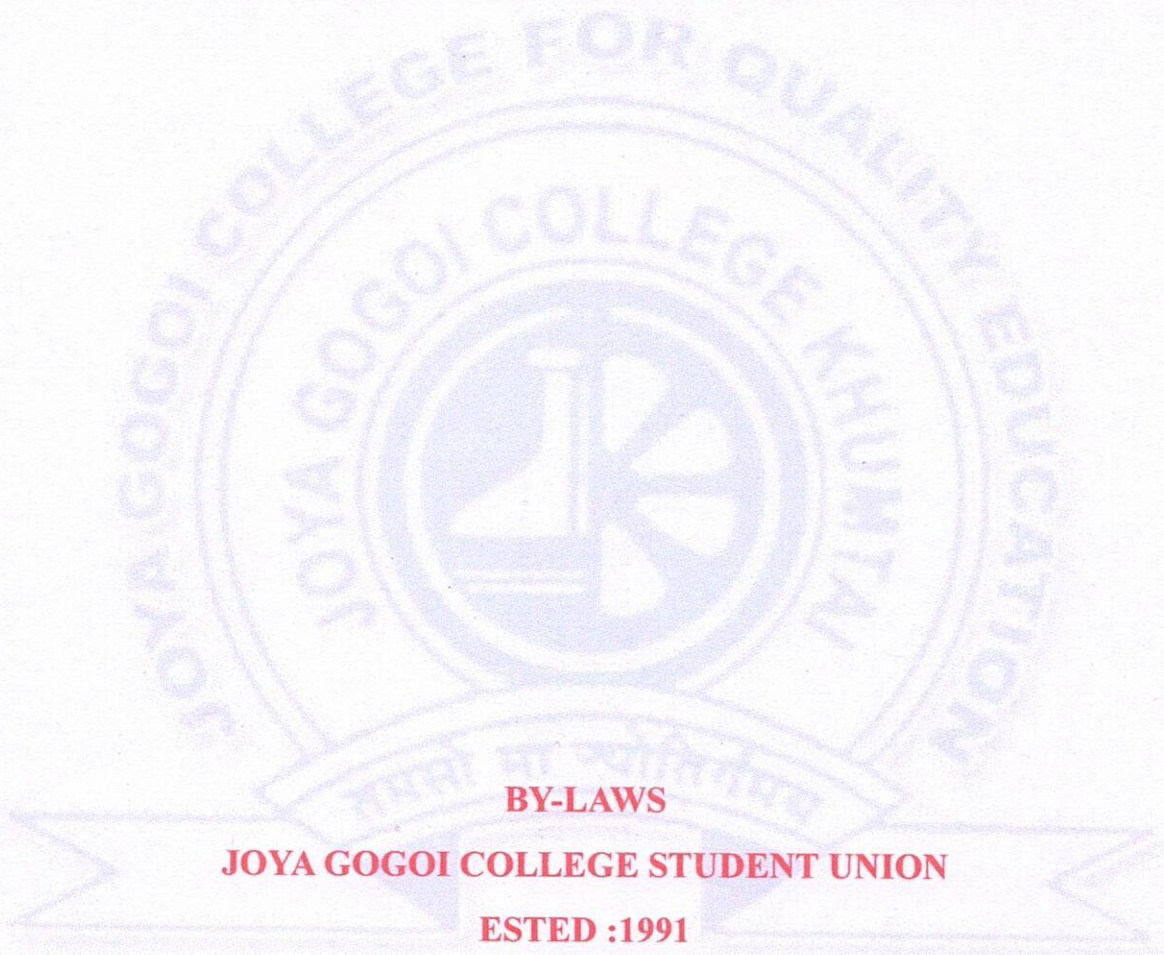



JOYA GOGOI COLLEGE, KHUMTAI



BY-LAWS

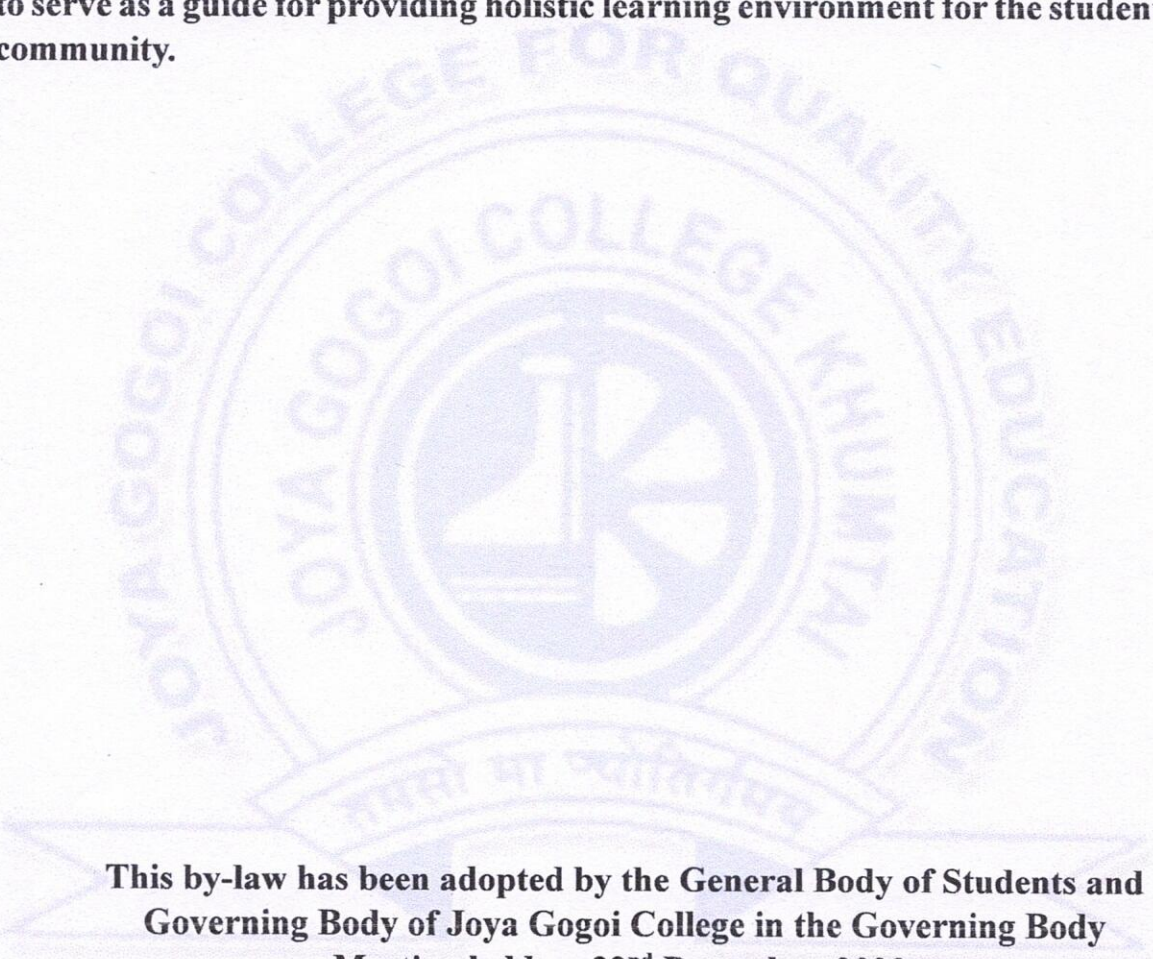
JOYA GOGOI COLLEGE STUDENT UNION

ESTED :1991


Principal
Joya Gogoi College
Khumtai, Golaghat

PREFACE

This by-law provides each registered student an equal right to take part in the process of student union election. It describes all the procedures, rule and regulations as per Lyngdoh committee recommendation to be followed in the entire process of student union election both by the student community and by the college authority. The by-law also governs the aims, objectives, responsibilities and reservations of an elected union. This by-law is intended to serve as a guide for providing holistic learning environment for the student community.



This by-law has been adopted by the General Body of Students and Governing Body of Joya Gogoi College in the Governing Body Meeting held on 22nd December, 2023.

ARTICLE 1: CLAUSE-A

NAME OF THE UNION

The student union of Joya Gogoi College shall be called 'Joya Gogoi College Student Union' (JGCSU) hereafter to be referred to as the union.

CLAUSE-B

FLAG AND LOGO OF THE UNION

The Flag and Logo of Joya Gogoi College regarded as JGCSU Flag and Logo.

ARTICLE 2:

OFFICE AND JURISDICTION OF THE UNION

The office of the union will be within the campus of Joya Gogoi College.

ARTICLE 3:

AIMS AND OBJECTIVES

- A) To promote healthy and disciplined educational atmosphere in and around the college.
- B) To provide platform for their all-round development in physical, mental, emotional, intellectual, and spiritual upliftment of the student community.
- C) To uphold prestige and dignity of the college as well as the society in general
- D) To represent the students in the IQAC and important cells for constructive opinion on different issues.
- E) To take initiatives towards environment protection.
- F) To promote students' participations in various community development activities.

ARTICLE 4:

COMPONENTS OF UNION

- A) All the regular students of Joya Gogoi College having their names in the respective class register shall be in the general body of the union.
- B) The members of the general body of the union shall elect the office bearers of the union as per procedure mentioned in the article 12 of the constitution.
- C) The class representative of the union shall be elected by regular students of the respective classes

ARTICLE 5:

AIMS AND OBJECTIVES OF THE UNION

- A) The main objective of the union is to present the opinion of the students to the college authority and support the interest of students and their causes.
- B) Represent the college students in various cultural, literary, social, debating, sports and extensional activities at the Intra-College or Inter-College as well as the University level.
- C) To take active role for maintenance of ragging free and barrier free academic environment within the college campus.
- D) Engage in an active role for observation of festivals, *tithes*, college foundation day, death and birth anniversaries of noted personalities in the college.
- E) To protect the student interest in the various statutory and non-statutory cells and committees of the college.
- F) To take part in such activities which are harmonious to the vision and mission of the College as well as the greater interest of the society in consultation and due permission from the college authority.
- G) To pay respect towards the National Flag and National Anthem and to obey the Fundamental Rights as mentioned in the Constitution of India.

ARTICLE 6:

GENERAL BODY OF THE STUDENT UNION

The general body of the union shall consist of all the regular students of the college.

ARTICLE 7:

ELECTORAL PROCEDURE OF UNION BODY ELECTION

1. Returning Officer:

A senior member from the Teaching Staff appointed by the Principal and intimated to the college in time, shall be the Returning Officer for all Union Election held in the college. The Returning Officer will appoint the required number of staff to assist him in the conduction of Election.

2. Notification:

The Election shall be notified not less than 10 working days before the date fixed for the Proficiency. The Notification shall contain date of Notification, Last date of receive of Nomination papers, Date of scrutiny of Nomination and Publication of the List of Candidate validly Nominated, Last date and hour for Withdrawn of Candidature, Date of Publication of the Final List of Contesting Candidates. Date and Hour Fixed for the Polling and Counting.

3. Voting:

- (a) Voting shall be done through the Secret Ballot.
- (b) No Vote shall be given by proxy for the convenience of students and for the smooth conduct of the Election.

4. Polling Booths:

- a) There will be a Presiding Officer and Polling Officers attached to each booth.
- b) The Ballot Box sealed or locked in the presence of the Candidates or their agents, and sealed Ballot Box shall be placed in a convenient place with safe arrangement.

ARTICLE:8

OFFICE BEARERS OF THE UNION

- 1) President (1)
- 2) Vice President (1)
- 3) General Secretary (1)
- 4) Assistant General Secretary (1)

OTHER SECTIONAL SECRETARIES

- 5) Sports Secretary (a) Major Games Secretary(1)
(b) Minor Games Secretary(1)
- 6) Cultural Secretary(1)
- 7) Debating Secretary(1)
- 8) Social Service Secretary (1)
- 9) Magazine Secretary (1)
- 10) Boys' common room Secretary (1)
- 11) Girls' common room Secretary (1)

The sectional secretaries will perform their duties under the supervision of the respective teacher-in-charge of the section. There shall be one union-in-charge teacher for supervision of the union.

ARTICLE 9:

CLASS REPRESENTATIVE OF THE UNION

There shall be one class representative from each semester (1st /2nd semester, 3rd /4th semester, 5th /6th semester) as well as each year from Higher secondary (1st and 2nd year) who will attend the meetings of the union and place the interest of students related to their respective classes in the union meetings.

ARTICLE 10:

ELEGIBILITY CRITERION,

FOR CONTESTING IN THE POST OF OFFICE BEARER

- A) Regular under graduate students between the ages of 17 and 22 may contest elections.
- B) The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.
- C) The candidate shall have one opportunity to contest for the post of office bearer.
- D) The candidate shall not have a previous criminal record.

- E) Although, there is no restriction on minimum marks to be attained by the candidate, the candidate should in no event have any academic arrears in the year of contesting the election.
- F) The post of the President is eligible to be contested only by students of UG 3rd Semester and 5th Semester.
- G) The post of the Vice-President is eligible to be contested only by students of UG 3rd Semester and 5th Semester.
- H) Students from all semester and HS level are eligible to contest all other post of office bearer.

ARTICLE 11:

DUTIES AND RESPONSIBILITIES OF OFFICE BEARER

Post Name	Duties and Responsibilities
President	<ul style="list-style-type: none"> 1) President shall preside over all ordinary/extraordinary meetings of the union. 2) He/She shall be responsible for maintaining order and interpreting the rules. 3) His/Her ruling shall be considered final except where he/she requests the advisor to give a ruling in which case the ruling of the advisor shall be considered final. 4) The term of office of the President of the college union shall be from the day he/she takes oath of the office till the declaration of the code of conduct for the next election. The post will dissolve on the day of the oath taking of the newly elected committee.
Vice-President	<ul style="list-style-type: none"> 1) In the absence of the President, the Vice-President shall assume all his rights and discharge all his/her duties. 2) The term of office of the Vice-President of the college union shall be from the day he/she takes oath of the office till the declaration of the code of conduct for the next election. The post will dissolve on the day of the oath taking of the newly elected committee.
General Secretary	<ul style="list-style-type: none"> 1) To supervise all the activities of the union. 3) He/She shall convene, notify, and arrange all ordinary meetings of the union and record all the minutes of the meetings whether annual, ordinary, or extraordinary. 4) To submit all supporting documents and relevant vouchers of expenditure to college authority. 5) It is his/her responsibility to keep proceeding books, account books and all other records in the college premises in the safe custody.

- 6) The term of office of the General Secretary of the college union shall be from the day he/she takes oath of the office till the declaration of the code of conduct for the next election. The post will dissolve on the day of the oath taking of the newly elected committee.

Assistant General Secretary

- 1) To assist the general secretary of the college in all concerned matter.
- 2) In the absence of the General Secretary, the assistant General Secretary shall assume all his rights and discharge all his/her duties.
- 3) The term of office of the Assistant General Secretary of the college union shall be from the day he/she takes oath of the office till the declaration of the code of conduct for the next election. The post will dissolve on the day of the oath taking of the newly elected committee.

Sectional Secretaries

- 1) The sectional secretaries of the union shall manage the function pertaining to their portfolios in consultation with the General secretary and under the supervision of the respective Teacher-In-Charge.
- 2) To maintain his/her own office properly by submitting all supporting documents and relevant vouchers of expenditure to the college audit.
- 3) The term of office of the Sectional Secretaries of the college union shall be from the day he/she takes oath of the office till the declaration of the code of conduct for the next election. The post will dissolve on the day of the oath taking of the newly elected committee.

ARTICLE 12:

ELECTION PROCEDURE:

1. The college shall strictly follow the recommendation laid down by the committee under J.M. Lyngdoh for conduction of election of the student union.
2. Election to the union shall be conducted on an annual basis through direct election method.
3. All regular students having their names in the respective class register of the college are eligible to vote in the election.
4. During the period of the elections no person, who is not a student on the rolls of the college/university, shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organisation, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature being revoked.

5. If no candidate is available for election to any post of office bearer, then such vacant post will be filled up through nomination by the Principal and Union-In-Charge in consultation with the elected office bearer.

ARTICLE 13:

ELECTION GRIEVANCE REDRESSAL CELL

1. An election grievance Redressal cell shall be established to address election-related complaints and grievances.
2. The Cell shall exist from the date of issue of election notification till the date of declaration of the election results.
3. The cell consists of the following members-
 1. Principal-Chairperson.
 2. One senior faculty member and one senior administrative officer.
 3. Two students from degree 5th / 6th Semester to be nominated based on their overall merit.

ARTICLE 14:

MISCELLANEOUS:

- 1) During the tenure of the student union, there shall be at least three meetings of the office bearer.
- 2) If any office bearer is continuously absent from three consecutive meetings, the principal and the Union-in-charge have the rights to forfeit his/her post. Such vacant post shall be filled up through nomination by the Principal and the Union-in-charge.
- 3) If any office bearer or class representative involves in any criminal activities or subjects to any disciplinary action by the College or affiliated University, his/her post will be automatically forfeited.
- 4) No student union can promote for the establishment of the office of any political/non-political/pressure group inside the college campus.


Principal
Joya Gogoi College
Khumtai, Golaghat



Joya Gogoi College
Khumtai-785619
Golaghat (Assam)
Affiliated to Dibrugarh University

Joya Gogoi College Student Union (JGCSU) 2023-24

SI No	Portfolio	Name of the student
1	President	Abhinab Koushik
2	Vice-President	Kabita Bora
3	General Secretary	Samiran Gogoi
4	Assistant General Secretary	Bastab Loying
5	Magazine Secretary	Monisha Gogoi
6	Cultural Secretary	Kuwali Lahon
7	Debating Secretary	Supriya Das
8	Social Service Secretary	Hun Kurmi
9	Major Games Secretary	Sahil Ali
10	Minor Games Secretary	Santanu Gogoi
11	Boy's Common Room Secretary	Tusharjit Kurmi
12	Girl's Common Room Secretary	Jamini Gogoi


Principal
Joya Gogoi College
Khumtai, Golaghat



Joya Gogoi College
Khumtai-785619
Golaghat (Assam)
Affiliated to Dibrugarh University

Joya Gogoi College Student Union (JGCSU) 2022-23

SI No	Portfolio	Name of the student
1	President	Akash Hazarika
2	Vice-President	Jubin Kurmi
3	General Secretary	Deep Nath
4	Assistant General Secretary	Subrat Gogoi
5	Magazine Secretary	Tonu Kumar Loying
6	Cultural Secretary	Gunindra Gogoi
7	Debating Secretary	Happy Borah
8	Social Service Secretary	Chitraranjan Gogoi
9	Major Games Secretary	Lakhyajit Saikia
10	Minor Games Secretary	Rajimon Gogoi
11	Boy's Common Room Secretary	Raktim Phukon
12	Girl's Common Room Secretary	Pragya Porinita

Principal
Joya Gogoi College
Khumtai, Golaghat



Joya Gogoi College
Khumtai-785619
Golaghat (Assam)
Affiliated to Dibrugarh University

Joya Gogoi College Student Union (JGCSU) 2021-22 (Add Hoc)

SI No	Portfolio	Name of the student
1	President	Mohanta Tanti
2	Vice-President	Anurag Saikia
3	General Secretary	Sahil Hussain
4	Magazine Secretary	Porakhi Bora
5	Cultural Secretary	Zesmin Begum
6	Debating Secretary	Mithu Boruah
7	Social Service Secretary	Rohit Doley
8	Games Secretary	Reshov Rohan Bora


Principal
Joya Gogoi College
Khumtai, Golaghat



Joya Gogoi College
Khumtai-785619
Golaghat (Assam)
Affiliated to Dibrugarh University

Joya Gogoi College Student Union (JGCSU) 2020-21

Sl No	Portfolio	Name of the student
1	President	Miss Kabita Gogoi
2	Vice-President	
3	General Secretary	Jishu Phukon
4	Assistant General Secretary	Joy Gogoi
5	Magazine Secretary	Nishita Chetia Phukon
6	Cultural Secretary	Mujahid Ali
7	Debating Secretary	Ritupon Dowarah
8	Social Service Secretary	Jatin Gogoi
9	Major Games Secretary	Bijwajit Dutta
10	Minor Games Secretary	Birinchi Gogoi
11	Boy's Common Room Secretary	Bishal Das
12	Girl's Common Room Secretary	Mithu Boruah


Principal
Joya Gogoi College
Khumtai, Golaghat