YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Joya Gogoi College

- Name of the Head of the institution

    Dr. Amiya Kumar Das

- Designation

    Principal

- Does the institution function from its own campus?

    Yes

- Phone no./Alternate phone no.

    918638798822

- Mobile No:

    918638798822

- Registered e-mail

    principal.jgc@gmail.com

- Alternate e-mail

    golapborahyahoo12@gmail.com ;

- Address

    Khumtai

- City/Town

    Golaghat

- State/UT

    Assam

- Pin Code

    785619

2.Institutional status

- Affiliated / Constitution Colleges

    Affiliated College

- Type of Institution

    Co-education

- Location

    Rural

- Financial Status

    UGC 2f and 12(B)

- Name of the Affiliating University

  Dibrugarh University

- Name of the IQAC Coordinator

  Mr. Ranjan Kumar Nath

- Phone No.

  7002078742

- Alternate phone No.

  9435151270

- Mobile

  7002078742

- IQAC e-mail address

  iqac2005jgc@gmail.com

- Alternate e-mail address

  iqacjgc@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

https://jgcollege.org/wp-content/uploads/2023/06/AQAR-2020-21.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://jgcollege.org/wp-content/uploads/2023/06/ACADEMIC-CALENDAR-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.0**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**B**	**2.28**	**2011**	**16/09/2011**	**15/09/2016**
Cycle 3	**D**	**1.49**	**2021**	**Nil**	**Nil**

6.Date of Establishment of IQAC   **20/01/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Workshop on National Education Policy 2020 in School level: Prospects and Challenges-7th May, 2022.`

`2.Workshop on National Education Policy 2020 in School level: Prospects and Challenges-7th April, 2022`

`3.Workshop on National Education Policy 2020 in School level: Prospects and Challenges-5th April, 2022`

`4. Organized national level workshop on Redesigned assessment and accreditation framework of NAAC on 5th March, 2022.`

`5. Organized a state level seminar on NEP 2020 and rural colleges in Assam: Prospects and challenges on 4th February, 2022.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.The National Education Policy (NEP) 2020 is the most significant education policy that the Government of India has introduced in the past 30 years. It aims to completely overhaul the country's education system and bring it at par with international standards of the 21st century. Keeping in spirit of NEP, the IQAC plans to elucidate the students and public about its importance and crucial points by organizing seminars and workshops.	1. Held a workshop on National Education Policy 2020 in School level: Prospects and Challenges-7th May, 2022. 2. Workshop on National Education Policy 2020 in School level: Prospects and Challenges-7th April, 2022. 3. Organized a state level seminar on NEP 2020 and rural colleges in Assam: Prospects and challenges on 4th February, 2022.
2. To prepare the college for the Redesigned assessment and accreditation framework of NAAC	1. Organized national level workshop on Redesigned assessment and accreditation framework of NAAC on 5th March, 2022.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Joya Gogoi College	22/05/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Joya Gogoi College
• Name of the Head of the institution	Dr. Amiya Kumar Das
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	918638798822
• Mobile No:	918638798822
• Registered e-mail	principal.jgc@gmail.com
• Alternate e-mail	golapborahyahoo12@gmail.com ;
• Address	Khumtai
• City/Town	Golaghat
• State/UT	Assam
• Pin Code	785619
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• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Dibrugarh University
• Name of the IQAC Coordinator	Mr. Ranjan Kumar Nath
• Phone No.	7002078742

• Alternate phone No.		**9435151270**
• Mobile		**7002078742**
• IQAC e-mail address		**iqac2005jgc@gmail.com**
• Alternate e-mail address		**iqacjgc@gmail.com**
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4.Whether Academic Calendar prepared during the year?		**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:		https://jgcollege.org/wp-content/uploads/2023/06/ACADEMIC-CALENDAR-2021-22.pdf

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• If yes, mention the amount	

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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Joya Gogoi College	22/05/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/03/2023

15.Multidisciplinary / interdisciplinary

The college offers multidisciplinary coures of Bacherlor of Arts (B.A) and Bachelor of Science (B.Sc). The B.A with honours in Assamese, English, Political Science, Education, History,

Mathematics and Economics has been offered by the college since its inception in 1998. The Science stream has been introduced in the year 2020 by Govt. of Assam and is offering B.Sc with honours in Botany, Chemistry, Mathematics, Physics and Zoology. Although the intitute does not offer multidisciplinary degree level course, under newly implemented CBCS syllabus, various multidisciplinary cousres such as environmental science, NSS, Library Science, mental health and hygiene are also available.

16. Academic bank of credits (ABC):

With the implementation of CBCS system, the college advocates three pillars of modern education system: openness, fluidity and flexibility. The existing content of CBCS system motivates the learner to complete their programmes within the stipulated time and prepares the institute for a smooth trasition to a 4 year degree course, a key aspects of new education policy. The golabal corona pandemic also compels the institute to adapt a blended mode of teaching/learing method so that the students can avail a hassle free academic bank of credit.

17. Skill development:

The College has offered add-on courses on Cutting Knitting and Tailoring, Food Processing and Food Preservation, Beautician and Hair Cutting. With the implimentation of the CBCS system, a major thrust is given towards the skill development through theintroduction of courses susch as NSS, Library Science and Mental Health and Hygiene. In cognizance with the new education plocy, the college has the potential to become income oriented training centers
which can mitigate the challenge of employment among the rural population which are its primary stakeholders.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curricula in the CBCS syllabus incorporates papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern Indian Literature, Indian Philosophy etc to make the student understand their roote and also cultivating pride regarding rich traditions of Indian knowledge system. The use of Assamese language as a major mode of communication in the classroom enables the native learners to understand the topics clearly. The college conducts workshops, add-on course, and Yoga programe on regular basis. The college has set up an botanical cum herbal garden with medicinal plants to raise consciousness on alternate medicine of Assam.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The institute will focus on the OBE through the introduction of various add-on course, in addition to the regular curriculum. Various workshops and faculty development program will be conducted to further propel the goals of OBE. The institute will work earnestly to obtain autonomy of college, which is an integral part of outcome based education system.
20.Distance education/online education:
The college has a centre for distance education- Krishna Kanta Handique State Open University (KKHSOU) which operates the undergraduate as well as postgraduate course. A proposal for the skill enhamvement course and value added course is being prepared for approval from the concerned authority dutring this period.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**196**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**541**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**224**

File Description	Documents
Data Template	View File

2.3	**42**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**33**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**38**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**32**
Total number of Classrooms and Seminar halls	

4.2	**12.64**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**30**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a well-planned and documented process for

curriculum delivery which ensures the effective delivery of the same. To this end, the institution in viewing its mission and vision adopts several initiatives. These steps ensure the application of action plans for effective delivery of the curriculum.

The institution being an affiliated one basically follows the Academic calendar prepared by the parent university for both scholastic and non-scholastic activities. Before starting each semester, the principal conducts meetings with all the HoDs. The resolutions taken in the meeting are subsequently disseminated in every departmental meeting conducted by the HoDs and plans out strategies for proper implementation of the curriculum.

The institution also undertakes well prepared steps for both slow and advanced learners. Maintenance of teachers' diary by faculty helps in understanding the progress in curricular.The authority has made every effort to make available the academic inputs through INFLIBNET N-LIST services. The authority has communicated with students through bulk SMS for fast curricular delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per Academic Calendar published by the Dibrugrah University, the IQAC prepares the Academic Calendar for the academic session with curricular, co-curricular & extra-curricular activities in it. The Continuous Internal Evaluation (CIE) : (a) 2 Sessional examinations in each semester (b) Home Assignments for the non-major students (c) Seminars, Group discussions, field study, etc. for Honours students (d) Attendance-5% marks of internal. The college maintains detail record of attendance of all students. Any student whose attendance is less than the rate fixed by the affiliating university is debarred from appearing in end semester exam. There is a mechanisn to solve grievance relating to internal evaluation. Any student who is not satisfied with the evaluation may approach the appropriate authority to solve his/her grievance. There is a time line to solve evaluation related grievances. Detail guidelines of the Examination Grievance Redressal Mechanism

has been made available in colege Notice Board.

Based on the academic calendar, the departments prepare their teaching plans and other activities to be undertaken by them. The activities of the departments and observance of important days are notified later by the Principal. Seminars and field visits or study tours are also notified separately in adherence to the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://jgcollege.org/wp-content/uploads/2023/05/1.1.2-link-for-additional-information.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

12

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

12

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Significant and multidimensional issues on gender, human values,

environment and sustainability in the curriculum.In the Humanities

discipline subjects like Assamese, English and Education have contained numerous human values, gender sensitivity and Environment concerns in the syllabi. Also, Social Science Subjects deals in professional ethics, gender equity, human values and environment. A few examples of the curriculum integrating cross-cutting issues are as follows: GENDER SENSITIVITY Gender and Education (Education) Women's Writings (English) Women in Indian History (History) Introduction to Women's Studies(PSC) ENVIRONMENT AND SUSTAINABILITY Environmental Studies (For all undergraduate classes) Environmental Economics (Economics) History of Ecology and Environment in India (History) Biodiversity (Botany) Principles of Ecology (Zoology) HUMAN VALUES Human Rights (DSE paper Political Science Literature subjects Assamese and English contain some issues of Human Values. Multidisciplinary paper (compulsory for all). PROFESSIONAL ETHICS Career guidance programmes conducted by the college helps to instil professional ethical practices in students. Code of professional ethics is prepared for the faculty members as well as the office staff.The Women Cell with NSS of the college provide training in Yoga. The College or it various bodies conducts workshops in the areas of health and hygiene, sanitation, education, self-employment etc to empower the female students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jgcollege.org/feedback-from-students-2018-2023/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

400

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

267

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assesment of learning level of students:

A preliminary assessment of learning level of students is done on the basis of their marks during the time of admission to undergraduate course.

Admission Register gives a summary of student profile which ismade available to the departments.

An Orientation Programme is conducted for the freshers and certain level of assesment of their knowledge base is obtained.

Class room interactions, seminar presentation, group discussion etc help in knowing learning level of students.

For slow learner the institution adopts the following strategies:

1. Tutorial and remedial classes.

2. Discussion of the previous years question papers.

3. Encouraging the slow learner to participate in programmes like yoga and meditation to enhance their concentration and understanding skills.

For advanced learner the institution adopts the following strategies:

1. Propure exposure is given through engaging them in field trips and workshops.

2. Encourage to avail various scholarships such as Ishaan Uday, Metriculation Scholarships etc.

3.Best reader award by the Library Committee.

4. Motivate them to go to higher studies as well as participate in competative examination.

5.Guided to take membership of N-LIST & avail other e-resources.

File Description	Documents
Link for additional Information	https://jgcollege.org/wp-content/uploads/2023/06/2.2.1-extract-file.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
542	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental and participative learning is at the heart of studen centric method as it provide students the necessary ambience to explore, experience and establish their own perspective. Keeping it in consideration, following student centric metholgies are adopted: 1. Seminar presentation by students. 2. Group discussions on current issues. 3. Easy writting for development of writting skills.

4. Field studey and field surveyas per CBCS syllabus tocreate opportunities for first-hand experiences that encourage critical thinking andlong-term retention. 5. Debate and quizz competition to create an atmosphere of competitiveness among students. 6. Practice teaching by education major students. 7. Pullication of college annual magazines and wall magazines by different departments. 8. Laboratory works for students from science stream. 9. Participation in various programmes conducted by NSS. 10. Visit to the places of bio-diversity and historical importances. 11. For

acquisition of life skill & lifelong-learning the college provides, yoga education, value education course on epoch- making thinker Swami Vivekananda, computer Education, performing art etc. 12. For participatory skill development, the college introduced Training courses on 1) Hair stylist & Beautician, 2) Embroidery & cutting- Tailoring 3) Asst Electrician and 4) Food processing.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this era of digital communication, Joya Gogoi Collerge administration believe in the widerspread use of ICT enables tools for effective teaching-learning process as it establish a more active collaboration of students and the simultaneous acquisition of technological knowledge of students. All faculty members of JoyaGogoi college are now well equipped to use the ICT enabled tools.Being able to search for various sources as well as to structure information, are some of the most notable skills that students develop due to the use of ICT. In the past few years, many ICT enabled tools are purchased, thanks to the fund recieved from UGC, RUSA etc, all.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jgcollege.org/wp-content/uploads/2023/07/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	[View File]()
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	[View File]()
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

503

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College emphasizes Continuous Internal Evaluation to enhance the students' performance in their study. In this regard, the college has undertaken following reform initiatives - 1. The college holds Class test, sessional test, group discussion, maintain internal assessment procedures, organize seminars etc. The internal assessment marking procedure are as in the following: 20 marks are allotted for internal assessment in every paper, in which 5 marks for class attendance, 5 marks for seminar/group discussion, 5 marks for Sessional Test -I(written), and 5 marks for Sessional test- II(written). 2. The College prepares academic calendar which provides some other essential information to students relating to internal evaluation procedure of the college courses. 3. Different Examination committees have been formed to supervise and look after activities of the college examination (Annual and semester End examination as well as seasonal). The examination committee meets periodically to discuss all the examination related matters. 4.Students are asked to report their grievances, if any, with regard to marks of internal assessment.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/ilovepdf_merged-18.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to redress any kind of grievance relating to internal examinations the college has three platforms. These three platforms are: the Departments, the college authority and the

affiliating university. The college authority appoints different examination committees to supervise and look after activities of the college internal as well as the end semester examination. Each committee is headed by a convener and each committee is assigned with related task of conducting the examinations. The examination committee meets periodically to discuss all the examination related matters.Students have the freedom to approach the college authority directly with regard to any internal examination related grievances.The college office keeps a copy of these mark sheets of internal assessment for its own record while a duplicate copy is submitted to the university in due time. The department put forward the notice of internal examination of the college to its respective students through notice board, whatsapp group at leat 7 days in advanced. The due date of seminars is notified by the departments 20 days in advanced so that students can prepare smoothly. The answerscripts of the studentsare returned in due time so that they can understand their mistakes and prepare accordingly for final examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

English department: To acquaint the students about Indian, American and European literature and its rich heritage. Learners also come to know about human emotion, passion, culture of positivism, stream of consciousness in the context of literature. Assamese department:To acquaint the students about the rich content of Assamese literature, both ancient, modern and post-modern Assamese literature. History department: Learners get to know about Indian history (ancient, medieval, modern as well as post-colonial history), sociopolitical, religious, economic development of European and American counterpart, India's great movement for independence etc all. Political Science department: Learners are introduced about theideas of political theory, its histories and approaches,the constitutional design of Indian states structures and institutions,the basic narratives of contemporary political theory among many others. Education Department: Key learners outcome from this department would be

theIndian & Western Philosophy & their contribution to education, role of education in social change,in the development of child, pre & post-independence education system of India. Economics department: The learners is taught at length about the economic aspects of the society and to analyse the contemporary economic problems. Technical details of the economic policies, statistical skills and complex data analysis relevant to real life situation is presented in details.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jgcollege.org/wp-content/uploads/2022/07/programeCO.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs , PSOs and COs are measured by following activities 1) The College regularly conducts two sessional test, seminars, group discussion, class test etc for all the courses and ensures compulsory attendance of all the students in the above tests. 2) Effective Internal Assessment (I.A) marking system for every end semester examinations are conducted. 3)Analyses the students' performance in end semester examination conducted by respective universities both in the departmental meeting and staff meeting. The mark scored by students in final semester examinationare a measure of the attainment of the PSOs and COs. A student who secures 80% & above is said to have attained the highest level of outcome, students securing 60-80% marks are supposed to have attained satisfactory level of outcome & those securing 40-60% marks are considered to have attained average outcome & those below 40% marks are considered to have attained poor outcome. 4) For Weak students – special cares are taken through individual guide, mentoring system 5) Students, Guardian, Alumni, teachers' Feedbacks are collected and analysed. Necessary measures are initiated toseparate toilet, increase necessary library books, classroom construction, educational tour, personal counselling, remedial class, tutorial class, conducting skill development training programme etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://jgcollege.org/wp-content/uploads/2023/05/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2021.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jgcollege.org/student-satisfaction-survey-sss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1.THE AWARENESS PROGRAMME ON WOMEN PHYSICAL AND MENTAL SECURITY

Date:-23rd November, 2021

The Programme has been organized by Women Cell of Joya Gogoi College in Collaboration with Teachers' unit . Dr. Minuwara Begum, Former Vice- Principal of D K D Collegehas heighted on the physical health of girls and has statedissues of the mental health of girls.

2.THE AWARENESS PROGRAMME ON BLINDNESS

Dated : 7th April, 2022

An Awareness has been organized by the Department of English at Rangamati Kaibarta Gaon as a part of the World Health Day celebration. The extension activity has been carried out in collaboration with Rangamati Kaibarta Gaon Panchayat. Dr. Rofiqul Islam and Dr. Mridul Hazarika of Misamora Health Centre have highlighted the reasons of blindness and also explained how to care of our eyes.

3.THE AWARENESS PROGRAMME ON WOMEN EDUCATION

Date :- 3rd April, 2022

An Awareness Programme on women Education has been organized by IQAC of Joya Gogoi College in collaboration with khumtai Hakimbasti Tea Tribe community on 3rd April, 2022.Dr Deepa Baruah and Mrs Pragoti Borthakur has highlighted the scenario of women and given stress on need ofeducation for their social, political and economic empowerment.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/3.4.2.1-Education-awareness-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1496

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The institution has created adequate infrastructure and physical facilities for teaching-learning in terms of classrooms, laboratories, library resources.**
- **The college has thirty (30) Class Rooms having required facilities for teaching. Seven rooms with approximately 30 student's capacity are fully equipped with LCD projectors.**
- **Two smart class rooms with required facilities are used for teaching. One video conferencing room of 30 seat capacity is in working condition.**
- **LCD projectors, laptops and desktops are available for teaching-learning purpose.**
- **Conference Hall and Digital Seminar Hall are also used for**

academic lectures, ICT enabled classes.
- The College Central library has been updated with required facilities infrastructure and furniture separately both for students and teachers. The library of the college has the collection of various text and reference books for both Arts and Science Stream, magazine, journals both national and international, news papers, periodicals etc. INFLIBNET/ N-LIST facility is available for students and teachers.
- The campus is Wi-Fi enabled. One leased line connection with 5mbps and broadband connections is also available.
- Hostels provide boarding facility to outstation girls' students.
- The college has one computer laboratory where computer practical and theory classes are taken smoothly. In addition to this there are four practical laboratories such as Chemistry, Physics, Botany and Zoology for Science stream.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.1.-Infrastructure-and-physical-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to providing good infrastructure for effective teachinglearning, the college has established facilities for sports, games (indoor, outdoor), gymnasium, yoga centre and cultural activities etc. The college also tries to provide all the extra-curricular facilities to the students. Facilities for various sports and games are available in our college campuses. The students usually practices volleyball, football, badminton, cricket, carrom, chess , other available indoor and outdoor games in their free time and also organize different competition at college weeks.

The following sports facilities are available:

Sports facilities (Indoor Stadium):

1. Chess

2. Badminton

3. Table Tennis

4. Carrom

5. Gymnasium

6.Weight lifting

Sports facilities (Outdoor):

1. Volley Ball

2. Cricket

3. Javelin

4.Weight through

5. Football

6. Skipping set

Gym facilities:- Dumbell sets , Pull up bars, Weight bench, Tread mill, Exercise cycle etc.

In addition to these adequate facilities are made available for NCC & NSS units of the College

The college occasionally organizes various co-curricular and extra-curricular activities in the college such as Seminars, Quiz, Debates, group discussion, Workshop, Annual college week etc. The students are encouraged to participate in the Dibrugarh University inter college sports & cultural competition.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.2.-Facilities-for-Cultural-activities-sports-games-yoga.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.3-No.-of-classrooms-and-seminar-with-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.11 Lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The college library has information resources that include more than 16,000 books and other reading materials.**
- **It has computer facilities to access the e-resources that include manuscripts, college magazines, question papers, thesis, college publications, some e-books and e-journals.**

- After the books are procured, they are entered in the accession register, and barcoding of the books is done.
- College Library initially started the process of Automation by using a Library Management Software named CDS/ISIS. It was micro – computer base software released by UNESCO in 1985. But the Library has got SOUL 2.0 from INFLIBNET, Ahemdabad free of cost and the librarian also has got five days training on SOUL at INFLIBNET centre and the process of automation was started in the month of November of 2011. The library has started the process of cataloguing and has started the process of creating the Library management database. Afterwards the library has to reinstall the SOUL 2.0 and has to start the whole process from very beginning. When the SOUL 2.0 package was installed the Activation Key which has received from INFLIBNET after installing the package was FGHP-ERFP-3FTM-7AMC for making the soul active to work. But when the SOUL was out of order due to the hardware problem occurred , again we had to apply for another Activation Key to the INFLIBNET centre. The second Activation Key was FZGP-VWF2-3LSM-JDMR. All the students of CBCS system have been registered under Barcode system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://jgcollege.org/wp-content/uploads/2023/05/4.2.1.-Library-is-automated-using-Integrated-Library-Management-System-ILMS.pdf

4.2.2 - The institution has subscription for the C. Any 2 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.08 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college has an adequate system for upgrading and expanding information technology infrastructure.**
- **Dedicated technical staff has been appointed for maintaining hardware and information technology infrastructure.**
- **ICT facilities for academic transaction such as projectors, smart boards, computers, LCD TVs etc. are regularly upgraded.**
- **The Departments employ Google classrooms, Youtube, Google Meet, Zoom etc. for conducting online classes and sharing lecture notes and other study materials.**
- **The attentance of the employees are recorded via biometric scanner**
- **Regular maintenance of cables, Wi-Fi routers etc. is done to ensure seamless access to internet through the available**

leased line and broadband connections.
- Regular maintenance and upgradation of appliances and equipment of the administrative office such as computers, laptops, printers and scanners is ensured.
- The College website is regularly upgraded. The dedicated IT Cell comprising of experienced teachers is formed and the same is mandated to look after the required upgradation and upkeep of the IT facilities, the repair and maintenance of various IT facilities of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.9 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The procedure and system for maintenance & utilization of facilities & assets of the Institution is defined by the policy document.
- It is the responsibility of the various committees and cells to update the respective policies from time to time and to ensure compliance.
- The College has infrastructure committee, RUSA monitoring Committee, beautification committee to look after the maintenance, renovation and constructional work related to the building Construction, repair and maintenance of the college buildings and physical infrastructure like water supply, power supply, canteen etc.
- The Science department maintains the stock register of laboratory chemicals/instruments/apparatus, attendance register for students regularly.
- The Librarian and Library committee which takes initiative for maintenance of rules and regulation during the entry as well as inside of the library.
- A dedicated IT Cell comprising of experienced teachers is formed. It is mandated to look after the required up gradation and upkeep of the IT facilities including the repair and maintenance of these facilities.
- The Governing Body look after the arrangements for applying and for acquisition of funds from various sources such as U.G.C., RUSA, and other government agencies & allocation of budget for various activities.
- The Warden looks after the maintenance and utilization of hostel facilities.

- **There is proper monitoring system regarding the utilization and security of all facilities.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.4.2.-There-are-established-systems-and-procedure-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

612

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students of the College engaged in extracurricular and co-curricular activities via a democratically elected Students' Union Body as per recommendations and guidelines ofLyngdoh Committee.

In2021-2022 session the Student Union of the Institution consists ofPresident, Vice-President, General Secretary, Magazine Secreatry , Cultural Secretary, Debating Secretary, Social service secretary and Games secretary.The members of the student Union bodyOrganize several extracurricular and co-curricular activities among the college students.

In the 2021-22, Students' Union body organized following events :

1. Swaraswati Puja
2. Freshmen Social
3. National Festivals like Independence Day, Republic Day.
4. Celebration of "Kalaguru Bishun Prashad Rabha" Divas
5. Inauguration of Wall Magazine " Shikhar"

Students of the Institution have been engaged in different activities through following units

NCC Boys

NSS Unit

Cine Club

The Student's Union plays a major role in the generation of feedback responses. The Students of NSS and NCC Unit are important part of the Institution that involve in maintaining clean and green campus. The Cadets of the units voluntarily work in various social activities inside or outside the campus organized by the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **A registered alumni asssociation is present in the Institution.**
- **Alumni wish to cherish and develop the close association of our ex-students with the present student thereby helping the students to grow and develop further.**
- **They are actively interacted with existing students and they gave their suggestions and support to the development of Alumni Association.**

- **Alumni guided to the students about the importance of Academics as well as Co-Curricular programmes.**
- **Alumni asked the students to improve Communication skill**
- **Alumni promised to extend their help to students in**

placements.

The meeting was stimulating and enjoyable and simultaneously profitable as all members shared their viewsand good numbers of new ideas, information and insights came up. The planned objective was to interact with the alumni, planning future events, conducting Alumni Satisfaction Survey, Taking Alumni Feedback etc was conducted successfully.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has planned its vision and mission in consideration with the socio-economic status of the nearby areas, prospective students and feeder schools. The college is located in a rural area Khumtai of Golaghat District, Assam where majority of the students come from economically weaker section of the society.

Vision of the College:

1. Impart Quality Higher Education for all round development of the rural community and enhance productive contribution to society
2. Be recognized as a multidisciplinary centre for excellence of quality education, research and innovation and translation of deliverables to society.
3. Attract, develop, support and deliver programs and services designed to prepare our students for professional and personal success.

Mission of the College:

1. **To provide affordable quality education by bringing innovation in learning methods and adopting diversified curriculum to develop good, thoughtful, well-rounded graduates with knowledge and skills and prepare the youth ready to face the challenges of future.**
2. **To make intellectually alive & socially responsible citizen.**
3. **To observe and analyse the performance standard of the faculty members through self-assessment and feedback mechanisms.**
4. **To organize various academic activities such as seminars, workshops, educational field tour etc. for quality enhancement of students and the faculties.**

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.1.1.-Doc-with-Link-3.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To accomplish the vision and mission and fulfils the perspective plans, the college always gives importance in practicing decentralization and participative management. The management and head of the institution ensures the responsibilities and duties in participatory management system. The Governing body, the apex body of management constituted various committees wherein the various responsibilities/duties are allotted to carry out for the greater interest of the college. Both teaching and non-teaching members are adequately represented in the Governing Body of the college and their opinions are sought in making and implementation of different policies.

The principal is the Executive Head of the institution and is vested with powers to ensure the proper conduct of the academic programmes and other activities of the college. The principal, initiates & finalize every activity by consulting with the respective committee. The responsibilities & duties of various

committees/faculties are communicated to the staff and student s by holding staff and students meeting, departmental meetings & individual contact. The institution inherently follows a method of decentralization in administering its various duties and functions without compromising on offering quality teaching to students.

A case study of decentralization and participative management is the examination system in the college which is practiced in every year. Before examination, an examination committee is formed by the principal of the college where various exam related issues are discussed for smooth conduct of the examination with participation from all stakeholders.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.1.2.-Other-Activities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of college has been implemented considering the vision and mission of the institution. The academic and administrative policies are formulated and executed with due consideration of the overall requirements as well as areas of improvement of the college as per recommendations of the NAAC Peer Team and Feedback Report from Stakeholders. Among several aspects of perspective plan for future development, implementation of the science stream at degree level was introduced in the college from 2019-20 onwards. After receiving the approval letter from the Government, the college started the advertisement procedure for teaching staff and non-teaching staff according to Roster point inrespective departments and recruitment process was done following UGC guidelines. All the newly introduced science departments are equipped with laboratories and classrooms and run in full swing with three batches of students.

The college also prepares the Institutional Development Plan (IDP) for 15 years for implementation of NEP as instructed by assam govt. and is ready submit to the govt. of assam.

The IQAC of the college continuously works for enrichment of academic matters of the institution under supervision of the Principal & Governing Body and in association with various other committees of the institution. The college made academic collaboration with other academic institutions to foster academic ties and exchange of knowledge and information between stakeholders from both sides. With the present faculties, the college has run open distance learning institution Krishna Kanta Handique Open State University for B.A. in UG and PG course.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.2.1.-Doc-with-Link-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the main decision taking body in the institution which is constituted as per guideline of Higher Education, Government of Assam. The President of the Governing Body is appointed for 5 years. Principal is the member Secretary of the Governing Body.

The principal is the academic and administrative head of the college and confirms implementation of the rules and regulations and execution of the academic and non-academic plans in consultation with the staffs of the college.

The IQAC of the college is the principal body which ensures quality parameters of the institution and works closely with the other members for the smooth running of the college.

The academic committee monitors and discusses various academic and non-academic activities of the college for ensuring ideal academic environment and progress. The decisions on different issues including policy matters are communicated to the staff through the academic committee, departmental heads and IQAC.

The college has a central library with a very good collection of text and reference books for both science and arts stream. The

Librarian with her associate takes care of the library functioning.

The College follows Assam College Employees (Provincialisation) Act 2005; Assam College Employees (Provincialisation) Rules 2010 and other auxiliary guidelines. The college also follows all applicable rules, regulations & guidelines as notified by the UGC & DHE (Govt. of Assam). All the regular appointments are made strictly as per applicable Govt. rules & regulations. Service Rules of Govt. of Assam are followed for duty, responsibility and promotion of the employees.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.2.2.-Additional-Doc.pdf
Link to Organogram of the Institution webpage	https://jgcollege.org/wp-content/uploads/2023/05/ORGANOGRAM-JGC.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college adopted different measures for the welfare of both the teaching and non-teaching staff in the following ways:

- **Thereissafe drinking water facility, toilets and collegecanteen where homely cooked food are available.**
- **There is a "Mutual Benefit Fund" where both teaching and non-teaching contribute each month and they can avail loan during necessities with low rate of interest.**
- **Employees of both teaching and non-teaching staff were encouraged to take covid vaccine booster jabs in a free vaccination camp held in college in collaboration with Khumtai Model hospital.**
- **Employees of the college can avail different types of leaves: Casual leave, Child care leave, Duty leave to attend various seminars, conferences etc., Restricted leave, Maternity leave etc.**
- **The college collects publications, seminars, workshops etc. of each faculty members in each year as Annual Academic Report that helps them in their career.**
- **Feedback forms are issued to students for each faculty members that helps in their teaching career.**

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/Sample-Format-for-Dept-Anual-Reort-and-Student-Feedback.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college collected Performance Appraisal report in prescribed format annually for both teaching and non-teaching staff. It is considered as the appraisal for continuous improvement of the staff. It aims towards the development of the faculty, non-teaching staff and the college as a whole. The procedure included submission of filled in appraisal forms to IQAC. The collected teachers and non-teaching staff appraisal reports are reviewed and evaluated by the IQAC. Then the reports with recommendation are forwarded to the G.B. and measures are taken accordingly.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/Aprisal-Format-for-Teaching-and-non-teaching-staff-Upload.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audits are conducted. External Audit is done by the Auditor General of Assam, through the office of Director of Higher Education of Assam. External auditors are appointed by the State Government and such audits are done in-situ.

Internal Audit is done at the end of every financial year through a college appointed Chartered Accountant Auditors cross verify the collection of fees with all income sources, including course & hostel admissions. Voucher-based payments are verified based on supporting documents and bank reconciliation statements. Subsequently, related bank transactions are checked and verified. Any form of discrepancy is discussed with the management. All financial transactions are accounted for based on financial statements like cash books, balance-sheets and Income and expenditure accounts for the financial year. Such financial statements are signed and approved by Auditor and College management. Based on the audited financial statements, auditor issues the Annual Audit Report.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.4.1-DOC-with-Link.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College submits various proposals to meet the requirements of funds for construction, upgradation, renovation and repairing of classroom, office, library, hostel, common rooms and other basic infrastructure, requesting financial help from UGC, RUSA, State Government and other organization.
- The teaching staff submits individual or joint research proposals to different funding agencies like UGC, DST, DBT, ICSSRetc.
- Special grants have been received by the institution from State Government from time to time.
- Infrastructural fundssuch as toilet funds have been received from RMSA Assam.
- Award Funds such as Best Freshers', 1st Class in Education and History, Best reader award (College Library) etc., from staff members of the College.
- Different financial grants received are utilized according to the proposal and instruction of the funding agency and

- utilization reports are submittedon time to the respective agencies.
- Conduct of examinations for government departments and other external agencies.
- Institution mobilizes fund from the collection of donations from the staff to create welfare fund to help needy and economically backward student.
- A majorportion of the internally generated funds for payment of salary to contractual, guest teachers and other non-teaching staff.
- NCC cadets receive Refreshment, stitching and Washing Allowances under direct beneficiary scheme, NSS volunteers received amount of Rs.4450/- and Rs.44,500/- in 2021.
- Green Corps received Rs.2000 annually since 2021.
- The college has future strategies for mobilization of funds from Vermicomposting, Fishery, Mushroom Cultivation, Teak and Agar plantation etc.
- Governing Body monitors utilization of funds and ensures optimal use of available financial resources.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.4.3-DOC-with-Link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following strategies are adopted by the Internal Quality Assurance Cell (IQAC) to contribute significantly for institutionalizing the quality assurance strategies and processes:

1. Conduction of Financial Audit

2. Celebration of important days

- Celebration of "National Science Day" (28/02/22)
- Celebration of "International Women's Day" (08/03/22)
- Celebration of "World Poetry Day" (21/03/22)
- Celebration of "World Drama Day" (28/03/22)
- Celebration of World Environment Day" (05/06/22)
- Celebration of International Yoga Day (21/06/22)

3.Organisation of Extension activities

- Discussion and Counselling on "Mental health of students" (18/07/21)
- Memorial lecture 2 on "Mamoni Raisome Goswami……" (25/07/21)
- National Webinar on "Cyanobacteria: Ecology and Phylogeny" (09/07/21)
- Lecture series 3 on "The Handmaid's Tale" (12/08/21)
- One day state level workshop on NEP and Rural Colleges in Assam: Prospects and Challenges" (03/02/22)
- National Level Workshop on "Redesigned Assessment and Accreditation Framework pf NAAC" (05/03/22)
- Memorial lecture on "Asomor Sah Janogusthir Samashya aru Samvabana" (16/03/22)
- Organization of an "Educational Awareness Camp" in Hakimbasti (03/04/22)
- Organization of an Educational Awareness Camp on "NEP2020 in School Level" in Bholaguri (05/04/22)
- Organization of Awareness programme on Blindness (07/04/22)

4. Online admission facility for students

5. Providing unique user ID and password for accessing NLIST site to all the faculty members and students for encouragement to research work and creative writing.

6. Enriched the library through purchasing new books.

7. Regular meeting of IQAC

8. MOUs to facilitate and enhance the quality of teaching-learning process

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.5.1.-Doc-with-Link-2.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college functions as the apex body for assurance of quality education and monitors the teaching learning process and operation of methodologies and suggests changes if any, so that the effectiveness of teaching-learning process is further enhanced.

Two examples are sited below:

1. Renovated classroom with ICT for an effective teaching learning process

2. Field exposure of students for better performance

3. Annual Apraisal of Teachers

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.5.2-DOC-link.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jgcollege.org/wp-content/uploads/2023/05/Institution-annual-report-21-and-22.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Awareness Programme on the topic "Women's Mental and Physical Health" by the Resource Person Dr. Minwara Begum, Rtd. Associate Professor, Department of Botany, DKD College, Dergaon on 23rd November 2021. 2. "World Menstural Hygiene Day" was observed on 28th May 2022. Resource Person Dr. Pallavi Gogoi, Model Hospital, Khumtai, Golaghat. 3. International Women's day was observed by the Women Cell of Joya Gogoi College with the theme "Importance of Gender equity for healthy Society Building" observed on 8th March 2022. Resource Person- Mrs. Pranamika Goswami. 4. National Girl Child Day observed by NSS Unit Joya Gogoi College on 24th Januray 2022 5. Awareness programme on mock drill on 13th May 2022 by NSS Unit Joya Gogoi College 6. Special camp by NSS Unit, Joya Gogoi College on 24th June 2022

File Description	Documents
Annual gender sensitization action plan	https://jgcollege.org/wp-content/uploads/2023/06/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jgcollege.org/wp-content/uploads/2023/06/7.1.1-Specific-Facilities-provided-for-women-in-the-college-Photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- The college has a Vermicompost Unit in which some solid wastes like dry leaves, food wastes, vegetable peels, and excretion of animals are used.
- Dry and wet dustbins are placed in different locations of the college.
- Students, teachers, and office staff are encouraged not to use plastic.
- Street plays and various environmental awareness programs were organized by the college.
- Plastic water bottles and glasses are recycled and used in the Greenhouse as flowerpots.

Liquid waste management:

- Wastewater from RO plants is used for gardening and sometimes it is used for washing utensils.
- Wastewater generated from the sanitary blocks, basins, etc is disposed of through a proper drainage system.
- Wastewater from the canteen is disposed of through a proper draining system.
- The college has a septic tank system and the outlets of the toilets are properly connected to the drainage system which is properly maintained by clearing it on a regular basis.

E-waste management:

The college takes the initiative to reuse obsolete computers, TV

appliances, scanners, calculators, motherboards, headphones, air conditioners, and mobile phones by repairing them. The e-waste of the institutes are reduced by proper maintenance and timely upgrading the electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://jgcollege.org/wp-content/uploads/2023/06/7.1.3.-Geotags-pictures.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus　　**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　**B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Administrative activities:

- The college displays the core values of the institution in front of the administrative building.
- The code of conduct has been uploaded to the institutional website.
- Sports activities organized in college week and other inter-college competitions play an important role to grow the feeling of unity and integrity and make the environment harmonious.
- Various social activities like Medical camps, blood donation camps organized by NSS or other departments play an important role to provide an inclusive environment.
- The college student Union has Social Service Unit which conducts various activities like Cleanliness Drive, Plantation Drive, etc.
- Celebration of National festivals and important occasions such as International Women's Day, voting day, Mother Tongue Day, Yoga Day, Environment Day, Saraswati Puja, etc. increases positive outlook among the students though they come from different backgrounds.

Academic aspects:

Study Tour: The institution organizes study tours for all the Departments of the college.

The tours are sponsored by the teachers of the department. The students prepare reports of their field visits and submit them to the Department. Thishas helped the students to increase their critical thinking, encourage learning, and create a stronger bond between the teacher and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Name of the events:

1. Independence Day
2. Azadi ka Amrit Mahotsav-Fit India freedom run (Date: 13th-2nd October-2021; No of participants-47
3. Clean India programme-2021 (Date: 1st to 31st October-2021; No of participants-58)
4. Workshop on the impact of covid-19 pandemic on the student community and their remedies (Date 25/11/2021; No. of participants 200)
5. Swaccha Bharat summer Internship (Date 01/5/2021-31/07/2021; No of participants 50
6. Republic Day
7. National Girl Child Day (Date 24/01/2022; No of participants 100)
8. Free health checkup Camp (Date 08/04/2022; No of participants 54)
9. Yoga Training Programme (14thMay and 20thJune 2022; No of participants 200)
10. World Tobacco Day (31/05/2022; No of participants 50)
11. Awareness program on mock drill (13/05/2022; No of participants 100
12. World bicycle day (03/06/2022; No of participants 75)
13. International yoga day (21/06/2022; No of participants 240)
14. World environment day (5th June 2022; No of participants 240)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for   C. Any 2 of the above

students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **Rabha Diwas on 13th June 2022 organized by Joya Gogoi College Student Union.**
2. **National Science Day on 28th Feb 2022 organised by Faculties of Science, Joya Gogoi College**
3. **National Voting Day on 11th January 2022 organized by District Election Office, Golaghat in collaboration with the Political Science Department of Joya Gogoi College.**
4. **International Yoga Day on 21st June 2022 organised by NSS Unit, Joya Gogoi College**
5. **World Environment Day on 4th & 5th June 2022 organised by Department of Botany & English & IQAC, Joya Gogoi College**
6. **International Biological Diversity Day on 23rd May 2022 organized by the Department of Botany & Zoology, Joya Gogoi College**
7. **Poetry Day on 21st March 2022 organized by the Department of English & IQAC, Joya Gogoi College**
8. **Drama Day on 28th March 2022 by Department of Assamese, Joya Gogoi College.**
9. **International Women's day was observed by the Women Cell of Joya Gogoi College with the theme "Importance of Gender equity for healthy Society Building" observed on 8th March 2022. Resource Person- Mrs. Pranamika Goswami.**
10. **World health day.**
11. **Republic day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 Title: Extension activities of Women Cell.

The Objectives: 1. To recognize the contribution of women to the society. 2. To help the girl students to overcome social barriers and realize their true potential. 3. To conduct skill development & health awareness programs for the women of the nearby village.

The details are given as a link.

Best Practice 2 Maintaining a Clean and Green Campus.

Best Practice 2 Maintaining a Clean and Green Campus. Objectives: 1. To acquire knowledge of pollution and environment degradation. 2. To create new pattern of behavior of individuals, groups and society as a whole towards the environment. 3. To save the environment for the current as well as future generation.

The details are given as a link.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Joya gogoi College, Khumtai has played a pivotal role in providing educational oppurtunities to the rural aras surrounding in Golaghat district. The college has been trying its best to provide quality education to the students of these rural and backward areas. One unique characteristic of the college is that a large number of students of the institution belong to Schedule Tribe, Schedule Caste, Other Backward Classes and Minority Communities and Economically Backward Section of the society. Students from Ahom, Kachari, Mishing, Tea-Tribes and Other Backward Classes co-exist in our college. They come to the classroom with diverse background including their cultures, ethnicities religions, languages and economic status which give the students a place for leisure and sharing experiences. A cultural diverse classroom helps students to develop their critical thinking and problem solving skills. A range of ideas and expertise enables them to learn from a more diverse collection and increase happiness and productivity and encouraging our students to be intercultural sensitive. The college tries its best to strengthened this its best to providing the means and wherewithal to support cultural groups attempting to make a difference in society while still maintaining their distinctive set of beliefs, practice and values. The institution is trying to bring together the best global practices, corporate thinking and accountability, the standards of higher education rural development. Faculty helps the students to improve their personality especially the SC, ST and students of Other Backward Classes so that they are prepared to face global competition.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a well-planned and documented process for curriculum delivery which ensures the effective delivery of the same. To this end, the institution in viewing its mission and vision adopts several initiatives. These steps ensure the application of action plans for effective delivery of the curriculum.

The institution being an affiliated one basically follows the Academic calendar prepared by the parent university for both scholastic and non-scholastic activities. Before starting each semester, the principal conducts meetings with all the HoDs. The resolutions taken in the meeting are subsequently disseminated in every departmental meeting conducted by the HoDs and plans out strategies for proper implementation of the curriculum.

The institution also undertakes well prepared steps for both slow and advanced learners. Maintenance of teachers' diary by faculty helps in understanding the progress in curricular.The authority has made every effort to make available the academic inputs through INFLIBNET N-LIST services. The authority has communicated with students through bulk SMS for fast curricular delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per Academic Calendar published by the Dibrugrah University, the IQAC prepares the Academic Calendar for the academic session with curricular, co-curricular & extra-curricular activities in it. The Continuous Internal Evaluation (CIE) :

(a) 2 Sessional examinations in each semester (b) Home Assignments for the non-major students (c) Seminars, Group discussions, field study, etc. for Honours students (d) Attendance-5% marks of internal. The college maintains detail record of attendance of all students. Any student whose attendance is less than the rate fixed by the affiliating university is debarred from appearing in end semester exam. There is a mechanisn to solve grievance relating to internal evaluation. Any student who is not satisfied with the evaluation may approach the appropriate authority to solve his/her grievance. There is a time line to solve evaluation related grievances. Detail guidelines of the Examination Grievance Redressal Mechanism has been made available in colege Notice Board.

Based on the academic calendar, the departments prepare their teaching plans and other activities to be undertaken by them. The activities of the departments and observance of important days are notified later by the Principal. Seminars and field visits or study tours are also notified separately in adherence to the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://jgcollege.org/wp-content/uploads/2023/05/1.1.2-link-for-additional-information.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

12

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

12

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Significant and multidimensional issues on gender, human values, environment and sustainability in the curriculum.In the Humanities

discipline subjects like Assamese, English and Education have contained numerous human values, gender sensitivity and Environment concerns in the syllabi. Also, Social Science Subjects deals in professional ethics, gender equity, human values and environment. A few examples of the curriculum integrating cross-cutting issues are as follows: GENDER SENSITIVITY Gender and Education (Education) Women's Writings (English) Women in Indian History (History) Introduction to Women's Studies(PSC) ENVIRONMENT AND SUSTAINABILITY Environmental Studies (For all undergraduate classes) Environmental Economics (Economics) History of Ecology and Environment in India (History) Biodiversity (Botany) Principles of Ecology (Zoology) HUMAN VALUES Human Rights (DSE paper Political Science Literature subjects Assamese and English contain some issues of Human Values. Multidisciplinary paper (compulsory for all). PROFESSIONAL ETHICS Career guidance programmes conducted by the college helps to instil professional ethical practices in students. Code of professional ethics is prepared for the faculty members as well as the office staff.The Women Cell with NSS of the college provide training in Yoga. The College or it various bodies conducts workshops in the areas of health and hygiene, sanitation, education, self-employment etc to empower the female students.

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File]
MoU's with relevant organizations for these courses, if any	[View File]
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`D. Any 1 of the above`

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	`A. Feedback collected, analyzed and action taken and feedback available on website`

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jgcollege.org/feedback-from-students-2018-2023/

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of sanctioned seats during the year
400

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

267

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assesment of learning level of students:

A preliminary assessment of learning level of students is done on the basis of their marks during the time of admission to undergraduate course.

Admission Register gives a summary of student profile which ismade available to the departments.

An Orientation Programme is conducted for the freshers and certain level of assesment of their knowledge base is obtained.

Class room interactions, seminar presentation, group discussion etc help in knowing learning level of students.

For slow learner the institution adopts the following strategies:

1. Tutorial and remedial classes.

2. Discussion of the previous years question papers.

3. Encouraging the slow learner to participate in programmes like yoga and meditation to enhance their concentration and understanding skills.

For advanced learner the institution adopts the following strategies:

1. Propure exposure is given through engaging them in field trips and workshops.

2. Encourage to avail various scholarships such as Ishaan Uday, Metriculation Scholarships etc.

3.Best reader award by the Library Committee.

4. Motivate them to go to higher studies as well as participate in competative examination.

5.Guided to take membership of N-LIST & avail other e-resources.

File Description	Documents
Link for additional Information	https://jgcollege.org/wp-content/uploads/2023/06/2.2.1-extract-file.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
542	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental and participative learning is at the heart of studen centric method as it provide students the necessary ambience to explore, experience and establish their own perspective. Keeping it in consideration, following student centric methologies are adopted: 1. Seminar presentation by students. 2. Group discussions on current issues. 3. Easy writting for development of writting skills.

4. Field studey and field surveyas per CBCS syllabus tocreate opportunities for first-hand experiences that encourage critical thinking andlong-term retention. 5. Debate and quizz competition to create an atmosphere of competitiveness among students. 6. Practice teaching by education major students. 7. Pullication of college annual magazines and wall magazines by different departments. 8. Laboratory works for students from science stream. 9. Participation in various programmes conducted by NSS. 10. Visit to the places of bio-diversity and historical importances. 11. For acquisition of life skill & lifelong-learning the college provides, yoga education, value education course on epoch- making thinker Swami Vivekananda, computer Education, performing art etc. 12. For participatory skill development, the college introduced Training courses on 1) Hair stylist & Beautician, 2) Embroidery & cutting-Tailoring 3) Asst Electrician and 4) Food processing.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this era of digital communication, Joya Gogoi Collerge administration believe in the widerspread use of ICT enables tools for effective teaching-learning process as it establish a more active collaboration of students and the simultaneous acquisition of technological knowledge of students. All faculty members of JoyaGogoi college are now well equipped to use the ICT enabled tools.Being able to search for various sources as well as to structure information, are some of the most notable skills that students develop due to the use of ICT. In the past few years, many ICT enabled tools are purchased, thanks to the fund recieved from UGC, RUSA etc, all.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jgcollege.org/wp-content/uploads/2023/07/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

503

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College emphasizes Continuous Internal Evaluation to enhance the students' performance in their study. In this regard, the college has undertaken following reform initiatives - 1. The college holds Class test, sessional test, group discussion, maintain internal assessment procedures, organize seminars etc. The internal assessment marking procedure are as in the following: 20 marks are allotted for internal assessment in every paper, in which 5 marks for class attendance, 5 marks for seminar/group discussion, 5 marks for Sessional Test -I(written), and 5 marks for Sessional test- II(written). 2. The College prepares academic calendar which provides some other essential information to students relating to internal evaluation procedure of the college courses. 3. Different Examination committees have been formed to supervise and look after activities of the college examination (Annual and semester End examination as well as seasonal). The examination

committee meets periodically to discuss all the examination related matters. 4.Students are asked to report their grievances, if any, with regard to marks of internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/ilovepdf_merged-18.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In order to redress any kind of grievance relating to internal examinations the college has three platforms. These three platforms are: the Departments, the college authority and the affiliating university. The college authority appoints different examination committees to supervise and look after activities of the college internal as well as the end semester examination. Each committee is headed by a convener and each committee is assigned with related task of conducting the examinations. The examination committee meets periodically to discuss all the examination related matters.Students have the freedom to approach the college authority directly with regard to any internal examination related grievances.The college office keeps a copy of these mark sheets of internal assessment for its own record while a duplicate copy is submitted to the university in due time. The department put forward the notice of internal examination of the college to its respective students through notice board, whatsapp group at leat 7 days in advanced. The due date of seminars is notified by the departments 20 days in advanced so that students can prepare smoothly. The answerscripts of the studentsare returned in due time so that they can understand their mistakes and prepare accordingly for final examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

English department: To acquaint the students about Indian, American and European literature and its rich heritage. Learners also come to know about human emotion, passion, culture of positivism, stream of consciousness in the context of literature. Assamese department:To acquaint the students about the rich content of Assamese literature, both ancient, modern and post-modern Assamese literature. History department: Learners get to know about Indian history (ancient, medieval, modern as well as post-colonial history), sociopolitical, religious, economic development of European and American counterpart, India's great movement for independence etc all. Political Science department: Learners are introduced about theideas of political theory, its histories and approaches,the constitutional design of Indian states structures and institutions,the basic narratives of contemporary political theory among many others. Education Department: Key learners outcome from this department would be theIndian & Western Philosophy & their contribution to education, role of education in social change,in the development of child, pre & post-independence education system of India. Economics department: The learners is taught at length about the economic aspects of the society and to analyse the contemporary economic problems. Technical details of the economic policies, statistical skills and complex data analysis relevant to real life situation is presented in details.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jgcollege.org/wp-content/uploads/2022/07/programeCO.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs , PSOs and COs are measured by following activities 1) The College regularly conducts two sessional test, seminars, group discussion, class test etc for all the courses and ensures compulsory attendance of all the students

in the above tests. 2) Effective Internal Assessment (I.A) marking system for every end semester examinations are conducted. 3)Analyses the students' performance in end semester examination conducted by respective universities both in the departmental meeting and staff meeting. The mark scored by students in final semester examinationare a measure of the attainment of the PSOs and COs. A student who secures 80% & above is said to have attained the highest level of outcome, students securing 60-80% marks are supposed to have attained satisfactory level of outcome & those securing 40-60% marks are considered to have attained average outcome & those below 40% marks are considered to have attained poor outcome. 4) For Weak students – special cares are taken through individual guide, mentoring system 5) Students, Guardian, Alumni, teachers' Feedbacks are collected and analysed. Necessary measures are initiated toseparate toilet, increase necessary library books, classroom construction, educational tour, personal counselling, remedial class, tutorial class, conducting skill development training programme etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://jgcollege.org/wp-content/uploads/2023/05/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2021.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jgcollege.org/student-satisfaction-survey-sss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1.THE AWARENESS PROGRAMME ON WOMEN PHYSICAL AND MENTAL SECURITY

Date:-23rd November, 2021

The Programme has been organized by Women Cell of Joya Gogoi College in Collaboration with Teachers' unit . Dr. Minuwara Begum, Former Vice- Principal of D K D Collegehas heighted on the physical health of girls and has statedissues of the mental health of girls.

2.THE AWARENESS PROGRAMME ON BLINDNESS

Dated : 7th April, 2022

An Awareness has been organized by the Department of English at Rangamati Kaibarta Gaon as a part of the World Health Day celebration. The extension activity has been carried out in collaboration with Rangamati Kaibarta Gaon Panchayat. Dr. Rofiqul Islam and Dr. Mridul Hazarika of Misamora Health Centre have highlighted the reasons of blindness and also explained how to care of our eyes.

3.THE AWARENESS PROGRAMME ON WOMEN EDUCATION

Date :- 3rd April, 2022

An Awareness Programme on women Education has been organized by IQAC of Joya Gogoi College in collaboration with khumtai Hakimbasti Tea Tribe community on 3rd April, 2022.Dr Deepa Baruah and Mrs Pragoti Borthakur has highlighted the scenario of women and given stress on need ofeducation for their social, political and economic empowerment.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/3.4.2.1-Education-awareness-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1496

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has created adequate infrastructure and physical facilities for teaching-learning in terms of classrooms, laboratories, library resources.
- The college has thirty (30) Class Rooms having required facilities for teaching. Seven rooms with approximately 30 student's capacity are fully equipped with LCD projectors.
- Two smart class rooms with required facilities are used for teaching. One video conferencing room of 30 seat capacity is in working condition.
- LCD projectors, laptops and desktops are available for teaching-learning purpose.
- Conference Hall and Digital Seminar Hall are also used for academic lectures, ICT enabled classes.
- The College Central library has been updated with required facilities infrastructure and furniture separately both for students and teachers. The library of the college has the collection of various text and reference books for both Arts and Science Stream, magazine, journals both national and international, news papers, periodicals etc. INFLIBNET/ N-LIST facility is available for students and teachers.
- The campus is Wi-Fi enabled. One leased line connection with 5mbps and broadband connections is also available.
- Hostels provide boarding facility to outstation girls' students.
- The college has one computer laboratory where computer practical and theory classes are taken smoothly. In addition to this there are four practical laboratories

such as Chemistry, Physics, Botany and Zoology for Science stream.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.1.-Infrastructure-and-physical-facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to providing good infrastructure for effective teachinglearning, the college has established facilities for sports, games (indoor, outdoor), gymnasium, yoga centre and cultural activities etc. The college also tries to provide all the extra-curricular facilities to the students. Facilities for various sports and games are available in our college campuses. The students usually practices volleyball, football, badminton, cricket, carrom, chess , other available indoor and outdoor games in their free time and also organize different competition at college weeks.

The following sports facilities are available:

Sports facilities (Indoor Stadium):

1. Chess

2. Badminton

3. Table Tennis

4. Carrom

5. Gymnasium

6.Weight lifting

Sports facilities (Outdoor):

1. Volley Ball

2. Cricket

3. Javelin

4.Weight through

5. Football

6. Skipping set

Gym facilities:- Dumbell sets , Pull up bars, Weight bench, Tread mill, Exercise cycle etc.

In addition to these adequate facilities are made available for NCC & NSS units of the College

The college occasionally organizes various co-curricular and extra-curricular activities in the college such as Seminars, Quiz, Debates, group discussion, Workshop, Annual college week etc. The students are encouraged to participate in the Dibrugarh University inter college sports & cultural competition.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.2.-Facilities-for-Cultural-activities-sports-games-yoga.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.1.3-No.-of-classrooms-and-seminar-with-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.11 Lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The college library has information resources that include more than 16,000 books and other reading materials.**
- **It has computer facilities to access the e-resources that include manuscripts, college magazines, question papers, thesis, college publications, some e-books and e-journals.**
- **After the books are procured, they are entered in the accession register, and barcoding of the books is done.**
- **College Library initially started the process of Automation by using a Library Management Software named**

CDS/ISIS. It was micro – computer base software released by UNESCO in 1985. But the Library has got SOUL 2.0 from INFLIBNET, Ahemdabad free of cost and the librarian also has got five days training on SOUL at INFLIBNET centre and the process of automation was started in the month of November of 2011. The library has started the process of cataloguing and has started the process of creating the Library management database. Afterwards the library has to reinstall the SOUL 2.0 and has to start the whole process from very beginning. When the SOUL 2.0 package was installed the Activation Key which has received from INFLIBNET after installing the package was FGHP-ERFP-3FTM-7AMC for making the soul active to work. But when the SOUL was out of order due to the hardware problem occurred , again we had to apply for another Activation Key to the INFLIBNET centre. The second Activation Key was FZGP-VWF2-3LSM-JDMR. All the students of CBCS system have been registered under Barcode system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jgcollege.org/wp-content/uploads/2023/05/4.2.1.-Library-is-automated-using-Integrated-Library-Management-System-ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | C. Any 2 of the above |

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.08 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

42

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college has an adequate system for upgrading and expanding information technology infrastructure.**
- **Dedicated technical staff has been appointed for maintaining hardware and information technology infrastructure.**
- **ICT facilities for academic transaction such as projectors, smart boards, computers, LCD TVs etc. are regularly upgraded.**
- **The Departments employ Google classrooms, Youtube, Google Meet, Zoom etc. for conducting online classes and sharing lecture notes and other study materials.**
- **The attentance of the employees are recorded via biometric scanner**
- **Regular maintenance of cables, Wi-Fi routers etc. is done to ensure seamless access to internet through the available leased line and broadband connections.**

- Regular maintenance and upgradation of appliances and equipment of the administrative office such as computers, laptops, printers and scanners is ensured.
- The College website is regularly upgraded. The dedicated IT Cell comprising of experienced teachers is formed and the same is mandated to look after the required upgradation and upkeep of the IT facilities, the repair and maintenance of various IT facilities of the institution.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://jgcollege.org/wp-content/uploads/2023/05/4.3.1.-Institution-frequently-updates-its-IT-facilities.pdf]()

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	[View File]()
Student – computer ratio	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	[View File]()
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.9 Lakhs

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The procedure and system for maintenance & utilization of facilities & assets of the Institution is defined by the policy document.**
- **It is the responsibility of the various committees and cells to update the respective policies from time to time and to ensure compliance.**
- **The College has infrastructure committee, RUSA monitoring Committee, beautification committee to look after the maintenance, renovation and constructional work related to the building Construction, repair and maintenance of the college buildings and physical infrastructure like water supply, power supply, canteen etc.**
- **The Science department maintains the stock register of laboratory chemicals/instruments/apparatus, attendance register for students regularly.**
- **The Librarian and Library committee which takes initiative for maintenance of rules and regulation during the entry as well as inside of the library.**
- **A dedicated IT Cell comprising of experienced teachers is formed. It is mandated to look after the required up gradation and upkeep of the IT facilities including the repair and maintenance of these facilities.**
- **The Governing Body look after the arrangements for applying and for acquisition of funds from various sources such as U.G.C., RUSA, and other government agencies & allocation of budget for various activities.**

- **The Warden looks after the maintenance and utilization of hostel facilities.**
- **There is proper monitoring system regarding the utilization and security of all facilities.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/4.4.2.-There-are-established-systems-and-procedure-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

612

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students of the College engaged in extracurricular and co-curricular activities via a democratically elected Students' Union Body as per recommendations and guidelines ofLyngdoh Committee.

In2021-2022 session the Student Union of the Institution consists ofPresident, Vice-President, General Secretary, Magazine Secreatry , Cultural Secretary, Debating Secretary, Social service secretary and Games secretary.The members of the student Union bodyOrganize several extracurricular and co-curricular activities among the college students.

In the 2021-22, Students' Union body organized following events :

1. Swaraswati Puja
2. Freshmen Social
3. National Festivals like Independence Day, Republic Day.
4. Celebration of "Kalaguru Bishun Prashad Rabha" Divas
5. Inauguration of Wall Magazine " Shikhar"

Students of the Institution have been engaged in different activities through following units

NCC Boys

NSS Unit

Cine Club

The Student's Union plays a major role in the generation of feedback responses. The Students of NSS and NCC Unit are important part of the Institution that involve in maintaining clean and green campus. The Cadets of the units voluntarily work in various social activities inside or outside the campus organized by the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **A registered alumni asssociation is present in the Institution.**
- **Alumni wish to cherish and develop the close association of our ex-students with the present student thereby helping the students to grow and develop further.**
- **They are actively interacted with existing students and they gave their suggestions and support to the development of Alumni Association.**

- **Alumni guided to the students about the importance of Academics as well as Co-Curricular programmes.**
- **Alumni asked the students to improve Communication skill**
- **Alumni promised to extend their help to students in**

placements.

The meeting was stimulating and enjoyable and simultaneously profitable as all members shared their viewsand good numbers of new ideas, information and insights came up. The planned objective was to interact with the alumni, planning future events, conducting Alumni Satisfaction Survey, Taking Alumni Feedback etc was conducted successfully.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has planned its vision and mission in consideration with the socio-economic status of the nearby areas, prospective students and feeder schools. The college is located in a rural area Khumtai of Golaghat District, Assam where majority of the students come from economically weaker section of the society.

Vision of the College:

1. Impart Quality Higher Education for all round development of the rural community and enhance productive contribution to society
2. Be recognized as a multidisciplinary centre for excellence of quality education, research and innovation and translation of deliverables to society.
3. Attract, develop, support and deliver programs and services designed to prepare our students for professional and personal success.

Mission of the College:

1. **To provide affordable quality education by bringing innovation in learning methods and adopting diversified curriculum to develop good, thoughtful, well-rounded graduates with knowledge and skills and prepare the youth ready to face the challenges of future.**
2. **To make intellectually alive & socially responsible citizen.**
3. **To observe and analyse the performance standard of the faculty members through self-assessment and feedback mechanisms.**
4. **To organize various academic activities such as seminars, workshops, educational field tour etc. for quality enhancement of students and the faculties.**

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.1.1.-Doc-with-Link-3.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To accomplish the vision and mission and fulfils the perspective plans, the college always gives importance in practicing decentralization and participative management. The management and head of the institution ensures the responsibilities and duties in participatory management system. The Governing body, the apex body of management constituted various committees wherein the various responsibilities/duties are allotted to carry out for the greater interest of the college. Both teaching and non-teaching members are adequately represented in the Governing Body of the college and their opinions are sought in making and implementation of different policies.

The principal is the Executive Head of the institution and is vested with powers to ensure the proper conduct of the academic programmes and other activities of the college. The principal,

initiates & finalize every activity by consulting with the respective committee. The responsibilities & duties of various committees/faculties are communicated to the staff and students by holding staff and students meeting, departmental meetings & individual contact. The institution inherently follows a method of decentralization in administering its various duties and functions without compromising on offering quality teaching to students.

A case study of decentralization and participative management is the examination system in the college which is practiced in every year. Before examination, an examination committee is formed by the principal of the college where various exam related issues are discussed for smooth conduct of the examination with participation from all stakeholders.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.1.2.-Other-Activities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of college has been implemented considering the vision and mission of the institution. The academic and administrative policies are formulated and executed with due consideration of the overall requirements as well as areas of improvement of the college as per recommendations of the NAAC Peer Team and Feedback Report from Stakeholders. Among several aspects of perspective plan for future development, implementation of the science stream at degree level was introduced in the college from 2019-20 onwards. After receiving the approval letter from the Government, the college started the advertisement procedure for teaching staff and non-teaching staff according to Roster point inrespective departments and recruitment process was done following UGC guidelines. All the newly introduced science departments are equipped with laboratories and classrooms and run in full swing with three batches of students.

The college also prepares the Institutional Development Plan (IDP) for 15 years for implementation of NEP as instructed by assam govt. and is ready submit to the govt. of assam.

The IQAC of the college continuously works for enrichment of academic matters of the institution under supervision of the Principal & Governing Body and in association with various other committees of the institution. The college made academic collaboration with other academic institutions to foster academic ties and exchange of knowledge and information between stakeholders from both sides. With the present faculties, the college has run open distance learning institution Krishna Kanta Handique Open State University for B.A. in UG and PG course.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.2.1.-Doc-with-Link-1.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the main decision taking body in the institution which is constituted as per guideline of Higher Education, Government of Assam. The President of the Governing Body is appointed for 5 years. Principal is the member Secretary of the Governing Body.

The principal is the academic and administrative head of the college and confirms implementation of the rules and regulations and execution of the academic and non-academic plans in consultation with the staffs of the college.

The IQAC of the college is the principal body which ensures quality parameters of the institution and works closely with the other members for the smooth running of the college.

The academic committee monitors and discusses various academic and non-academic activities of the college for ensuring ideal academic environment and progress. The decisions on different

issues including policy matters are communicated to the staff through the academic committee, departmental heads and IQAC.

The college has a central library with a very good collection of text and reference books for both science and arts stream. The Librarian with her associate takes care of the library functioning.

The College follows Assam College Employees (Provincialisation) Act 2005; Assam College Employees (Provincialisation) Rules 2010 and other auxiliary guidelines. The college also follows all applicable rules, regulations & guidelines as notified by the UGC & DHE (Govt. of Assam). All the regular appointments are made strictly as per applicable Govt. rules & regulations. Service Rules of Govt. of Assam are followed for duty, responsibility and promotion of the employees.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.2.2.-Additional-Doc.pdf
Link to Organogram of the Institution webpage	https://jgcollege.org/wp-content/uploads/2023/05/ORGANOGRAM-JGC.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college adopted different measures for the welfare of both the teaching and non-teaching staff in the following ways:

- Thereissafe drinking water facility, toilets and collegecanteen where homely cooked food are available.
- There is a "Mutual Benefit Fund" where both teaching and non-teaching contribute each month and they can avail loan during necessities with low rate of interest.
- Employees of both teaching and non-teaching staff were encouraged to take covid vaccine booster jabs in a free vaccination camp held in college in collaboration with Khumtai Model hospital.
- Employees of the college can avail different types of leaves: Casual leave, Child care leave, Duty leave to attend various seminars, conferences etc., Restricted leave, Maternity leave etc.
- The college collects publications, seminars, workshops etc. of each faculty members in each year as Annual Academic Report that helps them in their career.
- Feedback forms are issued to students for each faculty members that helps in their teaching career.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/Sample-Format-for-Dept-Anual-Reort-and-Student-Feedback.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college collected Performance Appraisal report in prescribed format annually for both teaching and non-teaching staff. It is considered as the appraisal for continuous improvement of the staff. It aims towards the development of the faculty, non-teaching staff and the college as a whole. The procedure included submission of filled in appraisal forms to IQAC. The collected teachers and non-teaching staff appraisal reports are reviewed and evaluated by the IQAC. Then the reports with recommendation are forwarded to the G.B. and measures are taken accordingly.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/Aprisal-Format-for-Teaching-and-non-teaching-staff-Upload.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular internal and external financial audits are conducted. External Audit is done by the Auditor General of Assam, through the office of Director of Higher Education of Assam. External auditors are appointed by the State Government and such audits

are done in-situ.

Internal Audit is done at the end of every financial year through a college appointed Chartered Accountant Auditors cross verify the collection of fees with all income sources, including course & hostel admissions. Voucher-based payments are verified based on supporting documents and bank reconciliation statements. Subsequently, related bank transactions are checked and verified. Any form of discrepancy is discussed with the management. All financial transactions are accounted for based on financial statements like cash books, balance-sheets and Income and expenditure accounts for the financial year. Such financial statements are signed and approved by Auditor and College management. Based on the audited financial statements, auditor issues the Annual Audit Report.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.4.1-DOC-with-Link.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College submits various proposals to meet the

requirements of funds for construction, upgradation, renovation and repairing of classroom, office, library, hostel, common rooms and other basic infrastructure, requesting financial help from UGC, RUSA, State Government and other organization.

- The teaching staff submits individual or joint research proposals to different funding agencies like UGC, DST, DBT, ICSSRetc.
- Special grants have been received by the institution from State Government from time to time.
- Infrastructural fundssuch as toilet funds have been received from RMSA Assam.
- Award Funds such as Best Freshers', 1st Class in Education and History, Best reader award (College Library) etc., from staff members of the College.
- Different financial grants received are utilized according to the proposal and instruction of the funding agency and utilization reports are submittedon time to the respective agencies.
- Conduct of examinations for government departments and other external agencies.
- Institution mobilizes fund from the collection of donations from the staff to create welfare fund to help needy and economically backward student.
- A majorportion of the internally generated funds for payment of salary to contractual, guest teachers and other non-teaching staff.
- NCC cadets receive Refreshment, stitching and Washing Allowances under direct beneficiary scheme, NSS volunteers received amount of Rs.4450/- and Rs.44,500/- in 2021.
- Green Corps received Rs.2000 annually since 2021.
- The college has future strategies for mobilization of funds from Vermicomposting, Fishery, Mushroom Cultivation, Teak and Agar plantation etc.
- Governing Body monitors utilization of funds and ensures optimal use of available financial resources.

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.4.3-DOC-with-Link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following strategies are adopted by the Internal Quality Assurance Cell (IQAC) to contribute significantly for institutionalizing the quality assurance strategies and processes:

1. Conduction of Financial Audit

2. Celebration of important days

   ○ Celebration of "National Science Day" (28/02/22)
   ○ Celebration of "International Women's Day" (08/03/22)
   ○ Celebration of "World Poetry Day" (21/03/22)
   ○ Celebration of "World Drama Day" (28/03/22)
   ○ Celebration of World Environment Day" (05/06/22)
   ○ Celebration of International Yoga Day (21/06/22)

3. Organisation of Extension activities

   ○ Discussion and Counselling on "Mental health of students" (18/07/21)
   ○ Memorial lecture 2 on "Mamoni Raisome Goswami……" (25/07/21)
   ○ National Webinar on "Cyanobacteria: Ecology and Phylogeny" (09/07/21)
   ○ Lecture series 3 on "The Handmaid's Tale" (12/08/21)
   ○ One day state level workshop on NEP and Rural Colleges in Assam: Prospects and Challenges" (03/02/22)
   ○ National Level Workshop on "Redesigned Assessment and Accreditation Framework pf NAAC" (05/03/22)
   ○ Memorial lecture on "Asomor Sah Janogusthir Samashya aru Samvabana" (16/03/22)
   ○ Organization of an "Educational Awareness Camp" in Hakimbasti (03/04/22)
   ○ Organization of an Educational Awareness Camp on "NEP2020 in School Level" in Bholaguri (05/04/22)
   ○ Organization of Awareness programme on Blindness (07/04/22)

4. Online admission facility for students

5. Providing unique user ID and password for accessing NLIST

site to all the faculty members and students for encouragement to research work and creative writing.

6. Enriched the library through purchasing new books.

7. Regular meeting of IQAC

8. MOUs to facilitate and enhance the quality of teaching-learning process

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.5.1.-Doc-with-Link-2.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college functions as the apex body for assurance of quality education and monitors the teaching learning process and operation of methodologies and suggests changes if any, so that the effectiveness of teaching-learning process is further enhanced.

Two examples are sited below:

1. Renovated classroom with ICT for an effective teaching learning process

2. Field exposure of students for better performance

3. Annual Apraisal of Teachers

File Description	Documents
Paste link for additional information	https://jgcollege.org/wp-content/uploads/2023/05/6.5.2-DOC-link.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jgcollege.org/wp-content/uploads/2023/05/Institution-annual-report-21-and-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Awareness Programme on the topic "Women's Mental and Physical Health" by the Resource Person Dr. Minwara Begum, Rtd. Associate Professor, Department of Botany, DKD College, Dergaon on 23rd November 2021. 2. "World Menstural Hygiene Day" was observed on 28th May 2022. Resource Person Dr. Pallavi Gogoi, Model Hospital, Khumtai, Golaghat. 3. International Women's day was observed by the Women Cell of Joya Gogoi College with the theme "Importance of Gender equity for healthy Society Building" observed on 8th March 2022. Resource Person- Mrs. Pranamika Goswami. 4. National Girl Child Day observed by NSS Unit Joya Gogoi College on 24th Januray 2022 5. Awareness programme on mock drill on 13th May 2022 by NSS Unit Joya Gogoi College 6. Special camp by NSS Unit, Joya Gogoi College on 24th June 2022

File Description	Documents
Annual gender sensitization action plan	https://jgcollege.org/wp-content/uploads/2023/06/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jgcollege.org/wp-content/uploads/2023/06/7.1.1-Specific-Facilities-provided-for-women-in-the-college-Photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

  - ○ **The college has a Vermicompost Unit in which some solid wastes like dry leaves, food wastes, vegetable peels, and excretion of animals are used.**
  - ○ **Dry and wet dustbins are placed in different locations of the college.**
  - ○ **Students, teachers, and office staff are encouraged not to use plastic.**
  - ○ **Street plays and various environmental awareness programs were organized by the college.**
  - ○ **Plastic water bottles and glasses are recycled and used in the Greenhouse as flowerpots.**

Liquid waste management:

- **Wastewater from RO plants is used for gardening and sometimes it is used for washing utensils.**
  - **Wastewater generated from the sanitary blocks, basins, etc is disposed of through a proper drainage system.**
  - **Wastewater from the canteen is disposed of through a proper draining system.**
  - **The college has a septic tank system and the outlets of the toilets are properly connected to the drainage system which is properly maintained by clearing it on a regular basis.**

E-waste management:

The college takes the initiative to reuse obsolete computers, TV appliances, scanners, calculators, motherboards, headphones, air conditioners, and mobile phones by repairing them. The e-waste of the institutes are reduced by proper maintenance and timely upgrading the electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://jgcollege.org/wp-content/uploads/2023/06/7.1.3.-Geotags-pictures.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	D. Any 1 of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Administrative activities:

- The college displays the core values of the institution in front of the administrative building.
- The code of conduct has been uploaded to the institutional website.
- Sports activities organized in college week and other inter-college competitions play an important role to grow the feeling of unity and integrity and make the environment harmonious.
- Various social activities like Medical camps, blood donation camps organized by NSS or other departments play an important role to provide an inclusive environment.
- The college student Union has Social Service Unit which conducts various activities like Cleanliness Drive, Plantation Drive, etc.
- Celebration of National festivals and important occasions such as International Women's Day, voting day, Mother Tongue Day, Yoga Day, Environment Day, Saraswati Puja, etc. increases positive outlook among the students though they come from different backgrounds.

Academic aspects:

Study Tour: The institution organizes study tours for all the Departments of the college.

The tours are sponsored by the teachers of the department. The students prepare reports of their field visits and submit them to the Department. Thishas helped the students to increase their critical thinking, encourage learning, and create a stronger bond between the teacher and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Name of the events:

1. **Independence Day**
2. **Azadi ka Amrit Mahotsav-Fit India freedom run (Date: 13th-2nd October-2021; No of participants-47**
3. **Clean India programme-2021 (Date: 1st to 31st October-2021; No of participants-58)**
4. **Workshop on the impact of covid-19 pandemic on the student community and their remedies (Date 25/11/2021; No. of participants 200)**
5. **Swaccha Bharat summer Internship (Date 01/5/2021-31/07/2021; No of participants 50**
6. **Republic Day**
7. **National Girl Child Day (Date 24/01/2022; No of participants 100)**
8. **Free health checkup Camp (Date 08/04/2022; No of participants 54)**
9. **Yoga Training Programme (14thMay and 20thJune 2022; No of participants 200)**
10. **World Tobacco Day (31/05/2022; No of participants 50)**
11. **Awareness program on mock drill (13/05/2022; No of participants 100**
12. **World bicycle day (03/06/2022; No of participants 75)**
13. **International yoga day (21/06/2022; No of participants 240)**
14. **World environment day (5th June 2022; No of participants**

240)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **Rabha Diwas on 13th June 2022 organized by Joya Gogoi College Student Union.**
2. **National Science Day on 28th Feb 2022 organised by Faculties of Science, Joya Gogoi College**
3. **National Voting Day on 11th January 2022 organized by District Election Office, Golaghat in collaboration with the Political Science Department of Joya Gogoi College.**
4. **International Yoga Day on 21st June 2022 organised by NSS**

Unit, Joya Gogoi College

5. World Environment Day on 4th & 5th June 2022 organised by Department of Botany & English & IQAC, Joya Gogoi College
6. International Biological Diversity Day on 23rd May 2022 organized by the Department of Botany & Zoology, Joya Gogoi College
7. Poetry Day on 21st March 2022 organized by the Department of English & IQAC, Joya Gogoi College
8. Drama Day on 28th March 2022 by Department of Assamese, Joya Gogoi College.
9. International Women's day was observed by the Women Cell of Joya Gogoi College with the theme "Importance of Gender equity for healthy Society Building" observed on 8th March 2022. Resource Person- Mrs. Pranamika Goswami.
10. World health day.
11. Republic day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 Title: Extension activities of Women Cell.

The Objectives: 1. To recognize the contribution of women to the society. 2. To help the girl students to overcome social barriers and realize their true potential. 3. To conduct skill development & health awareness programs for the women of the nearby village.

The details are given as a link.

Best Practice 2 Maintaining a Clean and Green Campus.

Best Practice 2 Maintaining a Clean and Green Campus. Objectives: 1. To acquire knowledge of pollution and

environment degradation. 2. To create new pattern of behavior of individuals, groups and society as a whole towards the environment. 3. To save the environment for the current as well as future generation.

The details are given as a link.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Joya gogoi College, Khumtai has played a pivotal role in providing educational oppurtunities to the rural aras surrounding in Golaghat district. The college has been trying its best to provide quality education to the students of these rural and backward areas. One unique characteristic of the college is that a large number of students of the institution belong to Schedule Tribe, Schedule Caste, Other Backward Classes and Minority Communities and Economically Backward Section of the society. Students from Ahom, Kachari, Mishing, Tea-Tribes and Other Backward Classes co-exist in our college. They come to the classroom with diverse background including their cultures, ethnicities religions, languages and economic status which give the students a place for leisure and sharing experiences. A cultural diverse classroom helps students to develop their critical thinking and problem solving skills. A range of ideas and expertise enables them to learn from a more diverse collection and increase happiness and productivity and encouraging our students to be intercultural sensitive. The college tries its best to strengthened this its best to providing the means and wherewithal to support cultural groups attempting to make a difference in society while still maintaining their distinctive set of beliefs, practice and values. The institution is trying to bring together the best global practices, corporate thinking and accountability, the standards of higher education rural development. Faculty helps the students to improve their personality especially the SC, ST and students of Other Backward Classes so that they are

prepared to face global competition.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Joya Gogoi College is resolved to undertake the following points as the plan of action for the next academic year 2022-23 1. To cover the total campus of college under solar electricity. 2. To introduce more skill oriented certificate courses. 3. Infrastructural facilities will be improved by increasing number of teaching halls and laboratories. 4. To organize various extension activities by NSS & NCC departments. 5. To organize seminars, conferences and workshops by various Departments. 6. Sport facilities and equipments to be made available for all the students. 7. Library facility will be enhanced by new books, E-sources & E-resources. 8. To motivate the facilities for minor & major research projects & to provide more infrastructure facilities. 9. To upgrade Learning Management System (LMS). 10. Up gradation of Wi-Fi facilities in the entire campus to allow the students, teachers to access the internet connection.

11. To do Energy audit, Green audit, Academic audit as well as to make the feedback system robust in the academic year 2022-23.