



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Joya Gogoi College
• Name of the Head of the institution	Dr. Golap Bora
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	6003251834
• Mobile No:	9101527350
• Registered e-mail	principal.jgc@gmail.com
• Alternate e-mail	golapborahyahoo12@gmail.com
• Address	Khumtai
• City/Town	Golaghat
• State/UT	Assam
• Pin Code	785619
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Dr. Ananta Gogoi				
• Phone No.	9101689809				
• Alternate phone No.	9101689809				
• Mobile	9101689809				
• IQAC e-mail address	iqac2005jgc@gmail.com				
• Alternate e-mail address	iqacjgc@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://joya.gkd619.online/wp-content/uploads/2022/03/AQAR_2018_19_JoyaGogoiCollege.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://jgcollege.org/wp-content/uploads/2022/07/academic-calendar-2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	63.0 (Score)	2004	16/09/2004	15/09/2009
Cycle 2	B	2.28	2011	16/09/2011	15/09/2016
6. Date of Establishment of IQAC	20/01/2005				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Introduction of online mode of teaching learning during corona pandemic.		
Organized online webinar on use of online e resources, national webinar on women mental health and international webinar on the pandemic and educational challenges.		
Enrolment drive for newly introduced science stream in the academic year 2020-21.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Online and offline advertisement of the newly created science stream and student counseling for admission in science stream	60 students enrolled for B.Sc for academic year 2020-21	
Use of ICT tools for capturing video lectures and distribution of study materials among the students	Easily accessible YouTube videos of course materials for students and soft copies of relevant topics	
Awareness program on use and access of online e resources	The e resources are available from remote area.	

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th data-bbox="86 427 769 495">Name</th> <th data-bbox="769 427 1469 495">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 495 769 595">Governing Body, Joya Gogoi College</td> <td data-bbox="769 495 1469 595">21/04/2021</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Governing Body, Joya Gogoi College	21/04/2021	
Name	Date of meeting(s)				
Governing Body, Joya Gogoi College	21/04/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th data-bbox="86 696 769 763">Year</th> <th data-bbox="769 696 1469 763">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 763 769 819">2020-2021</td> <td data-bbox="769 763 1469 819">30/04/2022</td> </tr> </tbody> </table>	Year	Date of Submission	2020-2021	30/04/2022	
Year	Date of Submission				
2020-2021	30/04/2022				
15. Multidisciplinary / interdisciplinary					
<p>The college offers multidisciplinary courses of Bachelor of Arts (B.A) and Bachelor of Science (B.Sc). The B.A with honours in Assamese, English, Political Science, Education, History, Mathematics and Economics has been offered by the college since its inception in 1998. The Science stream has been introduced in the year 2020 by Govt. of Assam and is offering B.Sc with honours in Botany, Chemistry, Mathematics, Physics and Zoology. Although the institute does not offer multidisciplinary degree level course, under newly implemented CBCS syllabus, various multidisciplinary courses such as environmental science, NSS, Library Science, mental health and hygiene are also available.</p>					
16. Academic bank of credits (ABC):					
<p>With the implementation of CBCS system, the college advocates three pillars of modern education system: openness, fluidity and flexibility. The existing content of CBCS system motivates the learner to complete their programmes within the stipulated time and prepares the institute for a smooth transition to a 4 year degree course, a key aspects of new education policy. The global corona pandemic also compels the institute to adapt a blended mode of teaching/learning method so that the students can avail a hassle free academic bank of credit.</p>					
17. Skill development:					
<p>The College has offered add-on courses on Cutting Knitting and Tailoring, Food Processing and Food Preservation, Beautician and Hair Cutting. With the implementation of the CBCS system, a major</p>					

thrust is given towards the skill development through the introduction of courses such as NSS, Library Science and Mental Health and Hygiene. In cognizance with the new education policy, the college has the potential to become income oriented training centers which can mitigate the challenge of employment among the rural population which are its primary stakeholders.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curricula in the CBCS syllabus incorporates papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern

Indian Literature, Indian Philosophy etc to make the student understand their roots and also cultivating pride regarding rich traditions of Indian knowledge system.

The use of Assamese language as a major mode of communication in the classroom enables the native learners to understand the topics clearly. The college conducts workshops, add-on course, and Yoga programme on regular basis. Introduction of short-term course on Sanskrit is a part of the strategic plan of the college. The college has set up an botanical cum herbal garden with medicinal plants to raise consciousness on alternate medicine of Assam.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute will focus on the OBE through the introduction of various add-on course, in addition to the regular curriculum. Various workshops and faculty development program will be conducted to further propel the goals of OBE. The institute will work earnestly to obtain autonomy of college, which is an integral part of outcome based education system.

20.Distance education/online education:

The college has a centre for distance education- Krishna Kanta Handique State Open University (KKHSOU) which operates the undergraduate course. During the period of covid pandemics, the course videos and materials by various faculty members were uploaded on online platform like Youtube for wider accessibility of student community. Inspired by this, development of a digital library with course videos and materials by faculty members has become a key focus area of the college for future.

Extended Profile

1.Programme

1.1

156

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		689
File Description	Documents	
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		228
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		118
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		33
File Description	Documents	
Data Template	View File	
3.2 Number of Sanctioned posts during the year		38

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	INR 26,22,690
4.3 Total number of computers on campus for academic purposes	30

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a well-planned and documented process for curriculum delivery which ensures the effective delivery of the same. To this end, the institution in viewing its mission and vision adopts several initiatives. These steps ensure the application of action plans for effective delivery of the curriculum. The institution being an affiliated one basically follows the Academic calendar prepared by the parent university for both scholastic and non-scholastic activities.

Before starting each semester, the principal conducts meetings with all the HoDs. The resolutions taken in the meeting are subsequently disseminated in every departmental meeting conducted by the HoDs and plans out strategies for proper implementation of the curriculum.

The institution also undertakes well prepared steps for both slow and advanced learners. Maintenance of teachers' diary by faculty helps in understanding the progress in curricular.

In this year most of the teaching-learning and evaluation works are being carried out in on-line mode using Google meet, Zoom, WhatsApp messages etc. As such the authority has made every effort to make

available the academic inputs through INFLIBNET N-LIST services. The authority has communicated with students through bulk SMS for fast curricular delivery

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jgcollege.org/wp-content/uploads/2022/07/1.1.1-The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-and-documented-process.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per Academic Calendar published by the Dibrugrah University, the IQAC prepares the Academic Calendar for the academic session with curricular, co-curricular & extra-curricular activities in it.

The Continuous Internal Evaluation (CIE) :

2 Sessional examinations in each semester

Home Assignments for the non-major students

Seminars, Group discussions, field study, etc. for Honours students

Attendance-5% marks of internal.

The college maintains detail record of attendance of all students. Any student whose attendance is less than the rate fixed by the affiliating university is debarred from appearing in end semester exam.

There is a mechanism to solve grievance relating to internal evaluation. Any student who is not satisfied with the evaluation may approach the appropriate authority to solve his/her grievance. There is a time line to solve evaluation related grievances. Detail guidelines of the Examination Grievance Redressal Mechanism has been made available in college Notice Board.

Based on the academic calendar, the departments prepare their teaching plans

and other activities to be undertaken by them. The activities of the departments and observance of important days are notified later by the Principal. Seminars and field visits or study tours are also notified separately in adherence to the academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

106

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Significant and multidimensional issues on gender, human values, environment and sustainability in the curriculum. In the Humanities

discipline subjects like Assamese, English and Education have contained numerous human values, gender sensitivity and Environment concerns in the syllabi. Also, Social Science Subjects deals in professional ethics, gender equity, human values and environment.

A few examples of the curriculum integrating cross-cutting issues are as follows:

GENDER SENSITIVITY

Gender and Education (Education)

Women's Writings (English)

Women in Indian History (History)

Introduction to Women's Studies(PSC)

ENVIRONMENT AND SUSTAINABILITY

Environmental Studies (For all undergraduate classes)

Environmental Economics (Economics)

History of Ecology and Environment in India (History)

Biodiversity (Botany)

Principles of Ecology (Zoology)

HUMAN VALUES

Human Rights (DSE paper Political Science

Literature subjects Assamese and English contain some issues of Human Values.

Multidisciplinary paper (compulsory for all).

PROFESSIONAL ETHICS

Career guidance programmes conducted by the college helps to instil professional ethical practices in students.

Code of professional ethics is prepared for the faculty members as well as the office staff.

The Women Cell with NSS of the college provide training in Yoga. The College or its various bodies conducts workshops in the areas of health and hygiene, sanitation, education, self-employment etc to empower the female students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jqcollege.org/wp-content/uploads/2022/07/Feedback-20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

400

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

244

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission the college assesses the learning level of the students by the following measures–

1. Holding Unit test, Sessional test, group discussion, home assignment, seminars, quiz etc.

2. Observing students inquisitiveness, regularity, active responses in the classes, alertness, good library reading habit, active participation in all the curricular and co-curricular activities.

Specific strategies for the Slow Learners:

a) Conducting mentoring system to minimize dropouts through personal counseling/individual guide/home

visit/awareness etc in grouping 10 or 20 no of students of the departments.

b) Taking remedial classes for the slow learners such that they are able to have better conceptual clarity.

c) Discussing topics relevant to their semester examination and

encourage to do selective study of the important topics.

d) Repeat each difficult teaching-learning point.

Specific strategies for advanced learner:

1. Encourage independent learning work.
2. Try to apply teaching topics in real life situation.
3. Use of ICT facilities in learning process.
4. Informing the students to prepare for different entrance examination for post graduate studies in their respective fields.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
273	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental and participative learning is at the heart of student centric method as it provide students the necessary ambience to explore, experience and establish their own perspective. Keeping it in consideration, following student centric methodologies are adopted:

1. Seminar presentation by students.
2. Group discussions on current issues.
3. Easy writing for development of writing skills.

4. Field study and field surveys per CBCS syllabus to create opportunities for first-hand experiences that encourage critical thinking and long-term retention.
5. Debate and quiz competition to create an atmosphere of competitiveness among students.
6. Practice teaching by education major students.
7. Publication of college annual magazines and wall magazines by different departments.
8. Laboratory works for students from science stream.
9. Participation in various programmes conducted by NSS.
10. Visit to the places of bio-diversity and historical importance.
11. For acquisition of life skill & lifelong-learning the college provides, yoga education, value education course on epoch-making thinker Swami Vivekananda, computer Education, performing art etc.
12. For participatory skill development, the college introduced Training courses on 1) Hair stylist & Beautician, 2) Embroidery & cutting- Tailoring 3) Asst Electrician and 4) Food processing.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this era of digital communication, Joya Gogoi College administration believe in the widespread use of ICT enables tools for effective teaching-learning process as it establish a more active collaboration of students and the simultaneous acquisition of technological knowledge of students. All faculty members of Joya

Gogoi college are now well equipped to use the ICT enabled tools. Being able to search for various sources as well as to structure information, are some of the most notable skills that students develop due to the use of ICT. In the past few years, many ICT enabled tools are purchased, thanks to the fund recieved from UGC, RUSA etc, all. At present the college is equipped with the following ICT enabled tools:

7 nos ICT enabled digitalclassrooms which are equipped LCD projector.

2 nos of ICT enabled digitalclassrooms which are equipped with smartboard etc.

One Conference Room with podium sound system, smart boardetc.

Auditorium with the facility of LCD Projector & Screen.

A Computer Lab with BSNL leased line connection having 10Desktop & one LCD Projector.

Language lab with eightDesktop.

Library with one server, 5Desktop.

Two Copiers.

Seven printers.

Seven Scanners.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

473

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College emphasizes Continuous Internal Evaluation to enhance the students' performance in their

study. In this regard, the college has undertaken following reform initiatives -

1. The college holds Class test, sessional test, group discussion, maintain internal assessment procedures, organize seminars etc. The internal assessment marking procedure are as in the following-

20 marks are allotted for internal assessment in every paper, in which 5 marks for class attendance, 5 marks for seminar/group discussion, 5 marks for Sessional Test -I(written), and 5 marks for Sessional test- II(written).

2. The College prepares academic calendar which provides some other essential information to students relating to internal evaluation procedure of the college courses.

3. Different Examination committees have been formed to supervise and look after activities of the college examination (Annual and semester End examination as well as seasonal). The examination committee meets periodically to discuss all the examination related matters.

4. Students are asked to report their grievances, if any, with regard to marks of internal assessment.

6. During the period of pandemic all the components of internal assessment were carried out through online system (Google form).

File Description	Documents
Any additional information	View File
Link for additional information	https://jgcollege.org/wp-content/uploads/2022/07/internal-assesment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to redress any kind of grievance relating to internal examinations the college has three platforms. These three platforms are: the Departments, the college authority and the affiliating university.

The college authority appoints different examination committees to supervise and look after activities of the college internal as well as the end semester examination. Each committee is headed by a convener and each committee is assigned with related task of conducting the examinations. The examination committee meets periodically to discuss all the examination related matters. Students have the freedom to approach the college authority directly with regard to any internal examination related grievances. The college office keeps a copy of these mark sheets of internal assessment for its own record while a duplicate copy is submitted to the university in due time.

The department put forward the notice of internal examination of the college to its respective students through notice board, whatsapp group at least 7 days in advanced. The due date of seminars is notified by the departments 20 days in advanced so that students can prepare smoothly. The answerscripts of the students are returned in due time so that they can understand their mistakes and prepare accordingly for final examinations.

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File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

English department: To acquaint the students about Indian, American and European literature and its rich heritage. Learners also come to know about human emotion, passion, culture of positivism, stream of consciousness in the context of literature.

Assamese department: To acquaint the students about the rich content of Assamese literature, both ancient, modern and post-modern Assamese literature.

History department: Learners get to know about Indian history (ancient, medieval, modern as well as post-colonial history), socio-political, religious, economic development of European and American counterpart, India's great movement for independence etc all.

Political Science department: Learners are introduced about the ideas of political theory, its histories and approaches, the constitutional design of Indian states structures and institutions, the basic narratives of contemporary political theory among many others.

Education Department: Key learners outcome from this department would be the Indian & Western Philosophy & their contribution to education, role of education in social change, in the development of child, pre & post-independence education system of India.

Economics department: The learners is taught at length about the economic aspects of the society and to analyse the contemporary economic problems. Technical details of the economic policies, statistical skills and complex data analysis relevant to real life situation is presented in details.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jgcollege.org/wp-content/uploads/2022/07/programeCO.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs , PSOs and COs are measured by following activities

- 1) The College regularly conducts two sessional test, seminars, group discussion, class test etc for all the courses and ensures compulsory attendance of all the students in the above tests.
- 2) Effective Internal Assessment (I.A) marking system for every end semester examinations are conducted.
- 3)Analyses the students' performance in end semester examination conducted by respective universities both in the departmental meeting and staff meeting. The mark scored by students in final semester examination are a measure of the attainment of the PSOs and COs. A student who secures 80% & above is said to have attained the highest level of outcome, students securing 60-80% marks are supposed to have attained satisfactory level of outcome & those securing 40-60% marks are considered to have attained average outcome & those below 40% marks are considered to have attained poor outcome.
- 4) For Weak students - special cares are taken through individual guide, mentoring system
- 5) Students, Guardian, Alumni, teachers' Feedbacks are collected and analysed. Necessary measures are initiated to separate toilet, increase necessary library books, classroom construction, educational tour, personal counselling, remedial class, tutorial class, conducting skill development training programme etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jgcollege.org/wp-content/uploads/2022/07/Feedback-20-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
6	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
7	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**3**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****Nil**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

354

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The main campus is spread over an area of 18 acres comprising of administrative buildings, classrooms building with proper ventilation, laboratories, auditorium, smart classrooms, ICT class room, library, common room, canteen, hostel, indoor stadium ,Gym, water treatment plant, urinals, stoke rooms etc.The college has thirty (30) Class Rooms having required facilities for teaching.Seven rooms with approximately 30 students capacityare fully equipped with LCD projectors. Two smart class rooms with required facilities are used for teaching. One video conferencing room of 30 seat capacity is in working condition. Our auditorium which can accommodate more than 300 students has a set-up for fitting of portable mice set, surround speakers and cordless microphones. Maximum classrooms have the facilities to equip with portable projector for conducting seminars and presentations.The College Central library has been updated with required facilities infrastructure and furniture separately both for students and teachers. The library of the college hasvaried collection of text and reference books, magazine, journals both national and international, news papers, periodicals etc. INFLIBNET/ NLIST facility is available for students and teachers. Computer and Wi-Fi facility is availableinside the library.The college has one computer

lab where computer practical and theory classes are taken smoothly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to providing good infrastructure for effective teaching-learning, the college has established facilities for sports, games (indoor, outdoor), gymnasium, yoga centre and cultural activities etc. The college also tries to provide all the extra-curricular facilities to the students. Facilities for various sports and games are available in our college campuses. The students usually practices volleyball, football, badminton, cricket, carrom, chess , other available indoor and outdoor games in their free time and also organize different competition at college weeks. The following sports facilities are available-

Sports facilities (Indoor Stadium): 1.Chess 2. Badminton 3. Table Tennis 4.Carrom 5. Gymnasium 6.Weight lifting

Sports facilities (Outdoor): 1. Volley Ball 2. Cricket 3. Javelin 4.Weightthrough 5. Football 6. Skipping set

Gym facilities:- Dumbell sets , Pull up bars, Weight bench, Tread mill, Exercise cycle etc.

In addition to these the college occasionally organizes various co-curricular and extra-curricular activities in the college such as Seminars, Quiz, Debates, group discussion, Workshop, Annual college week etc . The students are encouraged to participate in the Dibrugarh University inter college sports & cultural competition. Already the following students of our college won prizes under Dibrugarh University inter college sports competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

7.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

College Library initially started the process of Automation by using a Library Management Software named CDS/ISIS. It was micro - computer base software released by UNESCO in 1985. But the Library has got SOUL 2.0 from INFLIBNET , Ahemdabad free of cost and the librarian also has got five days training on SOUL at INFLIBNET centre and the process of automation was started in the month of

November of 2011. The library has started the process of cataloguing and has started the process of creating the Library management database. Afterwards the library has to reinstall the SOUL 2.0 and has to start the whole process from very beginning. When the SOUL2.0 package was installed the Activation Key which has received from INFLIBNET after installing the package was FGHP-ERFP-3FTM-7AMC for making the soul active to work. But when the SOUL was out of order due to the hardware problem occurred , again we had to apply for another Activation Key to the INFLIBNET centre. The second Activation Key was FZGP-VWF2-3LSM-JDMR. It needs to be mentioned that with receiving the Activation Key from INFLIBNET the SOUL2.0 could be made workable. All the students of CBCS system have been registered under Barcode system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updated its IT facilities including Internetas in the following during the year

1. Internet facility installed BSNL Wi-Fi

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	E. < 5MBPS
--	----------------------

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.3

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has infrastructure committee, RUSA monitoring Committee, beautification committee to look after the maintenance, renovation and constructional work related to the building Construction, repair and maintenance of the college buildings and physical infrastructure like water supply, power supply, canteen etc. The departments laboratories maintains stock register of laboratory chemicals/instruments/apparatus, attendance register for students regularly. To Maintain the library activities and utilization of its resources it has a library committee which takes initiative for maintenance of rules and regulation during the entry as well as inside of the library. News papers, magazine, Journals etc. are displayed in display rack for easy use. Students and teachers can have access to internet and access to N-List in the library. Book

details are entered in accession register; Book cards are pasted having book pocket, due date slip and college library seal etc. The college regularly uses and well maintains its computer sets, printers, computers labs, ICT equipments and facilities. The college regularly maintains its sports complex both the outdoor and indoor sports complex. For Quality teaching -learning the college maintains its class rooms regularly and effectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

611

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

nil

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students of the College engaged in extracurricular and co-curricular activities via a democratically elected Students' Union Body as per recommendations and guidelines of Lyngdoh Committee. The Students' Union Body is consisted of a President, a Vice- President, General Secretary, Cultural Secretary, Major Games Secretary, Minor Games Secretary, Magazine Secretary, Debating Secretary, Girls Common Room Secretary, Boys Common Room Secretary and Social Service Secretary. One teacher adviser is nominated against each portfolio of the Union. Student Union is an integral part of various bodies/ Cell/ Committee of the College and one/ two student representative (SR) is selected to be the part of the Committee. The members of the student Union body Organize several extracurricular and co-curricular activities among the college students. The Students' Representative provides valuable feedback regarding curriculum, teaching learning , evaluation process, student support etc.

List of the Bodies/ Cell/ Committee of College where Student Representative take part

IQAC

Grievances and Redressal

Anti-Ragging

Anti-Sexual Harassment

In the 2021-22, Students' Union body organized many events. The events are given below:

Annual College Week

Saraswati Puja

Freshmen Social

Celebration of National Festivals : Independence Day, Republic Day

Cleanliness Drive.

Students of the college are also involved in various units of College. the Units are enlisted below

NCC Boys**NSS unit**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

90

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association plays an important role in performing several activities of the College. The association was registered in the year 2019 and College provides scope for every outgoing students to be a part of the Association. A Committee maintains the Alumni Association and a Professor -in -charge of the College supervises it. In this year, the Prof-in-charge is Dr. Taposh Baruah, Associate Professor Department of Assamese. The Committee organized meetings in regular interval to discuss about the plans and successful implementation of the plans. For easy communication between the

members, there is a group in WhatsApp.

The activities of Alumni association in the year 2020-2021 are listed below :

1. Webinar on Youth Entrepreneurship Emerging Opportunities in the Context of COVID 19 in Assam

Date: 30th July, 2020 Platform: Google Meet

Speakers: Mr. Dibyajyoti Gogoi, State Lead (Ministry of Rural Development, Govt. of Kerala), Mr. Dulan Baruah, Consultant (CSR), CRISIL Foundation, CRISIL Limited.

2. Webinar on Tholgiri: Challenges and Opportunities of Rural economic,

Date : 15th August 2020

Platform : Google Meet

Speaker : Monurom Gogoi

1. Cine Club : The club organizes a program in collaboration with Assam Film Society on 22/08/2021 in the Conference hall of Joya Gogoi College, Khumtai. Dr. Pranjal Bora was invited as Resource Person of the program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has planned its vision and mission in consideration with the socio-economic status of the nearby areas, prospective students and feeder schools. The college is located in a rural area where majority of the students come from economically weaker section of the society. Thus, the vision of the college is to "Impart Quality Higher Education for all round development of the students in particular & neighbouring community in general". The mission of the college includes:

- To make intellectually alive & socially responsible citizen
- To maintain regular classes of the existing curriculum.
- To organize vocational/career oriented/job-oriented training programmes in different field of work to the rural students/people.
- To innovate quality teaching/learning & evaluation.
- To organize seminars, workshops, educational field tour etc.
- To provide necessary learning resources.

The Governing Body, Principal and teaching and non-teaching staff members, other stake holders of the college develop and implements the quality policy and plans in order to reflect the mission and vision of the college. The G.B. has an active role in the overall management of the college. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To accomplish the vision and mission and fulfils the perspective plans, the college always gives importance in practicing

decentralization and participative management. The management and head of the institution ensures the responsibilities and duties in participatory management system. The Governing body, the apex body of management constituted various committees wherein the various responsibilities/duties are allotted to carry out for greater interest of the college. Both teaching and non-teaching members are adequately represented in the Governing Body of the college and their opinions are sought in making and implementation of different policies.

The principal, the head of the institution initiates & finalizes every activity by consulting with the respective committee. The responsibilities & duties of various committees/faculties are communicated to the staff and students by holding staff and students meeting, departmental meetings & individual contact. The institution inherently follows a method of decentralization in administering its various duties and functions for the greater interest of the college without compromising on offering quality teaching to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective plan of the college has been prepared considering its vision in holistic development of the college and of the surrounding area of the college.

Among several aspects of Perspective Plans, implementation of the Science Section has been successfully deployed. Further infrastructure development for science class room has also been emphasised.

Introduction

To introduce Science Stream in the College has been a long term Plan of the Institution. The need for opening science sections was felt everywhere and according to the recommendations and permission from the Government, the Science sections was initiated.

Strategy : The Science Section was opened with the initiatives of the Governing Body and the Principal in 2020-2021

Action Plan

After receiving the approval letter from the Government, the College started the advertisement procedure for Teaching staff according to Roster point in Botany, Chemistry, Mathematics, Physics and Zoology (each 3) and 4 posts in Laboratory bearer and 1 Laboratory Assistant.

Following UGC guidelines , Teaching staffs were appointed in December 2020.

Execution

B.Sc programme with Honors in Botany, Chemistry, Mathematics , Physics and Zoology has been running in full swing with 2 batch of students.

The departments are equipped with laboratories and classrooms.

Outcome

Successfully implemented B.Sc. Programme .

Completion of New RCC building for science classes and Laboratories.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the main decision taking body in the institution which is constituted as per guideline of Higher Education, Government of Assam. The President of the Governing Body is appointed for 5 years.

The Principal is the Head of the institution along with the members of Teaching Staff and Non Teaching Staff.

The following members constitute the Governing Body of Joya Gogoi College in the session 2019-2020:

1. Shri Dipak Gogoi- Chairman.
2. Sri Mrinal Saikia -special invitee ,Govt. of Assam
3. Dr. SRB Sarmah - Principal & secy.
4. Dr. U. Mackfarline -University nominee
5. Dr.D.N. Borah-University Nominee
6. Dr. G. Borah- Vice principal.
7. Dr. A. Gogoi - Teacher's representative
8. Dr. Deepa Boruah ---Librarian
9. Dr. A. Goswami - Teacher's representative.
10. Shri Roma Gogoi --Guardian member
11. Shri Tapan Konwar --Guardian member
12. Mrs Jolly Gogoi Guardian member.
- 13.Md. Seconder Ali--non teaching Staff representative

The college has different sub-committees for various activities which are enclosed in the attachment file

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has various welfare measures for both the teaching and non-teaching staff as in the following:

1. Casual leave
2. Group life insurance scheme
3. Duty leave to attend conference, seminar, workshop, symposia etc.
4. The faculty members are encouraged to serve as resource person in various forum
5. Pay advance for emergency purpose
6. Mutual Benefit fund

7. Medical Leave

8. Maternity leave

9. Semester vacation for teaching staff

10. All the regular teacher and staff are provided with Provident fund

11. Festival advance for non teaching staff.

12. Child care leave

Other facilities for teaching and non-teaching staff are:

1. Separate Toilet

2. Separate Departmentenys

3. Departmental Laptop

4. Separate reading rooms in the library

5. Water purifier

6. Canteen

7, Gym

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has collected teachers' Performance Appraisal report in prescribed format annually. It is considered as the appraisal for continuous improvement of the staff. This aims towards development of the faculty and the college as a whole. The procedure included submission of filled in appraisal forms to IQAC. The collected teachers appraisal reports are reviewed and evaluated by the IQAC then the reports with recommendation are forwarded to the G.B. Generally the following main parameters are considered in this appraisal:

1. Number and name of national/international/regional level seminars, conference, workshop

attended

2. Number and name of ongoing or completed Major and minor research project;

3. Research paper published

4. Book published

5. Total Class allotted, attended

6. Invite suggestions/information to be implemented for quality education of the students an

improvement of the college

7. Other corporate activities of the teacher

8. Awards/prizes /honour received by the teacher

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sources of fund of the college are categorized into 2 part: External and Internal. The external sources are RUSA, UGC, Government of Assam, Students fees (excluding free studentship). The internal sources of fund are Girls hostel, Centre fees, Examination fees etc. All these funds are utilized for renovation, construction, library books etc.

The budget of the college are prepared by the Principal and all the major decisions are taken by the Governing Body in its meetings. The financial matters are closely scrutinsed by the college accountant.

Internal audit has been done in the session 2019-2020 and 2020-2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

45000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of fund is necessary for infrastructure development , academic work,purchasing laboratory equipments , normal expenditure and other activities. External sources of fund comes from RUSA ,Govt.of Assam ,NSS etc. Internal sources are from Girls hostel, by selling college assets, donations from individuals etc. So funds coming from internal sources are limited.The college is in need of infrastructural development for the new Science Departments (laboratories, equipments, biological specimens). The fund generated is not sufficient to fulfill the requirements of the college. The college budget and DPR are prepared by the Principal. All major final decisions are taken by the Governing Body. Financial matters are scrutinized by the accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Though the covid-19 has created lots of obstacles in caring out the normal academic as well as extension activities, the IQAC has tried hard to continue its effort to contribute significantly for institutionalizing the quality assurance strategies and processes. The newly introduced faculties of science have been encouraged to carry the FDP and orientation programme/Induction programme through online platform. Various webinars have been conducted by different departments. The villagers around the college have been visited and tried to conduct awareness programmes on health and hygiene during

the covid pandemic situation.

Example of two practices:

1. Encouragement to research work and creative writing

a) JGC Newsletter February, 2021 has been published

b) Wall magazines of various departments have been published.

c) Provide Unique user ID and password for accessing NLIST site to all the faculty members;

d) Provide Internet and technological facilities to the teacher and students for internet search

e) Provide training for effective use of ICT tools;

f) Encourages to publish college magazine, wall magazine etc.

2. Organisation of Extension activities

a) The Teachers' Unit of Joya Gogoi College along with the Internal Quality Assurance Cell (IQAC) has organized an International Webinar On " The pandemic and Educational Challenges" on 22nd August, 2020.

b) Joya Gogoi College, Capt. Jintu Gogoi , Vir Chakra Library, Women Cell & IQAC of the college in association with Assam College Librarians' Association (ACLA) has organized a Webinar on "Women Mental Health" on 25th July, 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Annual Internal Academic Audit:

The IQAC of the college conducts internal academic audit of the departments annually which helps the departments to know the strength, weakness, opportunity and challenges of the departments. On the basis of the audit, the departments are able to plan accordingly quality education.

2. Student Mentoring: To solve the problems of students a mentor-mentee system has been adopted through which we can create a better environment in college, where students can approach teachers for both educational and personal guidance.

The scheme is adapted for the value additions to the students like -

- To minimize drop-outs through personal counselling.
- Bridging the gap between the teachers and students.
- Awareness and support to students for competitive examinations.
- Motivation for higher studies and entrepreneurship.

Outcome of student mentoring

- Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students.
- Enhance contact hours between Mentors with their respective students Improvement in students' attendance records Decreases student drop-out rates.
- Identification of slow learners for conducting Remedial Classes.
- Advanced learners are identified and encouraged with incentive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:The measures taken bythe college for promotion of gender equity as follows:

1. In respect of appointment of faculties and office staffs the selection committee follows the constitutional norm for women reservation and the gender neutral norms. Presently the college has more than fifty percent women faculties.
2. Equal participation of boys and girls in formation ofthe union body.
3. Gender neutral certified courses such as Beautician, Cutting-Knitting and Electrician.
4. Conducting awareness programmes on gender issues
- 5.NSS Volunteers for both girls and boys

Participation of girls & boys students in Community Health Programmes and Blood Donation Camps and other social works.

Participation of cultural activities by all the students.

Security related facilities:

- Installation of CCTV cameras for monitoring and fire extinguisher in the college building for emergency service.
- The security guard or the gatekeeper keeps eye on the entry and exit of students and any unauthorized entry to the college.

Curricular Programmes and activities:

- Gender neutral certified courses such as Beautician, Cutting-Knitting and Electrician.
- Conducting awareness programmes on gender issues.

Gender-neutral Infrastructural facilities besides academic and library

- Indoor stadium with sports facilities
- Gymnasium in the college campus

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jgcollege.org/wp-content/uploads/2022/07/New-Microsoft-Word-Document.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

To manage the solid wastes the college follows the three R's- Reduce, Reuse and Recycle.

As the college has a vermi-composting project so it uses some solid wastes like dry leaves, food wastes, vegetable peels and excretion of animals into that project.

Dry and wet dustbins are placed in different locations of the college and then taken away for proper disposal.

Street plays and various environmental awareness programmes were organized by the college.

Plastic water bottles and glasses are recycled and used in the Green house as flowerpot.

Liquid waste management:

Liquid waste generated in the college campus are waste water from canteen and waste water from toilets.

Wastewater from RO plant used for gardening and sometimes it is used for washing utensils.

Waste water generated from the sanitary blocks, basins etc is disposed of through proper drainage system.

Waste water from canteen is disposed off through proper draining system.

E-waste management:

To manage thee-waste the college takes initiatives to reuse the obsolete computer, TV appliances, scanners, calculators,

motherboards, headphones, air conditioners, mobile phones by repairing them. The e-waste of the institutes are reduced by proper maintenance and timely upgrading the electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 439 550 506">File Description</th> <th data-bbox="550 439 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 550 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 506 1471 645" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 645 550 748">Certification by the auditing agency</td> <td data-bbox="550 645 1471 748" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 748 550 851">Certificates of the awards received</td> <td data-bbox="550 748 1471 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 851 550 920">Any other relevant information</td> <td data-bbox="550 851 1471 920" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above										
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Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

Institutional efforts towards tolerance and harmony:

- The college displays the core values of the institution in front of the administrative building.
- The code of conduct has been uploaded in the institutional website.
- Various cultural and orientation programmes are organized among the students to promote the tolerance and harmony towards each other.
- Sports activities organized in college week and other inter-college competition play an important role to grow the feeling of unity and integrity and make the environment harmonious.
- Teachers always try to make them understand and feel the unity and cultural and religious harmony.
- Various social activities like Medical camp, blood donation camp organized NSS or other department play an important role to provide inclusive environment.
- The college student Union has Social Service Unit which conduct various activities like Cleanliness Drive, Plantation Drive etc.
- Celebration of National festivals and important occasions such as International Women's Day, Mother tongue Day, Yoga Day, environment Day, Saraswati Puja etc. increases positive outlook among the students though they come from different background. Through such programmes students get a chance to acquainted themselves with different cultures of our nation which contains a sense of unity.
- Organizing study tours among student to promote tolerance and harmony

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Regarding sensitization to the constitutional obligation the institute took following steps:

- To Create awareness about voting right of the citizen speech on voters and voting behaviour, a seminar is organised on 11th January, 21. The Department of Political Science takes the initiative in this regard.
- Constitutional day is celebrated on 26th Nov.2021 regarding the responsibility and duties of the citizen towards the constitution.
- Satra- Sanskriti is an indispensable part of Assamese culture. To enhance the knowledge regarding Satra culture among the students Majuli Satra were visited.
- By celebrarting the national festivals like independence Day, Republic Day, Constitutional Day.
- The environment Day is celebrated by the institution..
- The students are inculcated about the values of cleanliness by organising various programmes like street play, Swaach Bharat, Ban on plastic etc.
- During the time of Freshers, College week and other functions of thr institution academicians are invited. The valuable speech of academicians on different disciplines helps the students to inculcate the freshers about their duties and responsibilities of a good citizen.
- Students and people of the surrounding area of the institution are inculcated about environment conservation by different programmes undertaken by NSS Unit of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Keeping view to offer right kind of educational system which is based on moral ethics and values, the institute has always been fore forth in celebrating and organizing various festivals and commemorative days and events in the college campus. These programmes helps the students to come together on a same platform and boosting social interaction and exchange ideas and concepts.

Independence Day

The college celebrated the Independence Day every year by hoisting the national flag by the Principal in the presence of the students, team of NSS unit, Teaching & Non-teaching Staff.

Republic Day

Republic day was celebrated by college with full participation of the students, NSS Unit, teachers and non-teaching staff. The Principal of the college hoisted the National flag and delivered a speech to mark the importance of the gathering and with some special performance from students.

Teachers' Day

The teacher's day is celebrated in the college every year by the student union body by felicitating the teachers

International Women's Day

Woman Cell of the college organizes International Women's Day every year on 8th March at the college as well as outside the college.

NSS Day

The NSS day is celebrated in the college campus every year on

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The title of two best practices are as follows:

1. Late Priya Baruah and late Girish Bora memorial best reader award.
2. Capacity building of fringed village women through extension activities of Women Cell, Joya Gogoi College.

The details of the practices are uploaded in the website.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Non- biodegradable plastics have become a massive threat to our ecosystem. So we the College family try to cultivate the eco-friendly habits and say no to plastics. To aware the students and nearby people, the College family has taken various initiatives for making the campus and nearby area a plastic free zone. Students are encouraged to use paper or canvas bags, cans, boxes etc. Banana leaves and stems are used to serve meals during the programs organized in the campus. Flex used for publicity and as banner are

reused in proper way. Sanitary pad dispensers are installed in the girls' common room and Girl's Hostel. Teacher, staff and volunteers of the NSS unit takes part in the various environmental awareness programs such as World Environment day, Say no to plastic, Swach Bharat Abhiyan and other cleanliness Programme in the campus and surrounding areas. Street plays are performed to aware the people how plastic is a serious ecological threat to humanity and encourage them to use paper bags. Students of the English Department under the banner of "Garbage to Garden" started a vermicompost unit and a garden with the reuse of plastic containers as planters

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To increase number of teaching halls & laboratories and digital/ smart class rooms

To encourage faculty to organise faculty to participate in syllabus framing, setting question papers (at University Examination), visit other institutions as resource Person.

To motivate the faculty for minor and major research projects and any other research works and publications.

To facilitate faculty and student exchange programmes with other Academic institutions through MOU's

To foster and strengthen relationships of Alumni with the institutions and guardian committee and other the community.

To upgrade Library Resources to include digital content, this can be assessed by students and faculty on online.

Faculty members will be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions etc.

To facilitate continuous upgradation and updating of knowledge & use of technology by faculty and students.

To create awareness and initiate measures for protecting and

promoting environment.

To implement Audit team which will conduct the green audit and energy audit carried out by institutions.

To organize extension activities for the benefit of the society and to create awareness on various social issues.

To organize extensions activities for the benefit of the society and to create awareness on various social issues.