

DRAFT REPORT
ON
INSTITUTIONAL ASSESSMENT & ACCREDITATION
OF

JOYA GOGOI COLLEGE
KHUMTAI, DIST. GOLAGHAT
ASSAM

August 23-24, 2004



National Assessment and Accreditation Council
Bangalore

SECTION – I

PREFACE

Joya Gogoi College is situated in rural setting at Khumtai, Golaghat, Assam. The College is housed on a main thoroughfare with a campus area of 14 acres of developed land.

The College was founded in 1991. In March 1998 it was brought under the deficit grant-in-aid Scheme of the Govt. of Assam. The College is affiliated to Dibrugarh University but it is yet to get UGC recognition under 2(f) and 12(B).

It is a co-educational day college offering undergraduate (UG) courses in Arts stream only. The subjects offered include English, Assamese, Political Science, History, Education, Economics and Mathematics.

B.A. (Major) courses are offered in Education, Political Science & Economics while other subjects are taught at the General level as combination subjects.

The College also conducts certificate course in Computer application. Total number of students in the College is 204 out of which 74 are girls.

The strength of the faculty is 23 including 1 part time teacher. Out of 23 teachers 9 teachers are females. The College has 7 supporting non-teaching staff.

The temporal plan of the College is annual. The unit cost of education including salary components is Rs.4,321/-.

The College has a well-knit management structure with Governing Body at the apex. An elected Students' Union looks after various co-curricular aspects of the students under the guidance and supervision of the teacher-in-charge.


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The College opted to be assessed by NAAC and submitted its Self-Study Report in December 2003. A Peer Team comprising Prof. A.P. Padhi, former Vice-Chancellor, Berhampur University as Chairman, Dr. Bijan Mohanta, Principal, Vivekananda College, Thakurpukur, Kolkata as member and Dr. C.S. Misra, Professor, Deptt. of Commerce, Nagaland University as Member Co-ordinator visited the College on 23-24 August 2004.

The Peer Team considered and analyzed the Self-Study Report of the College. During the visit, the Team went through all the relevant documents, visited the Departments and interacted with the members of the G.B., the acting Principal, the teachers, the non-teaching staff members, students, parents and the alumni of the College. On the basis of this exercise and keeping in view the criteria set forth by NAAC, the team has assessed the College and identified its noteworthy features as well as the issues of concern as described in the following pages.

SECTION II : CRITERION- WISE REPORT

Criterion I – Curricular Aspects

Joya Gogoi College, Khumtai came into being in November 1991. It was brought under Deficit Grants-in-Aid System of the Government of Assam in 1998.

With a view to translating the Institutional goal 'Pursuit of excellence', the College, to start with, offers subjects in Arts faculty. It has a plan to introduce courses in other faculties in future. The college offers BA (Major) courses in Assamese, Economics, Political Science and Education apart from BA (General) courses in Economics, Political Science, History, Education and Mathematics. English and Assamese are taught as compulsory subjects in both BA (Major) and BA (General) streams.


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Besides these, the College has introduced career-oriented courses in Computer Education and Spoken English from the session 2002-03. These courses are run during the period of Puja and Summer Vacations.

The College does have student option for horizontal mobility and Elective option as per syllabus prescribed by the Dibrugarh University.

The College follows interdisciplinary approach in a limited way between Economics and Mathematics, Assamese and English, Political Science and History relating to certain portions of the syllabus of the subjects concerned. Economics and Political Science are taught as Major subjects. There are 4 teachers in each of these subjects, which are adequate.

But another two Major subjects i.e. Assamese and Education are understaffed. There are 3 teachers in each of these subjects.

Criterion II – Teaching-learning and Evaluation

Students are admitted through interviews and on the basis of their academic records of the qualifying examinations.

Each Department conducts unit test, class test, annual test and organizes seminars and group discussions etc for assessing students' knowledge and skills.

Remedial courses are arranged only for the educationally disadvantaged students of English and Economics.

The advanced learners are challenged to work ahead of the rest by means of asking them to participate in seminars, contribute to wall magazines and College magazine and to attend the classes in computer education and spoken English. Career counseling, Group Discussion, Quiz Competition are arranged for them.


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The Departments prepare Lesson-Plans on yearly basis. The college monitors the performances of the students.

Besides 'Chalk and Talk', the College supplements the teaching method by arranging Field Trips, and organizing Seminars, Survey Works, Group Discussions etc.

The College has teaching days of 184 out of the total working days of 278.

The College appoints teachers against sanctioned posts as per UGC and Government rules. The ratio of permanent teachers in relation to students is satisfactory. The College enjoys freedom to appoint teachers for self-financing courses and also temporary/ad hoc teachers according to the academic needs of the college.

2 (two) teachers participated in seminars/conferences/workshops at National level. The college follows a self-appraisal method for the teachers.

The student feed back system is there in the College. It relates to feed back on teaching, learning and infrastructure facilities of the college. The College acts on the feed back of the students.

The College has organized seminars/workshops/symposium etc. Number of beneficiaries from the Faculty Development Programmes are worthy.

The College encourages the meritorious students by exempting fees. Prize giving to students for better academic performance in final examinations is another feature. Students from backward classes such as SC/ST/ex TGL get Post Matric Scholarships.


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The College has been recently established and caters to the needs of the first generation learners in higher education of a remote and backward area. Naturally, it has some weaknesses.

1. The College has not yet established any linkage with any other Institute of repute for teaching and/or research.
2. The College should introduce the system of home assignment and evaluate the same in the presence of students in the tutorial classes.
3. The College has no detailed Academic Calendar.
4. The College does not follow the syllabus in a modular form.
5. The Teaching Plan and Progress Register are to be maintained in each Department.
6. There is no Internal Academic Audit Cell for academic monitoring.
7. The rate of Teachers' participations in Seminars/ Conferences/ Workshops is not encouraging.

Criterion III – Research, Consultancy and Extension

There are 22 permanent teachers in the College and all are having P.G. as the highest qualification. No teacher is engaged as yet in active research or registered as either full time or part time research scholar.

The College has undertaken Extension Work in Community Development, Health and Hygiene, Social Work, Medical Camp, Blood Donation Camp. The College arranges a number of extension activities in collaboration with NGO's like Lions Club and Government organization like Primary Health Centre, Krishi Vigyan Centre, District Committee of Sarva Siksha etc. Number of Permanent


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teachers in relation to students is good. But the teachers are not engaged in research activities either as full time or part time research scholars. Extension work in community development is praiseworthy.

The Departments of Economics and Assamese have jointly undertaken a socio-economic survey and submitted a report on "Socio-Economic and Literacy aspects of the people living around Khumtai and its adjoining areas".

It is advisable that the teachers should promote research activities and also write research papers in reputed journals.

Criterion IV – Infrastructure and Learning Resources

The College is having a Master Plan and is situated in a campus of 14 acres of land. Its infrastructure includes classrooms, Teachers' Common room, Principal's room cum office room and Canteen.

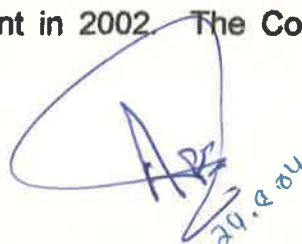
The College maintains its infrastructure with the development fees collected from the students and the fund generated from fishpond, agri-cultivation etc.

There are about 4000 books in the College library with computerized cataloging system and the working hours of the library are from 9:30 A.M. to 4 P.M. The College subscribes 10 journals and periodicals. The College library does not have the Book Bank facility but the Departments provide Book Bank facilities. A trained librarian is looking after the Library.

The College does not render any health services to the students or members of the teaching and not-teaching staff.

The College has no Playground of its own but it uses the Playground of nearby Tea Garden for conducting outdoor games and sports. The College participated in Inter-college Foot Ball Tournament in 2002. The College runs


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only the Arts Faculty. The existing infrastructure of the College is compatible with its needs. The College is trying to provide, within its limited resources, as much facilities as possible to its students most of whom are first generation learners.

The College is a recent one. For further improvements, it may consider the following suggestions.

1. The library may be enriched with more books and journals;
2. Book Bank facility may be provided to the students;
3. The library may have a Reprographic facility;
4. A women Cell may be constituted to render Counseling Service to the Girl students;
5. The College may also promote the physical and infrastructural facilities in sports;
6. An Internal Quality Assurance Cell may be established;
7. The College may lay stress on Vocational Courses;
8. Courses on tourism, forestry, fishery etc., may be introduced.

Criterion V – Student Support and Progression

The success rate of students in the University examinations is not very encouraging and the drop out rate is high.

The College publishes prospectus giving all required information to the students about the College.


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Scholarships like post Matric scholarships are provided by the State Government to the deserving students of SC, ST, OBC, MOBC and the like communities. Apart from this, the College and its well wishers have introduced cash prizes of Rs. 1000/- and a Certificate of Merit for students occupying 1st class in the final examination. The teachers' Unit also provides Free Studentship to the meritorious students.

The College has a Career Counseling Cell through which training programmes are organized with the help of different Government Agencies and NGOs for self-employment of students.

The Teachers provide academic and personal counseling to students in regard to their career building, future course of studies, social responsibilities etc.

The College has an Alumni Association which takes active interest in the development of the college.

The College has recreational and leisure time facilities like Indoor Games, Outdoor Games, Student Magazine, Audio-Visual facilities, Cultural Programmes.

The College observes 'College Week' by organizing games and sports and cultural programmes.

The College may provide training in Archery and establish a Yoga Centre for the benefit of the students.

NSS may also be introduced.

Swimming facilities and training be also provided.


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Criterion VI – Organization and Management

The College is managed by a Governing Body. The Principal as the head of the Institution acts as the Prime Coordinator between different sections of the College administration. The Principal supervises the working of the non-teaching staff and takes steps for increasing their work efficiency. The College makes arrangements of computer training for non-teaching employees to increase their personal skills.

The College has a fee structure for the students. It makes budgetary allocations on various heads of expenditure. There is an internal audit mechanism in the College.

A number of welfare programmes which are run by the College include Students' Aid Fund, Mutual Benefit Fund, Cash award to the best students, best reader award, special financial aid by the teaching staff to the needy poor students, agricultural and allied training programmes, blood grouping etc.

The College runs a Grievance Redressal Cell. The grievances are settled amicably by the Principal and the G.B. with the co-operation of teaching and not-teaching members.

The G.B. is progressive in approach. The resolution adopted by it to start BBA and BCA courses should be implemented at the earliest.

Loan facilities are available to both teaching and not-teaching staff.

The College purchases major items following the established rules and regulations.

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Criterion VII – Healthy Practices

The College situated in a rural area and only 13 years old has developed many inspiring healthy practices in the field of extension work for the benefit of the students and the local people. The College has conducted several training programmes for the local farmers in collaboration with Krishi Vigyan Kendra situated at Golaghat of Assam Agricultural University.

The College has introduced courses like Certificate Course in Computer Application in a very remote place for the students to equip them to fit into the modern job market.

The system of teaching and evaluation also includes measures, where students are given scope to provide a feedback on the completion of a particular unit of any subject. The teachers are also required to submit the Self-Appraisal Reports. On the basis of the above reports from the students and teachers concerned, the appropriate authority monitors their performance.

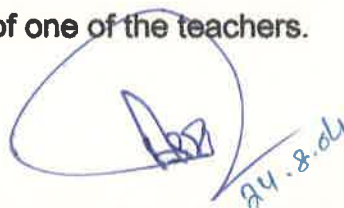
For all-round personality development of the students, the College not only promotes sports and union activities but also encourages Wall Magazines where both the students and the teachers contribute.

The College has a subsidized neat and clean canteen for the students.

Without having a Department of Botany, the College ventures to maintain a medicinal plant garden which is a rare observation in an Arts College.

The College has just started enrolling students as cadets of NCC by establishing one unit under the control of one of the teachers.

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The College has a very cordial student-teacher relationship which is highly essential in a learning institution.

The Peer team observes that in spite of limited resources and constraints of a rural and backward area, the College with the dedication and involvement of the teaching faculty has every scope to flourish and carve out a position to provide quality education in the state.

SECTION - III : OVERALL ANALYSIS

The Peer Team after going through the self study report and after its visit to the various academic and physical facilities is happy with the academic climate of the College in providing affective teaching. The College has earned a reputation for the discipline it has maintained.

The Peer Team is pleased to find a number of features of Jaya Gogoi College which it would wish to commend to the institution for the following aspects.

1. Encouragement and active support given by the Governing body to the College;
2. Commitment and involvement of the teaching and non teaching staff for the development of the College.
3. Extension work in community development;
4. Welfare programmes run by the College for the benefit of students;
5. Internal audit mechanism maintained by the College;
6. Training programmes undertaken by the College for the benefit of students community particularly for self employment opportunities;

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7. Proactive role of the Students' Union in promoting co-curricular activities.
8. Extension work done by the College in collaboration with Krishi Vigan Kendra for the benefit of the farmers;
9. Introduction of certificate course in Computer Application and
10. Cordial student-teacher relationship for maintenance of strict discipline in the institution.

Keeping in view of the goals and future plans of the College, the Peer Team would suggest the following to the College for consideration.

1. The College Library may extend book bank facilities to the students and the library be enriched with a reprographic facilities.
2. A Women Cell may be constituted to render counselling service to girl students.
3. An internal Quality Assurance Cell may be established.
4. The College may provide training in Archery and establish a Yoga Centre for the benefit of students.
5. Job-oriented courses and NSS may be introduced.
6. Formal mechanism for collecting feed back from students on various aspects of their learning may be instituted.
7. The College may establish linkages with reputed institutes to promote teaching and research.
8. The teachers may be encouraged to undertake Ph.D. programmes and project-research activities.



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9. Remedial courses may be institutionalised and strengthened.
10. The College should be included under 2(f) and 12(B) of the UGC for receiving grants.

The Peer Team is of the opinion that this exercise will be helpful to the College to initiate quality improvement programmes towards further growth and development.


The NAAC Peer Team expresses its thanks and appreciation for the warm reception and hospitality extended by the College.


(Prof. A.P. Padhi)
Chairman


(Dr. B. Mohanta)
Member


(Prof. C.S. Misra)
Member Co-ordinator

I agree with the observations & recommendations made by the peer team in this report


(Golap Borah)
Principal I/C

Principal & Secretary
Inva Gogoi College, Khumta
Golaghat

Quality Profile

Name of the Institution : Joya Gogoi College
Place : Khumtai, Dist. Golaghat, Assam

Criterion	Criterion Score (C_i)	Weightage (W_i)	Criterion X Weightage ($C_i \times W_i$)
I. Curricular Aspects	60	10	600
II. Teaching-learning and Evaluation	70	40	2800
III. Research, Consultancy and Extension	20	05	100
IV. Infrastructure and Learning Resources	60	15	900
V. Student Support and Progression	60	10	600
VI. Organisation and Management	70	10	700
VII. Healthy Practices	60	10	600
		100	$\Sigma C_i W_i = 6300$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6300}{100} = 63.00$$

Arasud
Director