramanujan College rcmoocs4@ramanujan.du.ac.in via amazonses.com
to me

Thu, Sep 15, 2022, 6:07 PM

Dear Participant,

Thank you for registering for Mathematical Sciences

We have received your payment for ₹1450 that you submitted on 15-09-22

Participant Name	Order ID	Order Status	Course Name	Duration
BIJIT BORA	ORDS14230331	Transaction Successfully Completed	Mathematical Sciences	20/09/2022-10/10/2022

Best Wishes,
Organising Team
Teaching Learning Centre
Ramanujan College

[Reply](#) [Forward](#) [Smiley](#)

SBI Account Number	Account Type	SBI Branch	Amount	Transaction Type	UTR Number
00000035182766272	Savings Account	DERGAON	1,000.00	QKT	SBIN123186003830

Credit Account Details

Account No.	Bank	Branch	Transfer Type	Amount	Purpose
0059050052872			QKT	1,000.00	Payment of education fee

Print



00000035182766272

Account Type

Savings Account

SBI Branch

DERGAON

Credit to Beneficiary

INR 1,000.00

Commission Amount

INR 0.00 (Including Goods and Service Tax)

Total Debit Amount

INR 1,000.00

Total Debit Amount(in words)

Rupees One Thousand Only

Purpose

Payment of
education fee

Credit Account Details

Account No.

0059050052872

Beneficiary Name

Director HRDC Ranchi University

Confirm

Cancel



**TEACHING LEARNING CENTRE
RAMANUJAN COLLEGE
(UNIVERSITY OF DELHI)**

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Save as 



INVOICE

Transaction Receipt

Order NO : RCMOCS20230515ODR41671

Date : 15/05/2023

Course Duration : 23 May 2023 - 21 Jun 2023

Name : DR BIDISHA RANI BORA

Email: bdsharanibora@gmail.com

#	COURSE NAME	PAYMENT STATUS	AMOUNT
1	FIP 34	Payment Success	1950.00 INR

Note: This is computer generated receipt and does not require physical signature.

Disclaimer: Download this receipt for future perspective.



Find us

Ramanujan College,
CR Park Main Rd,
Near Deshbandhu College,
University of Delhi, Kalkaji,
New Delhi, 110019

Policy

Privacy Policy
Refund Cancellation Policy
Terms and Conditions

Contact us

✉ rcmoocs@ramanujan.du.ac.in

☎ +91 7011863335, +91 7011527088

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NCDP & ASSOCIATES

Chartered Accountants

Ward No. 1, Old B.D.M Road, Bokakhat - 785 612, Mob. : +91 8254969621

E-mail: nchoudharyco@gmail.com, ncdpandassociates@gmail.com

To,
The Principal
Joya Gogoi College
Khumtai 785619 (Assam)

Introduction

We have audited the accompanying Receipt & Payment A/c of the Joya Gogoi College for the financial year then ended 31st March 2023. Our responsibility is to express an opinion on this financial statement based on our audit.

Scope

We conducted our audit in accordance with Standards on Auditing issued by Institute of Chartered Accountants of India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion, the financial statement gives a true and fair view of the Receipt & Payment of the Joya Gogoi College for the year then ended 31st March 2023, in accordance with Standards on Auditing issued by Institute of Chartered Accountants of India.

In addition, adequate supporting documentation has been maintained to support claims of expenditures incurred, however

1. Improvement is required in maintenance of Vouchers, Bills & Cash Book for each expense and payments.
2. More Emphasis should be given on payments via cheques instead of cash payments.
3. Instance were found where Proper bills (i.e Pucca Bill) were not available for some expenses.
4. Sweep Facility should be availed in bank account so as to earn more Interest.
5. GST & TDS on Purchase of Materials & Payments to contractors are not deducted.

Dated: 27/02/2024
Place: Bokakhat

For N C D P & Associates
Chartered Accountants



Neha Agarwal Choudhary,

Partner

M.No:312533

UDIN: 24312533BKHQIT1350

Joya Gogoi College
Khumtai

Audited Receipts & Payments Account for the Financial Year 01st April 2022 to 31st March 2023

RECEIPTS	AMOUNT	AMOUNT	PAYMENTS	AMOUNT
OPENING BALANCE				59,43,130.43
Cash In Hand		-	PAYMENTS	
Cash In Bank		22,37,329.73	Exam Fees AHSEC	85,200.00
AGVB 0127 / Student Union	1,08,919.50		Registration Fees AHSEC	30,900.00
AGVB 0128 Scholarship	5,762.00		Bank Charges	1,705.43
AGVB 3874 / Principal & Secretary	2,31,292.00		Fees for TDS Return	30,000.00
AGVB 5756 / Exam Int	1,43,858.00		Admission Expenditure	3,000.00
AGVB 5757 / Library	24,065.00		Co-Curricular Expenditure	1,47,500.00
AGVB (8435) Games & Sports	1,28,505.00		Contingency (Expenditure)	5,21,561.00
AGVB (8436) / Common Room	1,04,288.50		Cultural / Music (Expenditure)	61,447.00
AGVB 8437 / Megazine	2,60,145.00		NAAC Fees	1,50,600.00
AGVB 8438/ Admission & Tuition	4,62,651.00		Repair & Maintenance	17,36,120.00
AGVB 8439 / Electricity	1,58,329.00		Infrastructure Augmentation	2,39,450.00
AGVB 8440 / ID Card	69,270.00		Meeting Expenses	1,24,496.00
AGVB (8441) / Exam	3,70,308.00		Salary Non Sanction	1,99,000.00
SBI 2212 / Principal & Secretary	1,69,936.73		Examination Expenses	4,10,665.00
			University Exam Fees	10,30,060.00
RECEIPTS		93,97,512.00	Games & Sports (Expenditure)	64,847.00
Loan Refund From Gitima B. Hazarika	15,000.00		ICT (Expenditure)	3,19,405.00
Fund from Government	55,200.00		ID Card (Expenditure)	75,500.00
Govt. Fee Waiver Fund	61,37,914.00		Laboratory Expenses	3,68,400.00
Student Fees	30,65,221.00		Library New Books Purchase	1,00,730.00
Bank Interest Received	78,017.00		Other Library Expenses	42,356.00
Interview Draft	46,160.00		Magazine Expenses	15,130.00
			NCC / NSS Goods	11,060.00
			Student Union (Expenditure)	1,46,678.00
			Youth Festival (Expenditure)	27,320.00
			Closing Balance	
			Cash in Hand	
			Cash at Bank	56,91,711.30
			AGVB 0127 / Student Union	8,723.50
			AGVB 0128 / Scholarship	5,732.00
			AGVB 3874 / Principal & Secretary	26,517.00
			AGVB 5756 / Exam	1,27,874.00
			AGVB 5757 / Library	52,685.00
			AGVB (8435) Games & Sports	67,869.00
			AGVB (8436) / Common Room	1,248.50
			AGVB 8437 / Megazine	3,51,521.00
			AGVB 8438/ Admission & Tuition	12,594.00
			AGVB 8439 / Electricity	2,16,206.00
			AGVB 8440 / ID CARD	46,895.00
			AGVB (8441) / Exam UNI	2,98,857.00
			PNB 2101 / JGC Exam	1,43,997.00
			PNB 2110 / General Fund	60,598.49
			SBI 2212 / Principal & Secretary	42,70,393.81
		1,16,34,841.73		1,16,34,841.73

As per our audit report of even date

Place : Bokakhat
Date : 27/02/2024

For JOYA GOGOI COLLEGE

(Signature)
Principal & Secretary
Joya Gogoi College
Khumtai

For N C D P & Associates
Chartered Accountant

(Signature)
Neha Agarwal Choudhary
Partner

M.No 312533
UDIN: 24312533BKHQIT1350