

Peer Team Report

on

Institutional Assessment and Re-Accreditation

of

**Joya Gogoi College,
P. O. & Vill: Khumtai, Golaghat – 785 619, Assam**

Date of Visit: 19th – 20th August 2011

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore – 560 072, INDIA**

Section I: GENERAL INFORMATION	
1.1 Name & Address of the Institution:	Joya Gogoi College, P. O. & Vill: Khumtai, Golaghat – 785 619, Assam
1.2 Year of Establishment:	1991
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/Schools:	1 (Arts)
• Departments/Centres:	1.English 2.Political Science 3.Education 4.Mathematics 5.Assamese 6.Economics 7.History
• Programmes/Courses offered:	B.A.; UGC funded courses -03, Any other - 1 Total programmes: 04
• Permanent Faculty Members:	22
• Permanent Support Staff:	10
• Students	288
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Catering to the needs of underprivileged, backward and economically weaker sections of the surrounding rural area. • The College gives value - based education for the development of leadership qualities, good citizenship and social outreach. • Effective internal co-ordination and good leadership.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	19 th – 20 th August 2011
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. (Dr.) Satinder Singh (Former pro Vice Chancellor, Guru Nanak Dev University, Amritsar) House No. 174, Preet Vihar, P.O. Rayon Silk Mills, Amritsar – 143 104, Punjab
Member Co-ordinator	Dr. Fr. Davis George Principal St. Aloysius' College (Autonomous) Jabalpur – 482 001, Madhya Pradesh
Member	Prof. G. M. Mehta (Former Dean), University Arts College, and Director, V.B.R.I. ; Principal, Gurunanak Girls PG College. 6, Dhabai ki Bari, Ashok Nagar, Udaipur – 313 001, Rajasthan
NAAC Officer	Dr. Ganesh Hegde, Assistant Advisor, NAAC, Bangalore

Section II: CRITERION WISE ANALYSIS

2.1 Curricular Aspects:	
2.1.1 Curriculum Design & Development:	<ul style="list-style-type: none"> The College follows the curriculum developed by the affiliating University. The college offers three UGC sponsored add-on courses. The provision to start any new course rests with the University.
2.1.2 Academic flexibility:	<ul style="list-style-type: none"> Being a single faculty college it has limited academic flexibility. The college provides Remedial teaching to slow learners under UGC scheme. Three add-on courses have been introduced.
2.1.3 Feedback on Curriculum:	<ul style="list-style-type: none"> The College obtains feedback from students. Feedback Mechanism needs to be formalized and strengthened.
2.1.4 Curriculum update:	<ul style="list-style-type: none"> The Curriculum was updated by the affiliating University in 2008. Curriculum for add-on courses has been designed by the faculty. The college has no representation for curriculum update at the university level.
2.1.5 Best Practices in Curricular aspects (If any):	<ul style="list-style-type: none"> The College caters to the needs of socially and economically backward rural sections of the society. Introduction of three UGC sponsored courses.
2.2 Teaching–Learning & Evaluation:	
2.2.1 Admission Process and Student Profile:	<ul style="list-style-type: none"> Students are selected for admission on the basis of their academic records. The Admission Process is duly publicized. Large number of students admitted belong to SC and OBC.
2.2.2 Catering on the diverse needs:	<ul style="list-style-type: none"> The college takes care to indentify slow and advanced learners. Tuition fee relaxation to meritorious and poor students. Career guidance and counseling mechanism is in place.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> The Institution has an Academic Calendar to plan and organize the teaching, learning and evaluation process. Mainly the Lecture method is used. ICT enabled teaching needs to be introduced.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> Fifteen teachers are registered for Ph.D and 15 are M. Phil. Degree holders Five faculty members have UGC funded Minor Research Projects. Teachers require initiative to introduce innovative teaching methods.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> Internal assessment introduced since 2006-07. Self appraisal of the faculty needs to be streamlined. Students’ feedback needs to be analyzed and implemented properly.

2.2.6 Best Practices in Teaching-learning and Evaluation (If any):	<ul style="list-style-type: none"> • Two UGC sponsored National level seminars were organized. • Encouragement given to teachers to participate in Seminars/conferences.
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Some teachers are engaged in active research. • Research potential of the faculty to be further strengthened. • More efforts to be made to get funds for research work from UGC and others agencies.
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> • Some teachers have published research papers in national and international journals. • Research committee be made more active to facilitate and monitor research. • Teachers be encouraged to engage in research and publications.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • No consultancy services are being provided.
2.3.4 Extension Activities:	<ul style="list-style-type: none"> • NSS and NCC actively engaged in community service. • Good exposure provided to students for cultural and co-curricular activities. • The institution has a MOU with one NGO - IMPACTNE for community awareness activities.
2.3.5 Collaborations:	<ul style="list-style-type: none"> • The College is collaborating with four outside agencies. • The college could further explore collaboration and linkages with industry and other related organizations.
2.3.6 Best Practices in Research, Consultancy and Extension (If any):	<ul style="list-style-type: none"> • State level award given to one faculty member for best community service.

2.4 Infrastructure and Learning Resources: 20.8.11	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> • The College has 14 acres of land with 5,000 Sq. mts. Built up area with 20-Classrooms, Computer Centre, library, Common room and Auditorium. • The college requires play ground, Girls and Boys Hostel and enhancement of canteen, safe drinking water, toilet and parking facilities. • The college building needs improvement and extension especially for more well furnished class rooms.

2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • The Management takes care of the repair and maintenance of the building and infrastructural facilities. • Adequate budget allocation is required for regular maintenance and the general needs of the college.
2.4.3 Library as a Learning Resources:	<ul style="list-style-type: none"> • The Library has an open access system, 8,230 Books, 4,938 Textbooks, 3,292 Reference Books, 10 Magazines, 5 Indian Journals, 01 Peer-reviewed journal and 6 CDs. • The Library has SOUL, Library Management Software, reprographic and book bank facilities. • The Library requires additional space and complete automation.
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> • The College has 20 Desktops and 13 Laptops with required furniture/printers. • ICT oriented teaching and learning is yet to be initiated. • The College has a website www.jgcollege.org and limited internet facilities.
2.4.5 Other Facilities:	<ul style="list-style-type: none"> • The College has separate common rooms for boys and girls. • The college has a Day care centre, Museum and a herbal garden. • Health and hygiene facilities are to be provided
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> • Efforts for the optimum use of the existing infrastructure. • Establishing a Museum and maintaining a herbal garden.
2.5 Student Support and Progression:	
2.5.1 Student Progression:	<ul style="list-style-type: none"> • The college monitors the progression of the students. • Remedial coaching is provided to slow learners. • Students performance in university examination is satisfactory. • Efforts are required to reduce the existing drop out rate.
2.5.2 Student Support:	<ul style="list-style-type: none"> • Government scholarship and UGC conveyance is provided. • Teachers also provide financial aid. • Shahid Jintu Gogoi memorial award for best academic performance and special award for the best reader and a principal cash award for meritorious students.
2.5.3 Student Activities:	<ul style="list-style-type: none"> • The Student Council organizes all cultural and extra curricular activities. • Students' participation in co-curricular activities, sports

	<p>and games to be enhanced further.</p> <ul style="list-style-type: none"> • Students representation on IQAC, infrastructure and Discipline committee to be made more functional. • The Alumni Association needs to be further strengthened.
2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> • UGC funded women's hostel construction is progress. • Cordial relation between students, Principal and staff.
2.6 Governance and Leadership:	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> • The vision and the mission of the institution are in tune with objectives of Higher Education. • Effective leadership in institutional governance is seen. • Well constituted and supportive Governing Body
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> • The Governing Body functions in unison with the Principal and staff. • Various committees constituted for efficient functioning. • Professional efficiency needs to be further strengthened.
2.6.3 Strategy development and deployment:	<ul style="list-style-type: none"> • The staff and the Governing Body are enthusiastic about the future growth of the college. • Participative decision making is in place. • Perspective planning needs to be developed.
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> • The evaluation of the teacher needs to be institutionalized through self and students' appraisal. • Faculty development programmes needs to be strengthened. • Anti-Sexual harassment cell to be established as per Supreme Court guidelines.
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • The accounts are audited regularly as per rules. • The college is a state funded institution. • Mobilization of resources required for future college development.
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> • Participatory Leadership.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> • IQAC is functional since 2005. • Feedback mechanism needs to be strengthened. • Academic audit to be initiated.
2.7.2 Inclusive practices:	<ul style="list-style-type: none"> • The reservation policy of the Government is strictly followed. • SC/ST/OBC Government scholarships and UGC aid for economically weaker students are provided. • Social perception of various stake holders is good.

2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> • Community welfare programmes are organized. • Conducive and disciplined environment exists. • Alumni and Parents associations to be made more functional.
Section III: OVERALL ANALYSIS	
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Empowerment of socially and economically weaker sections of the society. • Decentralized, transparent and co-operative administration. • Sincere Faculty, Librarian and supportive Management. • Encouragement given to teachers for doing research and participating in seminars. • Devoted and committed Principal.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Lack of ICT enabled teaching and learning process. • Lack of innovative teaching methods. • Range of programmes extremely limited. • Inadequate space, lack of automation, standard text books and reference materials in the Library. • Deficient in Research aptitude and published work.
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Motivating Faculty for research and publication. • ICT based teaching and learning, computers and internet facilities to be enhanced • Spoken English and communicative skills need to be provided • Work for making the institution a model college. • Development of infrastructural facilities for future expansion.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Scope for new job oriented, professional and PG courses. • Can train and guide for various competitive exams. • Scope for development of soft skills. • Teachers may explore for more research projects. • Can establish linkages with industry and social organizations.

Section IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- Need based short term professional courses and more subject options be introduced.
- Library be completely automated and the existing facilities may be enhanced further.
- Teachers may be motivated to undertake Minor strengthened further and faculty development programmes.
- Centre for career guidance and coaching for competitive exams may be strengthened further.
- Language Lab may be set up for improving communicative skills.
- The college should purchase more Computers with internet facility to ensure computer literacy for all.
- ICT enabled Teaching and learning methods be introduced.
- Boys Hostel, play ground, and facilities for sports and conveyance may be provided.
- Resource mobilization from outside agencies, MP, MLA LAD fund be explored.
- College may identify its area of excellence and do the perspective planning.

I agree with the Observations of the Peer Team as mentioned in this Report.

Signature of the Head of the Institution

Seal of the Institution

Signature of the Peer Team Members:

Name and Designation		Signature with date
Prof. (Dr.) Satinder Singh (Former pro Vice Chancellor, Guru Nanak Dev University, Amritsar) House No. 174, Preet Vihar, P.O. Rayon Silk Mills, Amritsar – 143 104, Punjab	Chairperson	
Dr. Fr. Davis George Principal St. Aloysius' College (Autonomous) Jabalpur – 482 001, Madhya Pradesh	Member Co-ordinator	

<p style="text-align: center;">Prof. G. M. Mehta (Former Dean), University Arts College, and Director, V.B.R.I. ; Principal, Guru Nanak Girls PG College. 6, Dhabai ki Bari, Ashok Nagar Udaipur – 313 001, Rajasthan</p>	Member	
<p style="text-align: center;">Dr. Ganesh Hedge Assistant Adviser NAAC, Bangalore</p>	NAAC officer	

Place: Khumtai, Dist : Golaghat, Assam

Date: 20th August 2011



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विरवविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Joya Gogoi College

Place : Khumtai, Dist. Golaghat, Assam

Criteria	Weightage (W_i)	Criterion-Wise Grade Point Averages (Cr_i GPA)	$W_i \times Cr_i$ GPA
I. Curricular Aspects	050	2.00	100
II. Teaching-Learning and Evaluation	450	2.17	975
III. Research, Consultancy and Extension	100	2.35	235
IV. Infrastructure and Learning Resources	100	1.85	185
V. Student Support and Progression	100	2.70	270
VI. Governance and Leadership	150	2.57	385
VII. Innovative Practices	050	2.30	130
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 2280$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{2280}{1000} = \boxed{2.28}$$

Grade =

Descriptor =

Date : September 16, 2011



HARAJUN
Director

- This certification is valid for a period of Five years with effect from September 16, 2011
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer